

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING

HELD ON DECEMBER 13, 2018

Mayor Mary VanderWoude called the meeting to order at 6:00 PM on December 13, 2018. Councilmembers Delperdang, Hentges, Andres, Robinson, and Mendenhall were present at roll call. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, Cindy Stanbro, Dan Sanders, Sharon Hoerichs, Kiley Miller, Eric Hoiem, Rebecca Graves, Arvin Druvenga, John Wills, and Greg Drees.

CONSENT AGENDA

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the Consent Agenda. The following Councilmembers voted “YEA”: Delperdang, Hentges, Andres, Robinson and Mendenhall. Motion passed 5-0.

CITIZEN APPEARANCES

There were no citizen appearances.

NEW BUSINESS

Arvin Druvenga and Rebecca Graves of Winter Stave and Co. explained the results of their independent audit. They noted that the audit was clean. Copies of the audit are available at City Hall. A motion was made by Councilmember Robinson and a second by Councilmember Hentges to accept the City Audit for Fiscal Year ending June 30, 2018. The following Councilmembers voted “YEA”: Delperdang, Hentges, Andres, Robinson and Mendenhall. Motion passed 5-0.

Mr. John Wills gave an update and a presentation on the Dickinson County Clean Water Alliance. No action was taken, information only.

Mr. Kiley Miller gave an update and a presentation on the Iowa Lakes Corridor Development Corporation. No action was taken, information only.

Mr. Eric Hoiem and Ms. Sharon Hoerichs gave an update and a presentation on the Lakes Area Hockey Association and requested funding from the City of Okoboji. No action was taken, information only.

Councilmember Andres was excused from the meeting at 6:52 PM.

Ms. Cindy Stanbro gave an update and a presentation on the Iowa Rock’n’Roll Music Association and requested funding from the City of Okoboji. No action was taken, information only.

Mr. Greg Drees gave an update and a presentation on the Blue Water Festival and requested funding from the City of Okoboji. No action was taken, information only.

Mayor Mary VanderWoude presented Resolution 18-21, “A resolution amending and re-establishing fees for recycling tags”. City Administrator Meyers explained that this was an increase

only in recycling tags for televisions. Meyers noted that the Dickinson County Landfill Commission recently increased their prices and this was in reaction to that. A motion was made by Councilmember Robinson and a second by Councilmember Hentges to approved Resolution 18-21. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor Mary VanderWoude presented Resolution 18-22, “A resolution setting a public hearing for review and possible text amendment to the City’s zoning ordinance by amending section 2.1 ‘General Zoning Definitions’ and Section 11.12 ‘Accessory Buildings and Uses’”. Meyers explained his belief in the need to better define certain words in our zoning text relating to roofs and the attachment of accessory structures to principle buildings. This was recommended for approval by the City’s Planning and Zoning Commission. Meyers asked the Council to consider amending the public hearing date because he was not sure if there would be a quorum in January. A motion was made by Councilmember Mendenhall and a second by Councilmember Hentges to approved Resolution 18-22 and to amend the public hearing date listed on the resolution to state “6:00 PM on Tuesday, February 13th, 2019”. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor Mary VanderWoude presented a quote not to exceed \$5950 from Denison Drywall, Inc to do drywall work in City Hall. Mayor VanderWoude noted the need for the removal of the wall paper and repair of the walls. Meyers advised the Council that to help cut costs City Staff would be removing the wall paper and painting after. Meyers noted that some of the wall paper in City Hall is being held up by tape. A motion was made by Councilmember Robinson and a second was made by Councilmember Mendenhall to approve the quote from Denison Drywall, Inc not to exceed \$5950.00. The following Councilmembers voted “YEA” Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor Mary VanderWoude presented a City of Okoboji Board of Adjustment granted variance for Mr. Aaron Jones at 3711 Fairfield Street. Meyers explained why this project did not fit into a recently passed Ordinance allowing for the legal expansion of a non-conforming structure. Motion made by Councilmember Hentges and a second by Councilmember Robinson to accept the approval of the variance by the Board of Adjustment. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor Mary VanderWoude presented an application for appointment from Mr. Neil Slater to be on the City’s Design Review Committee. Meyers explained that the position had been vacant for sometime and Mr. Slater was the first and only applicant. Motion made by Councilmember Mendenhall and a second by Councilmember Delperdang to appoint Mr. Neil Slater to the City of Okoboji Design Review Committee. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor Mary VanderWoude discussed yearly bonuses for City Staff. City Council members expressed gratitude in all the work which City Staff does. A motion made by Councilmember Hentges and a second by Councilmember Robinson to give a \$250.00 yearly bonus to each City

Staff member. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

REPORTS

Police Chief Petersen updated the Council on a grant for which he had applied for. Petersen gave a brief update on preparedness for Winter Games.

