

CITY OF OKOBOJI
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 10th, 2017

PRESIDING: Mayor VanderWoude

COUNCILMEMBERS PRESENT: Julie Andres, Jim Hentges, Walter Mendenhall (telephonically),
Jerry Robinson

COUNCILMEMBER ABSENT: Jim Delperdang

OTHERS PRESENT: Rebecca Peters, Mitchell Watters, Tim Jensen, Joe Van Otterloo, Mark McGill,
Trevir Michehl, Kae Hoppe, Neal Houge, David Stein, Erin Reed, Barry Sackett, Les Marousek, Jason
Petersen, Jason Peters

After the Pledge of Allegiance the Mayor called the meeting to order at 6:02 P.M. Robinson/Andres moved to adopt the agenda. All ayes. Motion carried. Robinson/Andres moved to approve the consent agenda, which included minutes of the previous meetings 12/13/2016, 12/27/2016 and 01/03/2017 claims for January 2017, Bank Cash/Treasurers Report for December 2016 and Renewal of a Class LB Liquor License for the Inn at Okoboji with Sunday sales, catering privilege and outdoor service area. All Ayes. Motion carried.

NEW BUSINESS

Council to review employee insurance plan and wages: City Administrator Jason Peters explained that the Personnel Committee had requested a review of staff compensation and wages. As a part of this review the City was presented with a new short-term disability and life with accidental death & dismemberment policy. City Administrator Peters stated that at last month's meeting Mark McGill had presented to the Council on the renewal of the City's health insurance plan and he had requested that Mr. McGill attend tonight's meeting to answer any further questions. Mr. McGill reviewed the current deductibles and maximum out of pocket costs for those on a single plan and those on a family plan. Mr. McGill stated that the City's plan is comparable to other plans offered in the area. Councilmember Andres asked whether this plan was similar to those the City had offered in the past. Mr. McGill stated from his knowledge it is similar. Mayor WanderVoude inquired as to whether BlueCross/Blue Shield would be making changes to their levels. Mr. McGill stated that premiums are based on where you live and your age. Joe VanOtterloo presented information on the City's new short-term disability and life with accidental death & dismemberment policy. Mr. VanOtterloo stated that the new plan will offer increased short-term disability and life with accidental death & dismemberment coverage at a lower cost to the City. Councilmember Hentges stated that it is a great plan. Police Chief Jason Petersen inquired as to the City's policy on paying back part of the employees' deductible for health insurance. City Administrator Peters stated that he interprets the current personnel policy to read that the City would reimburse at 60% of the employee's deductible. No action taken, information only.

Council to consider a dock permit application for Courtney Spellman of 1504 Prospect Street for Public Access Dock #3: Mayor VanderWoude explained that the City had granted a permit for this dock in 2010. Mayor VanderWoude inquired whether there was any issues with the application. City Administrator Peters stated that their paperwork was properly submitted. City Attorney David Stein inquired if this permit was for one season or five. Mayor VanderWoude stated that it would be for five. Hentges/Robinson moved to approve the dock permit application for Courtney Spellman of 1504 Prospect Street for Public Access Dock #3. All ayes. Motion carried.

Okoboji Tourism Committee to present annual report to the Council: Rebecca Peters, Okoboji Tourism Director, presented an annual report on the tourism promotion/marketing programs the Okoboji Tourism Committee provides to the area. Ms. Peters described the promotional/marketing activities that

had taken place during the past year and what new promotional/marketing activities will take place in the New Year. Ms. Peters thanked the City for the support they provide to the Tourism Committee. Mayor VanderWoude inquired as to any new marketing ideas that will be introduced. Ms. Peters stated that the printed tourism guide will be directly mailed to subscribers of the Minneapolis/St. Paul Magazine. No action taken, information only.

Dickinson County Trails Board to present annual report to Council: Mayor VanderWoude moved item up in the agenda. Erin Reed, introduced herself as the new executive director of the Dickinson County Trails Board. Barry Sackett, President of the Dickinson County Trails Board, gave the Council a background on Ms. Reed's qualifications and background. Ms. Reed presented an annual report on the projects the Dickinson County Trail Board has worked on during the past year and the projects they will focus on in the future. No action taken, information only.

