

September 27, 2016

The Planning & Zoning Commission for the City of Okoboji, Iowa met in session on the above date at 4:30 P.M. in the Okoboji City Hall. Commission members present were: Pearson, Grant, Marousek, Mendenhall, and Shuttleworth. Others present were: Brad Beck and Lissa Ballis.

Chairman Pearson called the meeting to order at 4:30 P.M. stating the purpose of the meeting was to consider/discuss the following as it relates to lakeshore landscape permits for the City of Okoboji: Criteria, Requirements, Procedure, Amendments to the Zoning Ordinance and Scheduling of future meetings.

Grant/Mendenhall moved to approve the minutes of the previous meeting on 9/20/16. All ayes. Motion carried.

Mendenhall and Shuttleworth put together a rough draft which the committee continued working on starting with Section 7.8, Application for Landscaping Permit, Permit (Administrators) Check List, Exceptions and Violations and Penalties. The committee began reviewing previously discussed items that were revised during last session and continued working on the draft with much discussion and input from Brad Beck City Engineer. Revisions were made throughout each section reviewed. This draft has been reviewed to completion. The next step is to finish the revisions discussed at tonight's meeting and submit it to Steve Hallgren Northwest Iowa Planning and Development. Hallgren will be asked to transition the draft into the Okoboji Zoning Ordinance format. The Commission is in hopes to have the revised ordinance confirmed and approved by the end of October.

The Commission will wait to set the next meeting until Hallgren has transitioned the draft for review.

Grant/Shuttleworth moved to adjourn. All ayes. Motion carried. Meeting adjourned at 6:47 P.M.

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Lissa Ballis  
Deputy City Clerk