

## **MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON NOVEMBER 13, 2018**

Mayor Mary VanderWoude called the meeting to order at 6:00 PM on November 13, 2018. Councilmembers Delperdang, Hentges, and Robinson were present at roll call. Councilmember Mendenhall joined the meeting at 6:04 PM. Councilmember Andres was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Dan Sanders, Jeff Thee, Julie Scheib, Bob Shaw, Audrey Tran Lam, and Kamyar Enshayan.

### **CONSENT AGENDA**

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the Consent Agenda. The following Councilmembers voted “YEA”: Delperdang, Hentges, and Robinson. Motion passed 4-0.

### **CITIZEN APPEARANCES**

There were no citizen appearances.

### **NEW BUSINESS**

Mr. Bob Shaw and Ms. Julie Sheib gave a presentation and updated the City Council on the Discovery House. Mr. Shaw and Ms. Sheib thanked the City Council for their past support and requested a consideration for funding in the City’s next budget. No action taken.

Mr. Bob Kirschbuam gave a presentation and updated the City Council on the Pearson Lakes Art Center. Mr. Kirschbuam thanked the City Council for their past support and requested a consideration for future funding in the City’s next budget. No action taken.

Mayor VanderWoude moved agenda item “D” ahead of agenda item “C”.

A motion was made by Councilmember Hentges and a second by Councilmember Robinson to approve a new liquor license privilege for ‘Carryout Wine’ for the Pearson Lakes Art Center effective December 1<sup>st</sup>, 2018 contingent upon the Pearson Lakes Art Center supplying the State of Iowa Alcoholic Beverages Division sufficient information for the earlier effective date than what was originally submitted. The following Councilmembers voted “YEA”: Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Ms. Audrey Tran Lam and Dr. Kamyar Enshayan presented to the Council on the ‘Good Neighbor Iowa’ program. This program encourages the reduction of pesticide use in an effort to protect child health, water quality, and other factors. Ms. Tran Lam encouraged the City to consider different types of lawn management for the City’s public areas. City staff will research and offer suggestions in a future meeting. No action taken.

Mayor VanderWoude held a second consideration of Ordinance No. 246, “An Ordinance Amending The 2013 Okoboji Zoning Ordinance by Amending Article XVIII “Conditional Uses, Section 18.7.4 “Supplemental Standards Subject to a Conditional Use Permit – Communication Towers”.

City Administrator Meyers reminded the Council as to the historical context of the ordinance. Meyers advised the Council on the Telecommunications Act. Councilmember Robinson commented that the City has allowed cell towers in the past and as such is not zoning them out. Councilmember Hentges expressed concern about changing zoning regulations for one applicant. There was additional discussion about how the property owner could have fit the tower on his property with existing regulations, however, there was not a desire to move other existing structures.

Mayor VanderWoude called for a motion to approve Ordinance No. 246. There was no motion. Ordinance No. 246 failed.

Mayor VanderWoude presented Resolution 18-19, "Approve the FY 2017/2018 Annual Financial Report". City Administrator Meyers gave detail on the report. A motion was made by Councilmember Mendenhall and a second by Councilmember Hentges to approve Resolution 18-19, "Approve the FY 2017/2018 Annual Financial Report". The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented Resolution 18-20, "Approve the TIF Indebtedness Certification Report". City Administrator Meyers gave detail on the report and explained that the City would be requested \$56,600.00 in TIF for FY 19/20. A motion was made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 18-20, "Approve the TIF Indebtedness Certification Report". The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented the "Urban Renewal Report". City Administrator Meyers gave detail on the report. A motion was made by Councilmember Robinson and a second by Councilmember Hentges to approve the "Urban Renewal Report" The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented to the Council a quote from Bobcat to trade in the City's 2018 Bobcat for the purchase of a 2019 Bobcat for \$884.43. A motion was made by Councilmember Delperdang and a second by Councilmember Robinson to approve the trade-in and purchase. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude opened discussion to the Council to consider a parking restriction on Lakeshore Drive. There was discussion on having no parking on the lakeside of Lakeshore Drive. A parking restriction has been supported by the fire department, the police department, and city staff. Concerns that were discussed included blind hills, blind curves, narrow streets, and how heavily Lakeshore Drive is utilized for pedestrian and bicycle traffic. Councilmember Delperdang expressed concern that a parking restriction on an entire side of the street is perhaps too much and that the City should consider locating the spots where parking creates the most issues. Councilmember Delperdang encourage communication between the Okoboji Police Department and lawn care or construction services. The City Council directed city staff to bring back more additional site specific parking restrictions in the coming months. No action taken.

