

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON AUGUST 13, 2019

Mayor VanderWoude called the meeting to order at 6:00pm on August 13, 2019. Councilmembers Delperdang, Hentges, Andres, Robinson, and Mendenhall were present. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Jeff Thee, Leo Jochum, Cris Hedgpeth, Nyla Throckmorton, Ken Messer, Susie Messer, Phil Petersen, Kae Hoppe, Bruce Smith, Jason Eygabroad, Neil Slater, Dan Sanders, Joe Fitzgibbons, David Scott, Molly Scott, and Fran Schloss.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall to adopt the agenda. The following Councilmembers voted "YEA": Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the Consent Agenda which included minutes from the previous City Council meetings, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted "YEA": Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

CITIZEN APPEARANCES

Phil Petersen addressed the Council relating to the Dixon Beach sea wall. Petersen advised the Council that he believed the sea wall was showing further deterioration and asked that the City Council take action. Mayor VanderWoude advised that she appreciated the photos and the update but that the City is not going to move forward until the Iowa DNR offers an official word on the City's submitted variance application.

Petersen also requested that the City consider cleaning up the right-of-way and overhanging vegetation along Stake Out Road.

Fran Schloss addressed the Council about the weekly fireworks on West Lake. Schloss was concerned about pollution and the noise generated. Mayor VanderWoude thanked her for the comments and advised that Schloss should address her concerns with the Arnolds Park Amusement Park.

NEW BUSINESS

Mayor VanderWoude began discussion on issues of parking along Lakeshore Drive specifically. VanderWoude explained that she had been hearing from the resident several different concerns as it relates to parking. VanderWoude asked Police Chief Petersen to report out on parking issues. Chief Petersen advised on citizen calls to the communications center, issued warnings, and other matters of enforcement.

Joe Fitzgibbons addressed the Council on his concerns relating to parking and parking enforcement. Fitzgibbons advised the Council of several different parking regulations that the City already has on their books (Chapter 69 of the City of Okoboji Municipal Code) and requested that the City consider adding language that is unique to the challenges faced by the City. Fitzgibbons stated that he believes that this is an issue of safety and suggested that the City could have some liability. Fitzgibbons advised he believed the ordinances on the books need to have stronger enforcement. Fitzgibbons stated that he feels as though the situation has worsened over the past couple of years and will continue to do so. Fitzgibbons suggested that the ordinances need better explanation upon issuance of a building permit.

Cris Hedgpeth addressed her concerns about the stretch of Lakeshore Drive immediately off of Highway 71. Hedgpeth commented on how narrow that portion of Lakeshore Drive is and how she felt it was

dangerous to have vehicles parked the way they are. Bruce Smith, who owns Smith's RV adjacent to Lakeshore Drive at this location, offered agreement. Nyla Throckmorton commented on how tight the streets are and her concern relating to the potential for delays in emergencies such as fires.

Councilmember Andres commented that she felt the way the City is communicating 'No Parking' zones is complicated. Andres advised that sometimes there was signage, sometimes the signage explained different things, and sometimes there was yellow paint. Andres felt that, especially as a visitor, it was hard to decipher. Andres felt that the City should reevaluate the message which the City is communicating first.

Councilmember Hentges commented as to whether or not the City should paint and stripe parking spots at the more critical areas of the City. Hentges believed that this would contain vehicles in the space designated for parking and keep the roadway open.

Joe Fitzgibbons advised that he felt this was such a serious problem he believed that this needed a professional opinion and that the City should consult with a parking consultant or traffic engineer to study the City.

Nyla Throckmorton referenced some figures relating to street width and commented that she did not believe that the City did not have the street width to allow for the parking that there is.

Councilmember Mendenhall commented that simply for safety reasons that there should be no parking on Lakeshore Drive immediately off of Highway 71. Mendenhall commented that there is no reason the City should wait on this issue. Mendenhall agreed with Fitzgibbons about issuance of parking information with the issuance of major building permits. Mendenhall requested continued and stronger enforcement of parking regulations.

Fran Schloss commented that pedestrians should not be immune to this conversation and that they need to not walk three or four across the road.

Councilmember Delperdang discussed the need for enforcement, new regulations, or if it was both. Delperdang advised that he did believe that he had a perfect solution in mind. Delperdang felt that the Council was trying to solve too many issues with too many different stakeholders involved.

