



CHAPTER 24

PERSONNEL COMMITTEE

24.01 Purpose

24.02 Personnel Committee Created

24.03 Committee Organization

24.04 Duties of Committee

24.01 PURPOSE. The purpose of this chapter is to establish regulations and policies governing the appointment by the Mayor of a Personnel Committee to provide recommendations to the Okoboji City Council regarding wages and benefits for employees and officials, personnel policies, and complaints and infractions by and against employees.

24.02 PERSONNEL COMMITTEE CREATED. The Personnel Committee is hereby created to advise the Council on matters relating to wages and benefits for employees and officials, recommendations concerning personnel policies, and for the purpose of reviewing complaints and infractions by and against employees, and making determinations as to the disposition of such complaints and infractions, except that any determination requiring termination shall be subject to City Council approval.

24.03 COMMITTEE ORGANIZATION. The Committee shall consist of two Council members appointed by the Mayor with approval of the Council. The length of appointment shall be for the term of said appointee's Council term. Members shall serve without compensation but may receive reimbursement for expenses incurred in the performance of their duties. Vacancies shall be filled in the same manner as the original appointment for the balance of the term. The Mayor shall also be responsible for chairing the Committee.

24.04 DUTIES OF COMMITTEE. It shall be the duty of the Personnel Committee to review and recommend to the City Council wages and benefits available to City employees and City officials; review and recommend to the City Council proposed changes to the City's personnel policies; and review complaints/infractions made by and against City employees and make determination concerning the disposition of such complaints/infractions, including suspension, demotion, and adjustment to wages and benefits. Any determination of termination shall be subject to Council approval.

[The next page is 165]