

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON MARCH 10, 2020

Mayor VanderWoude called the meeting to order at 6:00pm on March 10, 2020. Councilmembers Hentges, Andres, and Robinson were present. Councilmember Mendenhall was present via telephone. Councilmember Delperdang was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Barry Sackett, Steve Schwaller, and Brad Beck.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the consent agenda which included the minutes from February 11, 2020 and February 25, 2020 City Council meetings, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall. Councilmember Andres abstained from the vote. Motion passed 3-0.

CITIZEN APPERANCES

Mayor VanderWoude expressed that due to unforeseen circumstances Councilmember Delperdang would be unavailable until May.

No other comments.

OLD BUSINESS

City Administrator Meyers provided an update on the proposed East Lake Park. Meyers advised that Imagine Iowa Great Lakes was still awaiting proper permitting from the Iowa DNR. Meyers advised he spoke with the City's insurance carrier to ensure coverage questions were addressed. Meyers advised that he would be meeting with Imagine's Executive Director in the coming week to discuss schedules and specifics of the project.

NEW BUSINESS

Mayor VanderWoude opened a public hearing to review and consider the City of Okoboji budget for Fiscal Year 2021 at 6:06pm.

There were no comments.

The public hearing was closed at 6:07pm.

Councilmember Andres discussed with the Council the City's 'Economic Development' portion of the budget that includes contributions to local organizations. Andres encouraged the Finance Committee and the City to provide more structure pertaining to these organizations.

Mayor VanderWoude presented Resolution 20-07, "A Resolution Adopting and Certifying the City of Okoboji Fiscal Year 2020/2020 Budget".

City Administrator Meyers gave a brief overview of the budget explaining that the tax levy would remain the same at \$4.75 per \$1,000 of valuation. Meyers detailed specific items and projects within the FY21 budget.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 20-07. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

Mayor VanderWoude moved to Item I on the agenda.

Mayor VanderWoude presented a Board of Adjustment granted variance to Spenser Taylor. Administrator Meyers explained that the variance granted was to allow for the construction of a new single-family home facing Nichols Avenue as opposed to Echo Bay Avenue as required by Code. Meyers gave specifics on why the variance was approved by the Board of Adjustment.

Motion made by Councilmember Mendenhall and a second by Councilmember Andres to confirm the variance granted by the Board of Adjustment. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

Mayor VanderWoude presented a new six-month Class C Liquor License (LC)(Commercial) for The Ranch Okoboji LLC with Sunday sales and outdoor service.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the liquor license. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

Mayor VanderWoude moved to Item F.

Mayor VanderWoude explained that the City Administrator and City Attorney asked that Ordinance No. 255 be tabled until further legal research can be done.

Mayor VanderWoude tabled item F, item G, and item H.

Mayor VanderWoude moved to Item C.

Mayor VanderWoude presented an agreement between the City of Okoboji and Beck Engineering, Inc. for services pertaining to Sanborn Avenue for \$65,000. Administrator Meyers explained that this would be preliminary design and cost estimation for the proposed project on Sanborn Avenue. Meyers reminded the Council on the proposed partnership with Imagine Iowa Great Lakes and that Imagine would be donating \$65,000 to the City of Okoboji to move forward with this preliminary design contract.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the agreement between the City of Okoboji and Beck Engineering, Inc. for services pertaining to Sanborn Avenue for \$65,000 contingent upon financing from Imagine Iowa Great Lakes. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

Mayor VanderWoude presented an agreement between the City of Okoboji and Beck Engineering, Inc. for construction engineering services pertaining to the Speier Park pickleball courts for \$14,000. Administrator Meyers explained that this was pre, during, and post construction engineering oversight of the pickleball project. Meyers explained to the Council that this amount was plugged into all the previous budgets discussed with the Council pertaining to this project.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the agreement between the City of Okoboji and Beck Engineering, Inc. for services pertaining to the Speier

Park pickleball courts for \$14,000. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

Mayor VanderWoude presented an agreement between the City of Okoboji and Certified Testing Services, Inc. for compaction testing services pertaining to the Speier Park pickleball courts. Meyers explained that this was necessary to do the concrete testing. This agreement will be approximately between \$2,700.00 and \$3,200.00.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the agreement between the City of Okoboji and CTS, Inc. for compaction testing services. The following Councilmembers voted "YEA": Hentges, Robinson, Mendenhall, Andres. Motion passed 4-0.

REPORTS

City Administrator Meyers discussed the Iowa Great Lakes Sanitary District project, Brooks Park Drive, Brooks North Drive, and the intersection at Lakeshore Drive / Nature Center Road. Meyers discussed future trailing opportunities for several employees of the City. Meyers explained the installation of four small cell wireless devices on existing Alliant Energy utility poles.