Councilmember Robinson said the Council was amateurs when it came to parking and replied to Fitzgibbons comment that the City should hire a third party to come in and study the situation. Robinson believes that the Council may be making things worse and did not want to pretend that he was an expert in setting up parking.

Mayor VanderWoude discussed with the Council on finding a third party to advise. VanderWoude requested that City Administrator Michael Meyers find out what options are out there. VanderWoude also discussed the need for the Police Department continue to enforce the rules that are on the books.

Administrator Meyers advised that the current law states that it is no parking on Lakeshore Drive 200' to the west of Highway 71 and that if the City Council desired to change that it would have to be done by Ordinance. Meyers advised that he liked the idea of having a parking consultant. Meyers commented that he believed parking is complex and that the City of Okoboji has a couple of things that make the City extremely unique in this matter. First Meyers cited the fact that the City has infrastructure that is not necessarily built to handle weekend and summer vehicular populations and secondly Meyers believed that the City is in a hard spot due to the fact that the City's right-of-way is extremely narrow. Meyers commented that these two issues make the problem complex.

Mayor VanderWoude directed City Staff to explore engagement with a traffic engineer or parking consultant to study the issue, continue enforcement of the current regulations that are listed within the City's Municipal Code, and for City Staff to measure off Lakeshore Drive near Highway 71 to ensure it was at least what is outlined in Code and have it signed and painted appropriately.

Mayor VanderWoude presented the low bid relating to the 2019 City of Okoboji Carriage Lane Resurfacing and Speier Park Improvements project. VanderWoude invited Jason Egyabroad to discuss the bid results. Egyabroad advised that the low and only bid was from Beck Excavating for a total of \$186,280.70 which was \$21,815.20 over what was anticipated. Egyabroad discussed potential options for the Council to pursue to move forward with either the low bidder or re-bidding the project.

Councilmember Delperdang discussed potential amendments to the Carriage Lane project to help bring the projects closer to budget including, but not limited to, removal of the curb and gutter portion of the project. Delperdang also inquired about the drainage portion of the Speier Park project as to how necessary this project was.

Councilmember Mendenhall asked if the City should take a look at consulting with a naturalist to utilize the Speier Park property differently than how it presently is. Mendenhall thought the City should hold on the Speier Park drainage portion and further explore how to proceed.

Councilmember Robinson inquired about the removal of the curb and gutter portion of the Carriage Lane project and how that impacted the total amount and budget. The curb and gutter portion was bid at \$12,980.00.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the bid for Division 1, Carriage Lane, with the removal of the curb and gutter, approve Division 3, Speier Park basketball court, and remove Division 2. The following Councilmembers voted "YEA": Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Councilmember Andres was excused from the meeting at 7:12pm.

Mayor VanderWoude presented preliminary designs for the Eden Street extension which is the sidewalk going down beyond Eden Street. Jason Egyabroad presented two alternative options one of which was a wider pervious paver system and the other was a wider concrete path.

Councilmember Delperdang asked if the water issues would be resolved by the pervious paver system. Egyabroad advised it would not catch everything unlike the storm sewer option that was presented at a previous meeting.

Councilmember Mendenhall expressed concern relating to the maintenance of the paver system. Councilmember Robinson offered agreement.

Councilmember Delperdang asked about the cost associated with the two options. Egyabroad advised that the pervious paver solution may be within \$40,000 - \$48,000. The concrete would be around \$30,000.

Administrator Meyers reminded the Council that part of this was so that City Staff could access Dixon Beach with a hard surfacing.

Councilmember Mendenhall asked if some sort of paver or green infrastructure system could just be added to the south of the existing sidewalk just so vehicles can get down there. Mendenhall said a full paver system sounds great but the maintenance will be difficult.

Councilmember Hentges wondering if the problem to the north of the Eden Street extension should not be addressed first and not the extension. Councilmember Delperdang asked if this project would be undone by any street resurfacing, specifically Lakeshore Drive.

Jason Egyabroad advised that if there is any new storm outlet options relating to Lakeshore Drive and Eden Street that whenever that were to happen, this project would likely need to be redone.

Councilmember Mendenhall commented that a compromise can be made where the sidewalk is left as it is with some additional hard surfacing down the side of it just so the City can get a vehicle and help with the washout. The Council discussed using product such as grass block pavers.

Council directed Egyabroad to design something that is green and drivable in an effort to save a lot of expense.

Mayor VanderWoude presented a letter that offers support to the Imagine Iowa Great Lakes group to approach the Iowa Department of Transportation relating to a study of Highway 71. Administrator Meyers gave an overview of the Imagine group's plans relating to the study of Highway 71. Meyers advised that this was not giving consent to approve any plans but instead explore options as to what could be done to improve mobility and vehicular efficiency.

Neil Slater objected to the idea that the City support this effort and wondered why the City needs to participate in this when the Iowa DOT has already done a lot of this work. Councilmember Hentges advised that there is nothing objectionable to the study. Mayor VanderWoude advised the City wishes to be cooperative in the matter. Hentges reminded Slater that the City is not obligated to agree to the results of the study and is not approving any construction plans.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the letter of support relating to the Imagine Iowa Great Lakes group's Highway 71 traffic study. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude opened a public hearing to discuss Ordinance No. 253, an ordinance amending chapter 15 and chapter 17 of the City of Okoboji Municipal Code relating to the wages of the Mayor and the City Council. Mayor VanderWoude gave some background on the proposed wages which included \$1,000 per year raise for the Mayor (going from \$3,600 to \$4,600) and paying Councilmembers \$50 for all Council meetings, \$50 for any committee meeting, and \$50 for any other meeting with required attendance. City Administrator Meyers read aloud a letter of support issued by Kae Hoppe. No other letters were received. Kae Hoppe also spoke in favor of the increase.

Councilmember Delperdang believed that the Mayor's wage should be increased further to \$5,400.00. Mayor VanderWoude denied that raise. Councilmember Delperdang requested for at least \$4,800.00. Councilmember Hentges agreed.

Administrator Meyers advised that Iowa State Law dictates that this compensation cannot increase until January 1, 2020 due to it being an election year.

Mayor VanderWoude closed the public hearing.

Mayor VanderWoude presented the first reading of Ordinance No. 253.

Motion made by Councilmember Hentges and a second by Councilmember Delperdang to approve the first reading of Ordinance No. 253 while amending the Mayor's compensation from \$4,600.00 as listed on the ordinance to \$4,800.00. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude considered the waiving the second and third consideration of Ordinance No. 253.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to waive the second and third considerations of Ordinance No. 253 as amended in the first reading. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the third and final reading of Ordinance No. 253.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the third and final reading and adopt ordinance No. 253. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the reappointment of Les Marousek and Perry Pearson to the Planning and Zoning Commission for a 5-year term ending 08/13/2024.

Kae Hoppe inquired as to whether or not the Council considers other applicants. Meyers advised that there have not been any applicants and that those who are interested apply. Mayor VanderWoude advised that if there were multiple applicants then they would be considered on their own individual merits.

Motion made by Councilmember Hentges and a second by Councilmember Delperdang to approve Les Marousek and Perry Pearson to the Planning and Zoning Commission for a 5-year term ending 08/13/2024. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the reappointment of Owen Primavera to the Board of Adjustment for a 5-year term ending 08/13/2024.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Owen Primavera to the Board of Adjustment for a 5-year term ending 08/13/2024. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the reappointment of Sharlene Eckard and Marjorie Mueller to the Park Board for a 3-year term ending 08/13/2022.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve Sharlene Eckard and Marjorie Mueller to the Park Board for a 3-year term ending 08/13/2022. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the reappointment of Mary VanderWoude, Carmen DeKoster, and Sharlene Eckard to the Design Review Committee for a 3-year term ending 08/13/2022.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve Mary VanderWoude, Carmen DeKoster, and Sharlene Eckard to the Design Review Committee for a 3-year term ending 08/13/2022. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

REPORT OF OFFICERS

Police Chief Jason Petersen advised that Officer Watters submitted for his retirement. Petersen advised that the City is going through the hiring process for a new officer. Councilmember Mendenhall asked for future reporting on citations.

Mayor had no report.

Council had no report.

City Administrator had no report. Councilmember Mendenhall asked the City Administrator that he implement issuance of parking information with building permits.

THE MEETING WAS ADJOURNED AT 7:54 PM.

