

SEPTEMBER 8, 2016

The Planning & Zoning Commission for the City of Okoboji, Iowa met in session on the above date at 4:00 P.M. in the Okoboji City Hall. Commission members present were: Pearson, Grant, Mendenhall, and Shuttleworth. Absent: Marousek. Others present were: Dave Stein, Steve Hallgren, Lissa Ballis, Owen Primavera and Walter Mendenhall.

Chairman Pearson called the meeting to order at 4:00 P.M. stating the purpose of the meeting was to consider/discuss the following as it relates to lakeshore landscape permits for the City of Okoboji: Criteria, Requirements, Procedure, Amendments to the Zoning Ordinance and Scheduling of future meetings.

Grant/Shuttleworth moved to approve the minutes of the previous meeting on 8/24/16. All ayes. Motion carried.

Owen Primavera brought up his concern of the fees when drafting the new lakeshore landscape ordinance. He feared if the fees were too high residents might shy away from fixing their bank when it is necessary to stop erosion. Dave Stein City Attorney mentioned the legal criteria in handling the fee as well.

Mendenhall voiced that more and more new residents were buying lakeshore property and may not realize the ordinances the city has in place to help protect the lake. Some brainstorming with all members discussed a better way to get the word out to not only residents but landscapers, builders and those that are hired from out of town to come in and do a project.

Steve Hallgren with Northwest Iowa Planning and Development brought up the fact that the procedural process is already in place. Therefore, the lakeshore landscape ordinance draft should just refer back to those processes, rather than rewrite a new one to avoid mistakes and or confusion. Stein agreed we have a well-known and well used conditional use process and the members should focus on working on the criteria so the Board of Adjustment will have to consider that before making a decision.

Mendenhall and Shuttleworth put together a rough draft which the committee continued reading through starting with where they had left off last session, Fee, Administration Evaluation, and Permit Requirements. There was an ongoing discussion with input from committee members and those in attendance. Revisions were made throughout each section reviewed. This draft continues to be a work in progress.

The commissions next meeting date is September 12, 2016 to continue working on an updated lakeshore landscape permit ordinance

Grant/Mendenhall moved to adjourn. All ayes. Motion carried. Meeting adjourned at 6:00 P.M.

Lissa Ballis
Deputy City Clerk