Police Chief Petersen addressed congestion at Lakeshore Drive and Nature Center Road pertaining to the Iowa Great Lakes Sanitary District project and that he will be meeting with Administrator Meyers and project representatives the next day.

No Mayor Report.

No Council Report.

The meeting was adjourned at 6:42 PM.

ADJOURNMENT.



Mayor Mary VanderWoude



City Administrator Michael Meyers

REVENUES FOR 02/12/2020 THROUGH 03/10/2020 TOTALED \$76,396.12. TOTAL EXPENDITURES WERE \$140,547.91. GENERAL FUND, \$76,038.28; ROAD USE TAX, \$180.53; ASSET FORFEITURE, \$4369.10; CAPITAL PROJECTS-PICKLEBALL, \$408.00; WATER, \$52,552.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	609.6
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AHLERS & COONEY PC	BOND COUPONS REVIEW	455.97
ALLIANT ENERGY	FEBRUARY ELECTRIC	4,538.73
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	2,599.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	918.78
BOMGAARS SUPPLY, INC.	SHOP SUPPLIES	94.19
BRENT SEXTON	INS DEDUCTIBLE REIMBURSEMENT	163.2
CAMPUS CLEANERS & LAUNDRER	RUGS	44
CANON FINANCIAL SERVICES	MARCH COPIER LEASE	72.04
CARDMEMBER SERVICE	FEBRUARY STATEMENT	591.76
CENTRAL STATES FUND	FEBRUARY PREMIUMS	6,704.00
CENTRAL WATER SYSTEM	FEBRUARY WATER	6,562.50
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,236.07
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	691.47
DICKINSON COUNTY ATTORNEY	FORFEITURE MONIES	4,369.10
DICKINSON COUNTY CONSERVATION	RECYCLING FLOURESCENT BULBS	379
DICKINSON COUNTY NEWS	JANUARY LEGAL PUBLICATIONS	397.81
DICKINSON COUNTY NEWS	FEBRUARY LEGAL PUBLICATIONS	475.11
EFTPS	FED/FICA TAX	4,528.82
EFTPS	FED/FICA TAX	4,644.61
FEAR COMPUTER SOLUTIONS	UPGRADE POLICE COMPUTER	345
FERGUSON ENTERPRISES LLC #3326	DECHLORINATION TABS	760.77
FERGUSON WATERWORKS #2516	METERS	39,968.00
FICK'S ACE HARDWARE	PAINT & SUPPLIES	55.93
FRONTIER LIGHTING INC	FLOURESCENT BULBS	3,354.50
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
HURLBURT TOOLS LLC	TOOLS	122
IGL SANITARY DISTRICT	SPEIER PARK SEWER FEE	171
IMFOA	ANNUAL MEMBERSHIP DUES (2)	100
IOWA ASSOCIATION OF	2020 IAMU MEMBER DUES	634
IPERS	IPERS-PROTECTN	6,433.81
JAYCOX IMPLEMENT	BOBCAT TIRE CHAINS	435
JOSH ZIGRANG	REIMBURSE TRAVEL EXPENSE	40
MEDIACOM COMMUNICATIONS	2/25-3/24	399.36
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	MARCH PREMIUMS	592.08

NORTHWEST IOWA PLANNING	SHIELD FY20 3RD DRAW	3,500.00
OKOBOJI MOTOR COMPANY	VEHICLE MAINT	592.56
REGIONAL TRANSIT AUTHORITY	Q3 FY20 SUPPORT	1,000.00
SANITATION PRODUCTS	GARBAGE TRUCK MAINT	19.94
SCOTT COLT	REIMBURSE FOR HEADLIGHT	11.74
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
SECURE BENEFITS SYSTEMS	FSA MEDICAL CONT & FEES	97.34
SIOUX SALES COMPANY	JACKET-JASON	129.95
STATE HYGIENIC LABORATORY	WATER TEST	13
STEIN LAW OFFICE	FEB LEGAL FEES	1,189.65
TIMOTHY JENSEN	HEALTH INS DED REIMB 2019	2,400.00
TIMOTHY JENSEN	WORKBOOTS	95.84
TRAN SOURCE	PLOW TRUCK	76.82
TREASURER, STATE OF IOWA	FEBRUARY WATER EXCISE TAX	4,553.00
TREASURER, STATE OF IOWA	STATE TAX	1,657.00
VERIZON WIRELESS	CELL PHONES & POLICE PCS	627.52
WEX BANK	FUEL CHARGES	973.26
WINTHER STAVE & CO LLP	HOTEL/MOTEL & LOST ANALYSIS	375