Mayor VanderWoude opened discussion on a street signage package presented to the Council by city staff. City Administrator Meyers explained that the package was in an effort to improve signage pedestrian and cyclist safety. Meyers believed that additional signage could help motorists be more aware of their surroundings considering the extensive shared use of Lakeshore Drive and the many blind spots. Meyers also commented on existing faded signage. Meyers discussed the attempt to locate signage at the best possible locations. There was discussion as to whether or not the amount of signage that was being presented was too much.

A motion was made by Councilmember Robinson and a second by Councilmember Mendenhall to direct city staff and the police department to find the preferred locations and install ten new signs. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude discussed with the Council the consideration of adding Deputy City Clerk Jill Verdoorn as an authorized representative of the City of Okoboji for signatures at Bank Midwest and United Community Bank. A motion was made by Councilmember Robinson and a second by Councilmember Hentges to approve adding Jill Verdoorn as an authorized representative of the City of Okoboji for signatures at Bank Midwest and United Community Bank. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented a quote from Ferguson Waterworks for \$19,350.00 for 75 ¾" water meters. A motion was made by Council Member Robinson and a second by Councilmember Hentges to approve the quote from Ferguson Waterworks as presented. The following Councilmembers voted "YEA": Delperdang, Hentges, Robinson, Mendenhall. Motion passed 4-0.

## **REPORTS**

There was no additional report from the Police Chief.

Mayor VanderWoude commented that in December the Council may consider looking at how the City distributes hotel-motel tax.

Councilmember Robinson discussed with the Police Chief the change of speed limit on Stakeout Road.

City Administrator Meyers discussed the formulation of the Capital Improvement Plan and the budget for the next fiscal year. Meyers also provided an update on the Dixon Beach seawall project in that he thought a decision on the variance was near. Meyers advised the Council that there was a complaint relating to the docks on Dixon Beach and that he was in discussion with the DNR to work on a resolution.

The meeting was adjourned at 7:55 PM.

Revenues for 10/10/2018 through 11/13/2018 totaled \$914,846.90. Expenditures were as follows: \$110596.93 GENERAL FUND, 1500.00 TRUST AND AGENCY FUND, \$1407.87 ROAD USE TAX FUND, \$1,110.00 TIF FUND, \$31,451.13 DEBT SERVICE FUND, \$81224.20 WATER FUND. TOTAL EXPENDITURES: \$227280.13

