

**MINUTES OF THE OKOBOJI CITY COUNCIL
MEETING HELD ON SEPTEMBER 10, 2019**

Mayor VanderWoude called the meeting to order at 6:00pm on September 10, 2019. Councilmembers Delperdang, Mendenhall, and Robinson were present at roll call. Councilmember Andres joined the meeting at 6:02 PM. Councilmember Hentges was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, City Engineer Brad Beck, Jeff Thee, Joan McCulloch, Terry Kounkel, Mitch Watters, Val Watters, Ken Ferguson, Steve Schwaller, Dan Sanders, Seth Boyes, Don Brown, Hank Grant, Jan Grant, Kae Hoppe, and Diane Donkersloot.

CONSENT AGENDA

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to adopt the Consent Agenda which included minutes from the previous City Council meetings, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted “YEA”: Delperdang, Robinson, and Mendenhall. Motion passed 3-0.

Councilmember Andres joined the meeting at 6:02 PM.

CITIZEN APPEARANCES

There were none.

NEW BUSINESS

The City Council recognized Okoboji Police Department Officer Mitch Watters. Officer Watters will be retiring from the City of Okoboji after twenty years of service. Police Chief Jason Petersen gave remarks thanking Watters. Mayor VanderWoude thanked Watters. The City presented Watters with a plaque commemorating his time spent with the City. Watters thanked the City of Okoboji and residents. No action taken.

Mayor VanderWoude presented an agreement with Beck Engineering for \$20,400.00 for engineering services to collect preliminary data, design plans and specifications, and prepare project for bid letting relating to the construction of four pickleball courts to be paid for with private donations. Terry Kounkel, representing Lakes Pickleball, gave an update on the fundraising status and introduced the Council to several members of the Lakes Pickleball group. To date, Lakes Pickleball has raised over \$65,000. City Administrator Meyers reminded the Council that this is being paid out of the pickleball donation fund comprised entirely of private donations given to the City.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the agreement with Beck Engineering. The following Councilmembers voted “YEA”: Delperdang, Andres, Robinson, and Mendenhall. Motion passed 4-0.

Mayor Vanderwoude presented an offer from the City of Stuart, Iowa to purchase the City of Okoboji's 2007 Sterling dump truck for \$38,500.00. City Administrator Meyers gave a brief overview of the bid and the process.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve the sale of the Sterling dump truck to the City of Stuart for \$38,500.00. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented conceptual drawings of the proposed East Lake Okoboji park from the Imagine Iowa Great Lakes Group. City Administrator Meyers gave a detailed overview of the proposed project plans. The Council discussed several items in detail relating to the amenities of the park, the proposed play structure in the park, cooperation with 17 Oaks condominium association, and proposed parking arrangements on and off City property. Administrator Meyers advised that no action needed to be taken, but instead for the Council to offer input on the current design of the park.

After discussion, the Council directed City Staff to advise the Imagine group to remove grills from the park, add additional parking stalls on the northeast side of the park, provide assurances that 12 additional parking stalls will be permitted to be added on the Iowa DNR's property, confirm future maintenance endowment, and to have the play structure designed in such a way that it is not enclosed. No further action was taken.

Mayor VanderWoude presented for consideration the waiving of all water fees relating to a new, privately installed, water fountain to be located on the Dickinson County Trails system on the southeast corner of Lakeshore Drive and Nature Center Road. Administrator Meyers advised that this would be a public use fountain serving both people and dogs. Meyers requested that all fees associated with water for this be waived as this would be a public use water fountain when installed. