

**CITY OF OKOBOJI  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 15, 2014**

**PRESIDING:** Mayor Mary VanderWoude

**COUNCILMEMBERS PRESENT:** Mendenhall, Robinson, Andres, Hentges, Delperdang

**OTHER PRESENT:** Michael Raner, Jason Petersen, Stephanie Parks, David Stein, Jr., Barry Sackett, Leo Parks, Jr., Brad Beck, Joel Fiebig, Matt Richter

After the Pledge of Allegiance, the Mayor called the meeting to order at 6:00 P.M. Hentges/Andres moved to adopt the agenda. All ayes. Motion carried. Mendenhall/Hentges moved to approve the consent agenda, which included the minutes of the previous meetings 03/11/14 and 03/25/14, claims for April 2014, Clerk's Report ending March 2014, a renewal of a Class C Beer Permit for the Casey's General Store with Sunday sales, and a renewal of a Class C Beer Permit for Mau Marine with Sunday sales. All ayes. Motion carried. Councilmember Andres announced that she abstained from voting on the consent agenda citing a conflict of interest with the Class C Beer Permit renewal for Mau Marine.

**NEW BUSINESS**

Mayor VanderWoude at this time officially welcomed and introduced new City Attorney David Stein, Jr.

**Michael Raner, SHIELD Safety Coordinator, to report and update City Council:** Michael Raner, SHIELD Safety Coordinator for the City of Okoboji gave a report detailing safety practices observed by the employees of the City of Okoboji. Raner reported there have been nearly three years where there has not been a lost day of work due to a workplace injury. Raner stated a record such as this is very commendable, and that the Modification Factor for workers compensation insurance premiums reflect upon the positive safety program of the City of Okoboji. The Council thanked Raner for his work with the employees.

**Council to consider designated outdoor camping sites for RAGBRAI:** Barry Sackett, campground committee member for RAGBRAI, stated a portion of Brooks Golf Course and Parks Marina property in Okoboji have been designated as the campsites in Okoboji for RAGBRAI. Mayor VanderWoude reported Boji Bay has now come forward as a possible camping site at a previous meeting. Matt Richter reported there is a designated individual for RAGBRAI for camping areas, and this person has approved the sites in Okoboji. Discussion followed concerning support vehicles, the number of campers anticipated, other camping locations, alcohol use at camping areas, charter teams, catering services, vendors, and time frame. The Mayor announced she and other city officials have been meeting Wednesdays, and hopefully an ordinance can be drafted to allow camping and other issues for a given time period for RAGBRAI. Mayor VanderWoude stated this would be an issue for the Okoboji City Council for a future meeting. No action taken. Information only.

**RAGBRAI Sanitation Committee to request the use of fire hydrants and sanitary sewer for trailer showers in connection with RAGBRAI:** Stephanie Parks of the RAGBRAI Sanitation Committee reported portable shower trailers will be available for campers at designated campsites in Okoboji. Parks reported there would be water and sewer usage for approximately 4000 – 6000 campers, and the usage

would be approximately 10 gallons each. Daly reported he has spoken to City Water Superintendent Neal Houge concerning water backflow prevention on the shower trailers. Parks assured the council that such a device comes with each trailer. Daly stated Houge will want to inspect those devices before being used, and possibly another device at each hydrant may have to be used. Parks stated she would stay in contact with Daly. The cost of water used was discussed, with Daly stating the cost of water and sewer usage for this event for one day should probably not exceed \$1000.00. The use of the sanitary sewer was discussed, and Daly stated he has spoken to Houge about this issue also. The issue at hand is safety. Daly stated an open manhole with just a hose in it for drainage will not suffice, and this could become a severe fall hazard. Parks was advised to look into this matter with the shower trailer group. After discussion, Robinson/Hentges moved to forego the water and sewer charges for RAGBRAI showers in Okoboji. All ayes. Motion carried.

**Joel Fiebig, 1243 Summer Circle Drive, to request reimbursement for deductible expensed for an insurance claim for cleanup and/or damage from sewage backup:** Daly reported there was a sanitary sewer main found to be frozen on February 15, 2014, that caused a subsequent backup of sewage and damage at the Joel Fiebig residence at 1243 Summer Circle Drive. Daly reported it was opened immediately, at which time Mr. Fiebig was requested to let his water run to assist in keeping the sewer main open at no extra cost to him. Daly stated he filed a claim with ICAP and was informed this was denied as ICAP states a city is exempt from damage caused by a sewer backup, at which time a property owner's homeowners insurance takes over. Councilmember Delperdang felt the city does have some obligation to a resident for a situation like this, and asked Fiebig if he would be satisfied with possibly splitting the cost of his \$500.00 deductible expense. Fiebig stated yes. Robinson/Delperdang moved to approve payment of one half of the fee of \$500.00 equaling \$250.00. All ayes. Motion carried.

**Council to consider the purchase of new city computers, monitor, Microsoft Office 2013, flash drives, installation and setup:** Hentges/Andres moved to approve the purchase of new city computers plus equipment in the amount of \$2,940.00 to Boji Technology. All ayes. Motion carried.

**Council to consider Change Order #2 in the amount of \$876.00 for 2013 City of Okoboji Sanitary Sewer Rehabilitation Project:** Mendenhall/Robinson moved to approve Change Order #2 in the amount of \$876.00. All ayes. Motion carried. Engineer Brad Beck explained the change order was needed as sanitary sewer service disconnect and curb cut was needed for the project.

**Council to consider an Application for Payment #2 in the amount of \$141,286.95 payable to Visu-Sewer Inc. for the 2013 City of Okoboji Sanitary Sewer Rehabilitation Project:** Robinson/Hentges moved to approve Application for Payment #2 in the amount of \$141,286.95. All ayes. Motion carried. Engineer Brad Back reported on the progress of the project.