## CLAIMS

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	319.85
ALLIANT ENERGY	OCT ELECTRIC BILL	3,865.00
AMY'S SIGN DESIGN	DOCK SIGN	25
BANKERS TRUST COMPANY	INTERESTS	45,843.76
BANKERS TRUST COMPANY	INTEREST	19,348.00
BANKERS TRUST COMPANY	INTERST	6,353.13
BANKERS TRUST COMPANY	INTEREST	1,550.00
BANKERS TRUST COMPANY	INTEREST	2,425.00
BANKERS TRUST COMPANY	INTEREST	4,375.00
BECK ENGINEERING, INC.	ENGINEERING FEES/RETAINER	7,546.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	92.66
BOMGAARS SUPPLY, INC.	SUPPLIES	156.82
C&B OPERATIONS LLC	SWITCHES	18.54
CAMPUS CLEANERS & LAUNDRER	RUGS	47.9
CARDMEMBER SERVICE	WATER BILL ENVELOPES	1,284.31
CARDMEMBER SERVICE	NOVEMBER STATEMENT	1,031.43
CENTRAL STATES FUND	OCT PREMIUMS	3,866.40
CENTRAL WATER SYSTEM	OCTOBER WATER	11,039.00
COOPERATIVE ENERGY CO.	DIESEL/OIL	1,546.27
COUNSEL	OCT COPIES	98.04
DELTA DENTAL OF IOWA	ACCT 315280002	633.42
DICKINSON CO CONSERVATION	GREEN WASTE	220
DICKINSON COUNTY NEWS	PUBLICATIONS SEPT 2018	382.81
DICKINSON COUNTY NEWS	PUBLICATIONS OCT 2018	335.62
DICKINSON COUNTY	SANDING SALT	3,480.00
EFTPS	FED/FICA TAX	4,677.81
EFTPS	FED/FICA TAX	4,390.18
EFTPS	FED/FICA TAX	4,782.79
FASTENAL COMPANY	SHOP SUPPLIES/TOOLS	164.46
FEAR COMPUTER SOLUTIONS	COMPUTER ISSUES	318
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL REPAIR	932.9
HALBUR LAKE SERVICE	CITY DOCK REMOVAL	1,967.50
HAR-TRU LLC	NETS & STRAPS	874.56
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IDOT-CASHIERS OFFICE	PLOW BLADES	1,915.76

IMFOA	MEMBERSHIP LEFT	50
IOWA DEPT OF PUBLIC SAFETY	W/AMANDA	
IOWA LEAGUE OF CITIES	TERMINAL BILLING JULY-SEPT	300
IOWA ONE CALL	BUDGET FORMS BASICS REGIST	45
IOWA PRISON INDUSTRIES	42 NOTIFICATIONS	37.8
IPERS	SPEED LIMIT SIGN	240.63
IPERS	IPERS-PROTECTN	9,672.36
KRAMER LANDSCAPE, INC.	DEP INSURANCE	133.7
MASON HARMS	ECHO BAY TILE REPAIR	600
MEDIACOM, LLC	TOBACCO CHECKS	100
MID-AMERICAN RESEARCH	10/25-11/24	358.52
MUNICIPAL SUPPLY, INC.	SUPPLIES	753.34
MUNICIPAL SUPPLY, INC.	METER	3,119.08
NATIONWIDE	COUTTS PROPERTY	901.45
NEW YORK LIFE INSURANCE	RENEWAL	993
NW IA	OCT PREMIUMS	526.9
PLANNING/DEV.COMM.	SHIELD FY19 2ND DRAW	3,000.00
PLANNING/DEV.COMM.	APR-SEPT 2018 ZONING	
SAM WEDEKING EXCAVATING	SERVICES	855
SECURE BENEFITS SYSTEMS	BOBCAT RENTAL	450
SECURE BENEFITS SYSTEMS	FSA MEDICAL CONTRIBUTIONS	97.34
SHAMROCK RECYCLING, INC.	FSA MEDICAL CONTRIBUTIONS	97.34
SHAMROCK RECYCLING, INC.		316.74
STAR LEASING, LLC	RECYCLING	158.37
STATE HYGIENIC LABORATORY	MONTHLY LEASE PAYMENT	83.39
STATE HYGIENIC LABORATORY	WATER TESTING	13
STEIN LAW OFFICE	WATER TESTING	13
TREASURER, STATE OF IOWA	OCT LEGAL FEES	911.83
TREASURER, STATE OF IOWA	OCT WATER EXCISE TAX	9,915.00
UNITY POINT CLINIC -	STATE TAXES	2,881.00
VERIZON WIRELESS	DRUG TEST RESULT/MRO	42
WATCHGUARD VIDEO	9/14-10/13	506.56
WEX BANK	POWER CABLE	117
WEX BANK	FUEL CHARGES	921.54
WINTHER, STAVE & CO, LLP	FUEL CHARGES 9/25-10/24	1,130.65
TOTAL ACCOUNTS PAYABLE	AUDIT SERVICES	10,000.00
PAYROLL CHECKS		185,276.66
		42,003.47