Mayor Mary VanderWoude

Michael Meyers, City Administrator

REVENUES FOR 07/10/2019 THROUGH 08/13/2019 TOTALED: \$192,175.55.
 EXPENDITURES WERE AS FOLLOWS: GENERAL FUND: \$184,683.01, ROAD USE TAX:
 \$6,224.60, WATER FUND: \$83,193.70. TOTAL EXPENDITURES: \$274,101.31

CLAIMS REPORT

| VENDOR | REFERENCE | AMOUNT |
|------------------------------|-----------------------------------|-----------|
| AFLAC | PREMIUMS | 319.85 |
| AFLAC | PREMIUMS | 319.85 |
| AHLERS & COONEY PC | COPIER LEASE AGREEMENT | 794.64 |
| ALLIANT ENERGY | JUNE ELECTRIC | 5,285.95 |
| ALLIANT ENERGY | JULY ELECTRIC | 4,385.02 |
| ARNOLDS PARK/OKOBOJI | FIRST QUARTER OPERATING BUDGET | 20,600.00 |
| BECK ENGINEERING INC | ENGINEERING FEES/RETAINER | 6,887.50 |
| BECK ENGINEERING INC | SPEIER PARK DRAINAGE | 14,565.00 |
| BLACK HILLS ENERGY | NATURAL GAS SERVICE | 66.91 |
| BLACK HILLS ENERGY | NATURAL GAS SERVICE | 65.38 |
| BLUE LAKE WEBSITES | HOSTING COSTS 2019 | 112.17 |
| BOMGAARS SUPPLY, INC. | TOOLS/WEED KILLER | 86.82 |
| BRENT SEXTON | UNIFORM ALLOWANCE | 600 |
| CAMPUS CLEANERS & LAUNDER | RUGS/TOWELS | 43.15 |
| CAMPUS CLEANERS & LAUNDER | RUGS | 42.75 |
| CANON FINANCIAL SERVICES | JULY-AUGUST COPIER LEASE | 144.08 |
| CARDMEMBER SERVICE | JULY STATEMENT | 2,570.80 |
| CENTRAL STATES FUND | JULY PREMIUMS | 4,022.40 |
| CENTRAL WATER SYSTEM | JUNE WATER | 25,284.00 |
| CENTRAL WATER SYSTEM | JULY WATER | 35,761.60 |
| CITY OF ARNOLDS PARK | SHARED OFFICER 3/25-6/30 | 8,824.04 |
| COFFMAN'S LOCKSMITH SHOP | CUTTING OIL | 10.5 |
| COUNSEL | JUNE COPIES | 34.39 |
| DAVE'S REPAIR, INC. | TRUCK REPAIR | 542.14 |
| DELTA DENTAL OF IOWA | ACCT 31528-0002 | 640.62 |
| DICKINSON CO CONSERVATION | GREEN WASTE/RECYCLING | 577 |
| DICKINSON CO CONSERVATION | GREEN WASTE/RECYCLING | 660 |
| DICKINSON COUNTY | CONTRIBUTION FY20 | 3,199.02 |
| DICKINSON COUNTY | ASSESSMENT FY19/20 | 8,169.00 |
| DICKINSON COUNTY NEWS | PUBLICATIONS JULY 2019 | 462.39 |
| DICKINSON COUNTY NEWS | PUBLICATIONS JULY 2019-2 | 651.58 |
| DON'S PEST CONTROL, INC. | SPEIER PARK | 72 |
| EFTPS | FED/FICA TAX | 4,796.12 |
| EFTPS | FED/FICA TAX | 4,668.89 |
| ETTERMAN ENTERPRISES | DUMP TRUCK PAINT | 1,125.06 |