Council to consider written funding request submitted by Centers Against Abuse & Sexual Assault (CAASA): Mayor VanderWoude stated that this request will be factored in during the City's budget process. No action taken, information only.

Council to consider possible settlement agreement regarding 2609 Lakeshore Drive: City Attorney Stein explained that the proposed settlement agreement was in response to some of the outstanding issues surrounding the Construction/Lakeshore permit for 2609 Lakeshore Drive. City Attorney Stein explained that the City had contemplated bringing municipal infraction actions against the property owners and this proposed settlement agreement has been brought before the City in lieu of said action. City Attorney Stein stated that this agreement will help defer some of the engineering fees the City incurred. Councilmember Andres inquired as to whether this agreement allows to the City to move forward with further action in the event the property owners are not in compliance in the future. City Attorney Stein stated the property owners have to remain in compliance in the future. Hentges/Robinson moved to approve the settlement agreement regarding 2609 Lakeshore Drive. Roll call all ayes. Motion carried.

Council to consider possible trade-in of 2016 Bobcat and purchase of 2017 Bobcat: Councilmember Robinson explained that the City had received a quote to replace the City's 2016 Bobcat. Councilmember Robinson stated that the 2016 model has a limited number of hours and the dealership has offered a good deal on the trade in. The cost to the City, if approved will be \$2,782.01. Councilmember Robinson explained this is the same process the City has gone through in the past. Robinson/Hentges moved to approve trade-in of 2016 Bobcat and purchase of 2017 Bobcat. All ayes. Motion carried.

Council to consider possible stipulation agreement regarding litigation/administrative action in PERB case No. 100790 (possible closed session, possible action): City Attorney Stein recommended that the Council go into closed session. Robinson/Andres moved to close the session to discuss pending litigation/administrative action in PERB case No. 100790. Roll call all ayes. Motion carried. Those present during closed session were as follows: Mayor VanderWoude; Julie Andres; Jim Hentges; Walter Mendenhall (telephonically); Jerry Robinson; City Attorney David Stein; and City Administrator Jason Peters. Council went into closed session on or about 6:45 P.M. to discuss pending litigation/administrative action in PERB case No. 100790. Council came out of closed session on or about 7:05 P.M. Roll call vote. All ayes. No action was taken. In open session, Andres/Robinson moved to direct City Attorney Stein to seek a continuance hearing for a later date in regards to pending litigation/administrative action in PERB case No. 100790. Roll call all ayes. Motion carried.

REPORT OF OFFICERS

Council Reports: Councilmember Hentges reported on the fire at 1306 Country Club Drive and praised all the firefighters for the work they did in battling the fire. Councilmember Mendenhall inquired as to the status McDougall easement issue. Mayor VanderWoude responded that this issue is still in negotiations. Attorney Stein confirmed that he has been in negotiation with the attorneys involved and will report back at a future meeting.

Administrator Reports: City Administrator Peters reported that the City had conducted interviews for the Deputy Clerk position. City Administrator Peters reported two items from last month's meeting. He stated that he had been in contact with Kae Hoppe to discuss a possible timeline for property at 1728 Nichols Ave and that he had been in contact with Bob VanOrsdel to discuss the possibility of him attending a future meeting in regards to concerns raised by Dick Notestine. City Administrator Peters explained that he has started to work on the City's new budget.

Expenditures for the month of December 2016 are as follows: General Fund - \$87,648.07; Trust & Agency - \$0.00; Road Use Tax - \$14,509.89; TIF - \$0.00; Debt Service/Property Tax - \$0.00; Capital Projects - \$1,145.82; Water - \$27,445.10. Receipts for the same period were in the amount of \$184,024.61 creating a balance in all funds in the amount of \$2,262,124.31. \$274,609.52 of the reported amount is invested in Certificates of Deposit with United Community Bank.

Moved to adjourn. All ayes. Mayor VanderWoude adjourned meeting at 7:12 P.M.

Mary VanderWoude, Mayor