

CITY OF OKOBOJI  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 15, 2016, 6:00 P.M.

**PRESIDING:** Mayor VanderWoude

**COUNCILMEMBERS PRESENT:** Walter Mendenhall, Jerry Robinson, Julie Andres, Jim Hentges, Jim Delperdang.

**OTHERS PRESENT:** Dick Notestine, Bob Huibregtse, Betsy Huibregtse, Steve Schwaller, Bob Sandahl, Les Maurosek, Phil Petersen, Jane Shuttleworth, Barbara Mendenhall, Kristian Olson, Rich Nicklay, Mark Jensen, Joe Fitzgibbons, Peggy Jones, Roger Jones, Allen Smith, Bob Shaw, Vicky Torreson, **Julie Shaw**, Jason Petersen, Brad Beck, Dave Stein and Lissa Ballis

After the Pledge of Allegiance the Mayor called the meeting to order at 6:00 P.M.

Delperdang/Mendenhall moved to adopt the agenda. All ayes. Motion carried. Robinson/Delperdang moved to approve the consent agenda, which included minutes of the previous meetings 10/11/16, claims for November 2016, Bank Cash/Treasurers Report for October 2016. All Ayes. Motion carried.

**CITIZENS APPEARANCES**

**Jane Shuttleworth regarding Okoboji Blue Water Festival:** Shuttleworth stated the inaugural Okoboji Blue Water Festival was a huge success last summer and thanked the City of Okoboji for its support.

Shuttleworth passed around the Save the Date flyer for next year's event on Saturday, August 12, 2017. She also asked to be put on next month's council meeting agenda.

**Bob Sandahl regarding city's easement next to his property 2102 Holliday Way:** Sandahl asked that the city cut and trim the trees on the city's easement next to his property to mitigate any potential damage they could cause. He also asked what the city will be doing to treat any trees that may be infected with Burr Oak Blight on all property owned by the city. Mayor VanderWoude stated Sandahl should call the city later this week for maintenance to come and look at the problem trees.

**Rich Nicklay regarding the City's Burning Ordinance No. 220:** Nicklay asked the council to reconsider the City's Burning Ordinance No. 220. Nicklay also questioned the chain of command if the Ordinance is in violation. Deputy City Clerk Lissa Ballis stated she had contacted the violators in question and reminded them of the Ordinance and what it entailed hoping that would curb the problem going forward. Mayor VanderWoude stated the first course of action would be to contact the landowner directly and then if necessary the police or fire department. If the violation continues city officials would take action from that point.

**PUBLIC HEARINGS:**

**Public Hearing: Council to conduct a Public Hearing Considering an Amendment to the Zoning Ordinances creating a text amendment to the City's Zoning Ordinance for the creation of a new Section 11.22 Lakeshore Landscaping and Development Regulations. Additional zoning amendments related to the proposed new lakeshore landscaping regulations will affect amendments for new Section 6.9, Section 7.6 and Section 8.10 of the Okoboji Zoning Ordinance.** Council considered comments from Citizens in attendance, Council members, City Staff and also considered feedback from the Planning and Zoning members who were in attendance. The conclusion was to send the text amendment back to the Planning and Zoning Commission to consider some of the following ideas presented at tonight's meeting. Joe Fitzgibbons felt the document needed to emphasize preserving natural terrain/natural

shoreline and an in depth description on how to go about doing that. Councilmember Andres felt the Commission should add a section for the procedure for completion of the project. Mark Jensen thought there were some wording and referencing corrections that could be made. A few in attendance also made note that they felt the length of the permit should be shortened, Councilmember Hentges suggested using one summer working season. Mayor VanderWoude has therefore tabled this issue for a later date. No action was taken.

**Public Hearing: Council to conduct a Public Hearing Considering an Amendment to Chapter 135 by adding Section 135.09(13) establishing specifications for trenching in the City Right-of-Way and supplemental specifications for public improvements in the City Right-of-Way.** Mayor VanderWoude opened the floor for questions or comments. With none VanderWoude stated she had spoken to City Engineer Brad Beck and he felt there was some revisions that needed to be made before adopting this Ordinance. Mayor VanderWoude has therefore tabled this issue for a later date. No action was taken.