**Council to discuss and consider an appointment to the Arnolds Park Library Board:** Councilmember Robinson reported there is a vacancy on the Arnolds Park Library Board since Susan Robinson has resigned that position as the City of Okoboji representative. Robinson reported the Library Board is requesting gender equality on the board as required by law, and that a male should be appointed to the position. Robinson stated he has no names to bring to the table at this time but to at least have the

remainder of the Council thinking about it. It was requested by the Council that a notice be placed on the city website for potential members to observe. No action taken. Information only.

**Council to consider a Design Review Committee recommendation for Mau Marine:** City Administrator Dennis Daly reported the Design Review Committee met on April 7, 2014, to review design for a temporary tent for Mau Marine. Daly stated the committee recognizes this is a boating community and felt that a temporary use such as this is a viable request. Daly also reported that according to the City Attorney, a use such as a tent is considered a structure and could be allowed depending on the recommendation of the Design Review Committee. Councilmember Delperdang asked if any other request such as this has been acted upon in the past. Daly stated there has been none. Daly continued by saying it is the recommendation of the Design Review Committee that the design for a tent for display of outside inventory be approved, and that the structure can be put into place no sooner than April 1, 2014, and is to be removed by October 15, 2014. Delperdang/Robinson moved to approve the recommendation of the Design Review Committee for the temporary tent for Mau Marine. All ayes. Motion carried. Councilmember Andres announced she abstained from voting citing a conflict of interest as she is the applicant for the request.

**Council to consider Resolution No. 14-07, A resolution of support for Dickinson County to affiliate with the Northwest Iowa Regional Housing Trust Fund as a participating county:** Robinson/Hentges moved to approve and adopt Resolution No. 14-07. Upon the call of the roll, the vote was as follows: AYES-Delperdang, Hentges, Andres, Robinson, Mendenhall; NAYS-None. With the vote being in the majority, the Mayor declared the motion duly carried.

**Council to consider Resolution No. 14-08, A resolution authorizing the redemption of outstanding General Obligation refunding Capital Loan Notes, Series 2005B, dated October 1, 2005:** Andres/Hentges moved to approve and adopt Resolution No. 14-08. Upon the call of the roll, the vote was as follows: AYES-Delperdang, Hentges, Andres, Robinson, Mendenhall; NAYS-None. With the vote being in the majority, the Mayor declared the motion duly carried.

**Council to consider Resolution No. 14-09, A resolution authorizing the redemption of outstanding General Obligation Capital Loan Notes, Series 2008, dated April 1, 2008:** Robinson/Hentges moved to approve and adopt Resolution No. 14-09. Upon the call of the roll, the vote was as follows: AYES-Delperdang, Hentges, Andres, Robinson, Mendenhall; NAYS-None. With the vote being in the majority, the Mayor declared the motion duly carried.

**Council to consider Resolution No. 14-10, A resolution directing the acceptance of a proposal to purchase \$955,000 (Dollar Amount Subject To Change) General Obligation Capital Loan Notes, Series 2014:** Hentges/Andres moved to approve and adopt Resolution No. 14-10. Upon the call of the roll, the vote was as follows: AYES-Delperdang, Hentges, Andres, Robinson, Mendenhall; NAYS-None. With the vote being in the majority, the Mayor declared the motion duly carried. City Administrator Dennis Daly reported the new bond will be for \$685,000 not \$955,000 as stated in the resolution--thus the statement in the resolution that the dollar amount is subject to change. Daly went on to say this resolution was drafted prior to receiving \$275,000 per the mediation with Iowa Lakes Regional Water and since the bond would be reduced to \$685,000 it will now create a savings in excess of \$131,000 by refinancing two existing bonds and paying off the existing bond for the water tower located at Central Water System.

**RAGBRAI update:** Mayor VanderWoude reported on continued meetings with RAGBRAI. The Mayor also reported that she and other city officials would again meet at Tweeters at noon the 16<sup>th</sup> to further discuss RAGBRAI issues for all cities involved and would report at future meetings concerning those meetings.

**REPORT OF OFFICERS**

Police Chief Jason Petersen gave the police report stating that as the date for RAGBRAI gets closer, it would be advisable to somehow get information to businesses that have employees traveling through the lakes area letting them know of potential traffic problems on that day.

Councilmember Mendenhall stated there are areas of the Dixon Beach walk area that need attention. Mendenhall stated he is aware there has been some construction going on in the area, but there are other areas of erosion that need attention. Mendenhall asked Daly to check on replacement costs for the entire walkway.

Daly reported he will be bringing a new contract before the council with Waste Management, and he would have the city attorney review it before signing.

Daly stated he is still waiting for a response from Okoboji Marketing Committee concerning a contribution to the Lakes Area Hockey Association to be made from city hotel/motel taxes received.

Daly reported the city is covered by insurance for any RAGBRAI events on city property.

Expenditures for the month of March 2014 are as follows: Public Safety - \$19,436.62; Public Works - \$63,588.54; Culture & Recreation - \$775.49; Community & Economic Development - \$500.00; General Government - \$29,064.55; Water - \$13,655.31; Road Use Tax - \$2,706.98; Capital Projects - \$6,937.50; Trust & Agency - \$35.00. Receipts for the same period were \$113,637.19, creating a balance in all funds in the amount of \$2,006,510.28. \$118,256.83 of the reported balance is invested in Certificates of Deposit with the United Community Bank.

Andres/Hentges moved to adjourn. All ayes. Motion carried. Meeting adjourned at 7:23 P.M.

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Mary VanderWoude, Mayor

ATTEST:

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Dennis J. Daly, CMC  
City Clerk/Administrator