

CITY OF OKOBOJI  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 12, 2016, 6:00 P.M.

**PRESIDING:** Mayor Mary VanderWoude

**COUNCILMEMBERS PRESENT:** Jerry Robinson, Julie Andres, Jim Hentges. Absent: Walter Mendenhall, Jim Delperdang.

**OTHERS PRESENT:** Amy Peterson, Dennis Langstraat, Jason Petersen, Bill Adams, Holly Zinn

After the Pledge of Allegiance, the Mayor called the meeting to order at 6:00 P.M. Andres/Hentges move to adopt the agenda. All ayes. Motion carried. Robinson/Andres moved to approve the consent agenda, which included minutes of the previous meeting 12/08/15, claims for December 2015, renewal of a Class LB Liquor License for the Arrowwood Resort & Conference Center with Sunday sales and outdoor service area, and a renewal of a Class LB Liquor License for The Inn Resort with Sunday sales and outdoor service area. All ayes. Motion carried.

**OLD BUSINESS**

**Council to consider a request by city resident Paul Johnson to have the new Dixon Beach walkway cleared of snow for foot traffic:** The Mayor stated that since there is only quorum for this meeting she would like input from all Councilmembers concerning this issue. No action taken. Item to be placed on a future agenda.

**NEW BUSINESS**

**Bob Shaw, Discovery House to give annual report:** As no one was available from Discovery House for discussion the Council did not have any comment on this line item.

**Pearson Lakes Art Center to request funding for the Children's Education Department for fiscal year 2016/17:** Holly Zinn, Education Director for the Pearson Lakes Art Center, reviewed the past year activities for the children's program as well as the number of students that used the program. Zinn formally requested that \$5000.00 again be placed in the 2016/17 city budget. The Council stated the request will be taken under advisement as the budget preparation begins.

**The Voluntary Action Center of the Iowa Great Lakes, Inc. (Meals on Wheels in Dickinson County) to request funding for fiscal year 2016/17:** Amy Peterson, Executive Director for the Voluntary Action Center Of the Iowa Great Lakes, Inc., presented the Council with Meals on Wheels information showing national figures of the use of Meal on Wheels. Peterson respectfully requested \$700.00 for the 2016/17 budget year. The Council stated the request will be taken under advisement as the budge preparation begins.

**Council to consider an addendum to the Waste Management of Minnesota contract for collection of solid waste and recyclables:** City Administrator Dennis Daly stated he has been working with Waste Management concerning the addendum presented. Daly went on to say the current substance of the existing contract remains intact but did point out that number four of the addendum requires the contract going forward is for five years and not an automatic annual renewal. Robinson/Hentges moved to approve the addendum to the Waste Management of Minnesota contract. All ayes. Motion carried.

**Council to consider a request from the Dickinson Co. Airport Authority to allow deer hunting on airport property:** Dickinson County Airport Authority member Dennis Langstraat was present to request permission to have deer harvested from Spirit Lake airport property within the city limits of Okoboji. Langstraat stated he had a conversation with Daly before the meeting and found the area in which they wish to hunt is not in the city limit of Okoboji but rather in the unincorporated area of Dickinson County. The Mayor and Council understood the fact the area is not within the city limits but asked Langstraat to at least notify the County authorities as well as the City of Okoboji when hunting takes place.

**Council to consider the purchase of a new water meter reader and software:** Robinson/Hentges moved to approve the purchase of a new water meter reader and software from Municipal Supply, Inc. in the amount of \$6800.00. All ayes. Motion carried.

**Council to consider a variance granted to Snooks Carpet & Furniture of Okoboji, LLC for the relaxation of parking requirements for a new commercial building to be constructed at 1005 Okoboji View Avenue:** Hentges/Andres moved to approve the granted variance to Snook's Carpet and Furniture of Okoboji, LLC. All ayes. Motion carried.

**Council to consider approval of a bond schedule:** Robinson/Hentges moved to approve the 11.5 year repayment schedule for the \$485,000 General Obligation Capital Loan Notes Series 2016 (loan agreement). All ayes. Motion carried.