**Public Hearing: Council to conduct a Public Hearing Considering a Rezoning request from Allen, Bruce and Craig Smith, for approximately 3.26 acres of land located in the south part of Block B in the Plat of Okoboji Park. A rezoning change from R-1 Single Family Residential to R-2 Multiple Family Residential for purposes of construction two (2) duplex residential dwelling units and investigating a conditional use permit for the siting of a medium sized cellular communication tower.** Mayor VanderWoude opened the floor and asked Allen Smith if he would like to speak. Mr. Smith gave a brief history of his how family came to this area and how they came upon owning the property mentioned in the rezoning request. He clarified what his hopes for the property would be if rezoned R-2 Multiple Family Residential. He believes he has met all the requirements for the rezoning of this property as set forth in the City of Okoboji's Comprehensive Land use plan.

Mayor VanderWoude then opened the meeting to questions / comments from those in attendance. Much discussion ensued between committee members and those in attendance and the applicant. The Board was asked whether anyone wished to make a motion to consider an ordinance amending the Okoboji Zoning Map and allowing for the rezoning of the Smith Property. No motion was considered. No action was taken and this rezoning request died.

## OLD BUSINESS

**Dick Notestine of 2206 Lakeshore Drive revisited his concern about city owned adjacent alley and lot owned by Bob VanOrsdel:** Mr. Notestine is concerned in the way Mr. VanOrsdel is using the alley way to get to his property. He feels Mr. VanOrsdel should use access from Lakeshore Drive instead of the alley. Councilmembers and City Attorney Dave Stein felt that Mr. VanOrsdel should be present for the discussion and a decision would not be made until all parties are present and a survey of the area is presented. If all parties can be present in December it was agreed the issue will be tabled and put on the December Council Meeting agenda. No action was taken.

## NEW BUSINESS

**Council to reappoint Barry Sackett to Trails Board term 2017-2021:** Hentges/Andres moved to approve Barry Sackett to Trails Board term 2017-2021. All ayes. Motion carried.

**The Voluntary Action Center of the Iowa Great Lakes, Inc. (Meals on Wheels in Dickinson County) to request funding for fiscal year 2017/18:** Vicky Torreson, Executive Director for the Voluntary Action

Center Of the Iowa Great Lakes, Inc., presented the Council with Meals on Wheels information showing current and projected figures of the use of Meal on Wheels. Torreson respectfully requested \$1000.00 for the 2017/18 budget year. The Council stated the request will be taken under advisement as the budget preparation begins. No action taken, information only.

**Bob Shaw, Discovery House to present annual report and funding request for fiscal year 2017/18:** Bob Shaw, representing the Discovery House, was present as well as Julie Schieb, Director. Schieb gave the annual report for the facility, including resident, gender, co-occurring disorders, employed at discharge, sobriety status, and referral source statistics. Shaw presented the budget for Discovery House and thanked the Council for its past support. The City of Okoboji presently supports the Discovery House in the amount of \$1000.00 per year. Shaw respectfully requested \$1200.00 for the 2017/18 budget year an amount the City had previously supported in past years. No action taken, information only.

**Council to review and consider the State TIF report for year ending June 30, 2016:** Delperdang/Hentges moved to approve the State TIF report for year ending June 30, 2106. All ayes. Motion carried.

### REPORT OF OFFICERS

The police report was given by Police Chief Jason Petersen.

Mayor VanderWoude handed out the City of Okoboji Interview Schedule for November 18<sup>th</sup> and 19<sup>th</sup> in which the Mayor/Council/Staff and Community members will be interviewing 5 candidates for the potential City Administrator position.

Councilmember Andres ran through what the overall schedule will be for November 18<sup>th</sup> and 19<sup>th</sup> and what the Councilmembers should expect. Andres believes there are some good candidates to choose from. Councilmember Mendenhall felt the council as a whole made the right decision in hiring Brimeyer Fursman, LLC to conduct the search for potential candidates for the City. Mendenhall believes they did an outstanding job with all the work they went to in getting the information the Council needed to make an informed decision.

Ballis reported that she has a medical procedure scheduled for December 16<sup>th</sup> in which it will take her out of the office through December 27<sup>th</sup>. In the meantime the City has hired a temp worker to be present to handle the daily operations.

Expenditures for the month of October 2016 are as follows: General Fund - \$153,291.53; Trust & Agency - \$6,445.25; Road Use Tax - \$440.69; Capital Projects - \$0; Water - \$38,067.29. Receipts for the same period were in the amount of \$794,689.39 creating a balance in all funds in the amount of \$1,940,055.98. \$273,987.98 of the reported amount is invested in Certificates of Deposit with United Community Bank.

Mayor VanderWoude adjourned meeting at 7:55 P.M.

---

Mary VanderWoude, Mayor