

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON FEBRUARY 12, 2019

Mayor Mary VanderWoude called the meeting to order at 6:00 PM on February 12, 2019. Councilmembers Andres and Hentges were present. Councilmembers Delperdang and Mendenhall were also present via telephone. Councilmember Robinson was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, Dan Sanders, Jeff Thee, Angela Kofoot, Kae Hoppe, Erin Reed, Mikia Kriener, Annie Lux, Steve Anderson, Misty Katzfey, and Michael Ehret.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the Consent Agenda. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

CITIZEN APPEARANCES

Mikia Kreiner and Annie Lux introduced themselves as students from Spirit Lake High School attending for a government class.

NEW BUSINESS

Erin Reed, Executive Director, gave a presentation and update on the Dickinson County Trails Board. No action was taken.

Michael Ehret, Emergency Management Coordinator with Dickinson County Emergency Management, gave a presentation on the Dickinson County Multi-Jurisdictional Hazard Mitigation Plan.

Mayor VanderWoude presented Resolution 19-01, “A Resolution Adopting the 2018 Dickinson County, Iowa, Multi-Jurisdictional Hazard Mitigation Plan”. Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 19-01. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

Angela Kofoot, Executive Director, gave a presentation and update on the Voluntary Action Center. Ms. Kofoot thanked the City Council for their past support and requested a consideration for future funding in the City’s next budget. No action taken.

Michael Meyers read aloud a funding request for consideration in the City’s next budget mailed to the City by the Centers Against Abuse and Sexual Assault (CAASA). No action taken.

Steve Anderson, District Superintendent with the Iowa Great Lakes Sanitary District, gave a presentation and updated the Council on a future sanitary sewer project partially taking place within the City of Okoboji. Anderson discussed a possible alternate route that is under consideration that may connect with City of Okoboji owned sanitary sewer line. Anderson discussed the District’s desire to take ownership of and upsize the City’s portion of the sanitary

sewer at this location. The Council gave direction for City Staff and the Iowa Great Lakes Sanitary District to explore the necessary steps to convey and transfer the City's sewer line to the district.

Mayor VanderWoude presented a 3-year contract extension with Winther, Stave, and Co., LLP for continued municipal audit and financial services. Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the contract extension with Winther, Stave, and Co. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented Resolution 19-02, "A Resolution Approving the Transfer of \$117,313.84 from the General Fund to the Capital Projects Fund". Administrator Meyers explained this a recommendation from the City Audit and needed to backfill funds expended by a previous capital project. Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 19-02. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented an agreement between Northwest Iowa Planning and Development Commission and the City of Okoboji to continue the SHIELD Workplace Safety and Compliance Program. Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the agreement. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented Ordinance No. 249 and opened a public hearing to review and consider. Mayor VanderWoude noted that the Ordinance is to be numbered 249, not 247 as indicated on the agenda. Meyers explained that the City currently allows for the attachment of two structures allowing for it to be considered one principal structure. Meyers believed that the current definitions and lack of definitions do not meet the intent of this provision within the City's zoning text. Meyers explained that the Ordinance better defines several words including breezeway, boardwalk, passageway, walkway, gazebo, pergola, and roof. Meyers commented that these changes would require the attachment piece between two structures to have an impenetrable roof. Meyers advise that this change to the zoning regulations was recommended by the City's Planning and Zoning Commission. Kae Hoppe inquired about how this changes the buildable area for a structure. Meyers commented that detached and attached structures have differing setbacks. Once a structure is attached to the principal structure it must adhere with the zoning setbacks of the principal structure. There were no other comments in favor or in opposition of the ordinance. The public hearing was closed.

Mayor VanderWoude presented the first reading of Ordinance No. 249. A motion made by Councilmember Andres and a second by Councilmember Hentges to approve the first reading of Ordinance No. 249. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

A motion was made by Councilmember Mendenhall to waive the second and third readings of Ordinance No. 249. There was no second. Motion failed.

Mayor VanderWoude presented Resolution 19-03, “A Resolution Setting a Public Hearing for Review and Consideration of Increased Water Rates for Out-of-Town Customers”. Administrator Meyers explained that the City has two customers who are not within the jurisdictional limits of the City of Okoboji and that when water rates were amended in 2018 that these two customers were not a part of the original amendment. Councilmember Delperdang highlighted that this does not affect any customers within the City of Okoboji municipal limits and asked that the public hearing notice better communicate that. A motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 19-03 and set the public hearing for March 12, 2019 at 6:00pm. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

Administrator Meyers reviewed the quarterly budget report with the Council. No action taken.

Administrator Meyers gave a presentation on the FY20 budget. Meyers offered a budget that represented no levy increase. Meyers discussed different projects the City hoped to accomplish in FY20. Meyers explained some areas where funds could be reallocated. Mayor VanderWoude thanked City Staff for their efforts on the budget presentation. No action taken.

Mayor VanderWoude presentation Resolution 19-04, “A Resolution Setting a Public Hearing for Adoption of the FY20 Budget”. A motion made by Councilmember Andres and a second by Councilmember Hentges to approve Resolution 19-04 and set the public hearing for March 12, 2019 at 6:00pm. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, and Mendenhall. Motion passed 4-0.