**Council to consider approval of Resolution No. 16-01 for the POS (Preliminary Official Statement):**

Robinson/Hentges moved to approve and adopt Resolution No. 16-01. Upon the call of the roll the vote was as follows; AYES: Hentges, Andres, Robinson. NAYS: None. ABSENT: Mendenhall, Delperdang. With the vote being in the majority the Mayor declared the motion duly carried.

**Council to consider a dock permit for David Scott of 2301 Holliday Way for Dixon Beach Dock #23:** Hentges/Andres moved to approve the dock permit for David Scott of 2301 Holliday Way. All ayes. Motion carried.

**Council to consider support for National Mentoring Month:** Robinson/Andres moved to approve January 2016 as National Mentoring Month and now allowing the Mayor to sign a proclamation stating so. All ayes. Motion carried.

## REPORT OF OFFICERS

The police report was given by Police Chief Jason Petersen.

The Mayor as this time wished to thank the maintenance employee for their work keeping the city streets clear of snow and ice this winter season. The Mayor also thanked Deputy City Clerk Melissa Ballis and City Administrator Dennis Daly for their organization of the city offices and for their work on the new budgeting software system.

Councilmember Hentges reported that he and Police Chief Petersen assisted in getting three children off of dangerously thin ice in Smith's Bay this past week.

Council Robinson reported that other cities as well as the City of Okoboji receive funds requests continually from outside organizations. Robinson stated that other cities use a 3% maximum of the general fund expenditure of city funds as a guideline and that he would like for the City Finance Committee to use this as guideline in the future if possible.

City Administrator Daly reported the new city plow truck is now here and encouraged everyone to stop at the maintenance building to view it.

Daly reported that he has received requests from utility companies to have a link placed on the city website. The Council and Mayor stated that so long it is a link for their business this should be no problem.

Daly reported he is working with Data Technologies to resolve some issues with the budget line items and figures that have been found to be incorrect and should have this resolved shortly to be able to begin preparations for the 2016/17 budget.

Expenditures for the month of December 2015 are as follows: Public Safety - \$28682.26; Public Works - \$14528.95; Culture & Recreation - \$43.25; Community & Economic Development - \$500.00; General Government - \$32190.35; Trust & Agency - \$3046.95, Road Use Tax - \$843.40; Debt Service - \$487.50; Capital Projects - \$32548.00; Water - \$86799.79. Receipts for the same period were in the amount of \$199901.63.

Robinson/Andres moved to adjourn. All ayes. Motion carried. Meeting adjourned at 7:05 P.M.

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Mary VanderWoude, Mayor

ATTEST:

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Dennis J. Daly CMC  
City Clerk/Administrator

**EMPLOYEE WAGES FOR 2015**

JULIE ANDRES	\$650.00
MELISSA BALLIS	\$6,795.26
SHILO BREVIK	\$198.00
DENNIS DALY	\$70,059.09
JAMES DELPERDANG	\$650.00
SHERYLDONNENWERTH	\$17,664.79
MATTHEW GRIMMIUS	\$198.00
JAMES HENTGES	\$700.00
JESSE HOSS	\$2,376.00
NEAL HOUGE	\$48,193.68
TIMOTHY JENSEN	\$45,917.69
GARY LAMBERT	\$8,951.25
WALTER MENDENHALL	\$750.00
KURT MENEFFEE	\$3,497.22
TREVIR MICHEHL	\$57,286.36
MATTHEW MYHRE	\$792.00
JILL PETERS	\$15,531.00
JASON PETERSEN	\$63,411.03
JARIEL ROBINSON	\$700.00
JAMES ROHWER	\$29,964.63
MARLIN THEYE	\$51,144.09
MARY VANDER WOUDE	\$3,600.00
MITCHELL WATTERS	\$51,422.31
ANDREW YUNGBLUTH	\$990.00
RICHARD ZALABOWSKI	\$1,188.00
TOTAL EMPLOYEE WAGES	\$482,630.40