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|------------------------------|-----------------------------------|-----------|
| FASTENAL COMPANY | FIRST AID KIT | 384.66 |
| FASTENAL COMPANY | GRINDING DISCS | 135.5 |
| FASTENAL COMPANY | SNOWPLOW MAINT | 190 |
| FEAR COMPUTER SOLUTIONS | UPGRADE/REPAIR | 485 |
| FERGUSON WATERWORKS #2516 | 2' METER | 943.65 |
| FERGUSON WATERWORKS #2516 | 26 3/4' METERS | 6,708.00 |
| FICK'S ACE HARDWARE | PAINT | 13.18 |
| FRONTIER LIGHTING INC | CITY HALL LED LIGHTS | 1,035.00 |
| HARLAND CLARKE | DEPOSIT SLIPS | 60.31 |
| HEARTLAND SECURITY SERVIC | SECURITY SERVICE | 26.95 |
| HEAT TACTICAL TEAM | HEAT DUES 2019 | 602.55 |
| HEIMAN INC | HYDRANT WRENCH | 136.4 |
| HILLCREST FORGE, INC. | FLAT STEEL | 12.28 |
| NEAL HOUGE | SAFETY BOOT REIMBURSEMENT | 150 |
| HURLBURT TOOLS LLC | SNAP-ON TOOLS | 69.4 |
| IOWA COMMUNITIES | YEARLY COVERAGE | 29,262.82 |
| IGL SANITARY DISTRICT | SPEIER PARK SEWER FEE | 171 |
| IMWCA | WORKERS COMP PREMIUM | 8,030.00 |
| IOWA DNR | ANNUAL WATER SUPPLY FEE | 92.88 |
| IOWA DNR | SPEIER PARK STORM WATER PERMIT | 250 |
| IOWA LEAGUE OF CITIES | ANNUAL MEMBERSHIP DUES | 751 |
| IOWA ONE CALL | 41 NOTIFICATIONS | 36.9 |
| IPERS | IPERS-PROTECTN | 6,725.74 |
| JILL VERDOORN | MILEAGE REIMB TO AMES | 196.04 |
| LAKES TREE SERVICE | TREE REMOVAL 7/8/19 & 7/10/19 | 1,700.00 |
| LAW ENFORCEMENT SYSTEMS | IOWA CITATION & COMPLAINT | 403 |
| MEDIACOM COMMUNICATIONS | 7/25-8/24 | 399.94 |
| MITCHELL WATTERS | UNIFORM ALLOWANCE | 600 |
| NEW YORK LIFE | ADDTL LIFE INS | 118.39 |
| NEW YORK LIFE INSURANCE | JULY STATEMENT | 611.31 |
| NORTHWEST IOWA PLANNING | SHIELD FY20 1ST DRAW | 2,000.00 |
| O'REILLY AUTO PARTS | JULY STATEMENT | 293.62 |
| PACKEBUSH SPRINKLER SERV | CLEAN VALVES | 50 |
| PACKEBUSH SPRINKLER SERV | SPRINKLER LABOR | 70.25 |
| SCOTT COLT | UNIFORM ALLOWANCE | 600 |
| SECURE BENEFITS SYSTEMS | FSA MEDICAL CONT | 209.66 |
| SECURE BENEFITS SYSTEMS | FSA MEDICAL CONT | 209.66 |
| SHAMROCK RECYCLING, INC. | RECYCLING | 158.31 |
| SPENCER OFFICE SUPPLIES | COPY PAPER/BANK BOXES | 76.74 |
| SPENCER OFFICE SUPPLIES | ALPH FILE GUIDES | 84.13 |
| STAR LEASING, LLC | MONTHLY LEASE | 83.39 |

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| STAR LEASING, LLC | MONTHLY LEASE | 83.39 |
| STATE HYGIENIC LABORATORY | WATER TEST | 13 |
| STATE HYGIENIC LABORATORY | WATER TEST | 13 |
| STEIN LAW OFFICE | JUNE LEGAL FEES | 1,435.00 |
| STEIN LAW OFFICE | JULY LEGAL FEES | 1,425.00 |
| TREASURER, STATE OF IOWA | JUNE WATER EXCISE TAX | 314 |
| TREASURER, STATE OF IOWA | JULY WATER EXCISE TAX | 6,101.00 |
| TREASURER, STATE OF IOWA | STATE TAX | 1,950.00 |
| TRUCK EQUIPMENT, INC. | SWEEPER | 586.55 |
| USA BLUE BOOK | CHLORINE TESTS | 118.19 |
| VAHLSING'S CLEAN SWEEP | JAN-MAY | 500 |
| VERIZON WIRELESS | CELL PHONES & PCS | 671.15 |
| | CONTRIBUTION-MEALS ON | |
| VOLUNTARY ACTION CENTER | WHEELS | 1,000.00 |
| WEDEKING PIT & PLANT, INC | 1' CRUSHED ROCK | 105.42 |
| WELLMARK BLUE CROSS AND | PREMIUMS | 9,304.96 |
| WEX BANK | FUEL CHARGES | 1,027.64 |
| TOTAL ACCOUNTS PAYABLE | | 245,176.58 |
| PAYROLL CHECKS | | 28,924.73 |
| **** PAID TOTAL **** | | 274,101.31 |
| ***** REPORT TOTAL ***** | | 274,101.31 |