REPORT OF OFFICERS

Police Chief Jason Petersen had no report. Mayor VanderWoude had no report. Councilmembers had no report. Administrator Meyers discussed with the Council about the removal of herbicide and pesticide within the City’s parks and if the Council wanted to consider doing a practice section to see how well it worked. Meyers discussed the March agenda. Meyers mentioned that the City would receive their new dump truck the next day and that it would need to be sent to Lake Crystal, Minnesota to be outfitted. Meyers briefly commented on the successful negotiations with the City’s Police Union.

The meeting was adjourned at 8:19 PM.

Mayor Mary VanderWoude

Michael Meyers, City Administrator / City Clerk

Revenues for 01/11/2019 through 02/12/2019 totaled \$199,792.71. Expenditures were as follows: \$114,531.41 GENERAL FUND, \$386.34 ROAD USE TAX, \$21,934.02 WATER FUND. Total expenditures were \$136,851.77.

CLAIMS REPORT

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VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	319.85	1/15/2019
AFLAC	PREMIUMS	319.85	2/12/2019
ALLIANT ENERGY	DEC ELECTRIC	3,862.94	1/14/2019
ALLIANT ENERGY	JAN ELECTRIC	4,195.65	2/8/2019
ALPHA OUTDOORS LLC	SILENCERS	1,519.96	1/28/2019
BLACK HILLS ENERGY	NATURAL GAS SERVICE	984.61	1/22/2019
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,250.92	2/11/2019
BOB'S AUTO BODY	INSURANCE DEDUCTIBLE	600	1/22/2019
CAMPUS CLEANERS & LAUNDER	RUGS	47	1/15/2019
CAMPUS CLEANERS & LAUNDER	RUGS	47	2/8/2019
CARDMEMBER SERVICE	JANUARY STATEMENT	1,511.47	1/15/2019
CARDMEMBER SERVICE	FEBRUARY STATEMENT	232.26	2/11/2019
CENTRAL STATES FUND	JANUARY PREMIUMS	3,866.40	1/28/2019
CENTRAL WATER SYSTEM	JANUARY WATER	7,329.00	2/8/2019
CITY OF ARNOLDS PARK	SHARED OFFICER 9/24- 12/30/18 LAKES LAW ENFORCEMENT	21,914.84	1/22/2019
CITY OF SPENCER	COOP	103	1/15/2019
COOPERATIVE ENERGY CO.	DIESEL	559.62	1/15/2019
COOPERATIVE ENERGY CO.	DIESEL	785.94	2/8/2019
COUNSEL	JANUARY COPIES	48.3	2/1/2019
DELTA DENTAL OF IOWA	ACCT 315280002	640.62	1/22/2019
DICKINSON COUNTY NEWS	PUBLICATIONS DEC 2018	170.09	1/15/2019
EFTPS	ADD AMNT DUE FOR 8-20-2018	0.26	1/14/2019
EFTPS	FED/FICA TAX	5,003.75	1/21/2019
EFTPS	FED/FICA TAX	4,474.48	2/4/2019
GALEN'S PRO-MOW	AP TRAILER TIRE REPAIR	170.82	2/8/2019
GREAT LAKES AUTO PARTS	2012 SILVERADO MAINT	507.98	1/15/2019
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95	2/1/2019
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING OCT TO DEC	300	1/22/2019
IOWA ONE CALL	25 NOTIFICATIONS	22.5	1/28/2019
IPERS	IPERS-PROTECTN	6,657.92	1/21/2019
MEDIACOM, LLC	1/25-2/24	359.02	1/22/2019
MENARDS - SPENCER	PAINT SUPPLIES	90.66	2/8/2019
NEW YORK LIFE INSURANCE	JANUARY PREMIUMS	526.9	2/1/2019

NW IA			
PLANNING/DEV.COMM.	SHIELD FY19 3RD DRAW	3,000.00	1/28/2019
O'REILLY AUTO PARTS	TRAILER MAINT	59.45	2/8/2019
	FSA MEDICAL		
SECURE BENEFITS SYSTEMS	CONTRIBUTION/FEES	209.66	1/15/2019
SHAMROCK RECYCLING, INC.	RECYCLING	158.31	2/8/2019
SIOUX SALES CO.	VEST/UNIFORMS	2,404.65	1/15/2019
STAR LEASING, LLC	MONTHLY LEASE	83.39	2/8/2019
STATE HYGIENIC			
LABORATORY	WATER TEST	13	1/15/2019
STEIN LAW OFFICE	JAN LEGAL FEES	1,334.46	2/1/2019
SUNSET LAW ENFORCEMENT		51355	1,341.00
TIMOTHY JENSEN	HEALTH INS DED REIM 2018	1,200.00	2/1/2019
TREASURER, STATE OF IOWA	JANUARY WATER EXCISE TAX	6,124.00	2/4/2019
TREASURER, STATE OF IOWA	STATE TAX	1,870.00	1/21/2019
UNITY POINT CLINIC -	MEMBERSHIP DUES	40	1/22/2019
VAHLSING'S CLEAN SWEEP	NOV-DEC	200	1/15/2019
VERIZON WIRELESS	12/14-1/13	553.92	1/22/2019
WELLMARK BLUE CROSS AND	PREMIUMS	9,087.19	1/22/2019
WELLMARK BLUE CROSS AND	PREMIUMS	9,522.73	2/11/2019
WEX BANK	FUEL CHARGES 12/21-1/23	953.44	2/1/2019
WITTRUCK LAWN SERVICE	WEED & FERTILIZER	1,904.40	1/15/2019