Mayor Mary VaderWoude gave thanks to the Okoboji Police Department for a recent call response. VanderWoude commented that a citizen approached her to let her know how quickly and professionally the situation was handled by. VanderWoude also asked Chief Petersen if there had been any issues with the speed limit change on Stakeout Road. Chief Petersen advised there has not been. VanderWoude reminded the Councilmembers to fill out and turn in the ‘Capital Improvement Plan Worksheet’ given to them by the City Administrator.

City Administrator Meyers discussed the removal and replacement of trees happening at Speier Park. Meyers advised the Council that he expected the City’s new plow truck to be in our possession soon. Meyers updated the Council on the Planning and Zoning Commission’s work on ‘Open Space’ or ‘Conservation’ zoning district. Meyers gave kudos to City Staff for their excellent work during snow removal times. Meyers discussed elements of the City’s Capital Improvement Plan and gave update as to what he thought were the next steps. Meyers also updated the Council on the formulation of an equipment replacement plan that coincides with the Capital Improvement Plan. Meyers reminded the Council that budget season for FY19/20 is upon us and that the Finance Committee should meet to discuss expectations. Meyers commented that the City has some unique challenges relating to the loss of The Inn and the hotel/motel tax which that property generated. Meyers briefly discussed health insurance costs for next year. Meyers advised that he would be in ‘Public Information Officer’ training all day on Wednesday. Lastly, Meyers advised that he represented the City in a recent flood prevention forum hosted by the Iowa Great Lakes Association.

The meeting was adjourned at 7:41 PM.

Revenues for 11/14/2018 through 12/11/2018 totaled \$277,884.12. Expenditures were as follows: \$76,866.66 in General Fund, \$385.28 in Road Use Tax, \$41,091.30 in Water Fund. Total expenditures were \$118,343.24.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	319.85
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ALLIANT ENERGY	NOV ELECTRIC	3,907.17
BECK ENGINEERING, INC.	ENGINEERING FEES/RETAINER	2,807.50
BLACK HILLS ENERGY	NATURAL GAS SERVICE	347.9
BOMGAARS SUPPLY, INC.	NOVEMBER STATEMENT	50.65
BROWN SUPPLY CO.	MATERIALS	427
C&B OPERATIONS LLC	PARTS	9.81
CENTRAL STATES FUND	NOV PREMIUMS	3,866.40
CENTRAL WATER SYSTEM	NOVEMBER WATER	7,770.00
COMPASS POINTE	FY18/19 CONTRIBUTION	1,000.00
COOPERATIVE ENERGY CO.	DEISEL	279.91
COUNSEL	NOV COPIES	98.06
CRYSTEEL TRUCK EQUIP. INC	BOSS PLOW	135.46
DATA TECHNOLOGIES, INC	2019 LICENSE/SUPPORT FEE	2,731.09
DELTA DENTAL OF IOWA	ACCT 315280002	633.42
DICKINSON CO CONSERVATION	GREEN WASTE	240
DICKINSON COUNTY	CONTRIBUTION FY19	2,714.10
DICKINSON COUNTY NEWS	PUBLICATIONS NOV 2018	427.34
DISPLAY SALES COMPANY	CHRISTMAS LIGHTS/BULBS	457.25
EFTPS	FED/FICA TAX	4,615.01
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FASTENAL COMPANY	HEADLAMP	53.38
FERGUSON WATERWORKS	METERS	21,140.00
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL PARTS	174.9
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IOWA ONE CALL	57 NOTIFICATIONS	51.3
IPERS	IPERS-PROTECTN	6,641.76
IPERS	DEP INSURANCE	133.7
JCL SOLUTIONS -	TOILET TISSUE/GARBAGE LINERS	126.41
LAKES REGIONAL HEALTHCARE	DRUG TEST COLLECTION	35
MEDIACOM, LLC	11/25-12/24	358.52
NEW YORK LIFE INSURANCE	NOV PREMIUMS	526.9
REGIONAL TRANSIT AUTHORITY	Q2 FY19 SUPPORT	1,000.00
SHAMROCK RECYCLING, INC.	RECYCLING	316.62
SHIELD TECHNOLOGY CORP.	SHEILDWARE SOFTWARE	1,267.50
SIoux SALES CO.	VEST	919.9

STAR LEASING, LLC	MONTHLY LEASE	83.39
STEIN LAW OFFICE	NOV LEGAL FEES	637.5
TREASURER, STATE OF IOWA	NOVEMBER WATER EXCISE TAX	5,490.00
TREASURER, STATE OF IOWA	STATE TAX	2,015.00
VAHLSING'S CLEAN SWEEP	AUGUST-OCTOBER	300
VERIZON WIRELESS	10/14-11/13	553.48
WELLMARK BLUE CROSS AND	PREMIUMS	8,931.66
WEX BANK	FUEL CHARGES 10/25-11/23	999.15
TOTAL ACCOUNTS PAYABLE		89,809.97
PAYROLL CHECKS		28,533.27
TOTAL ACCOUNTS PAYABLE		118,343.24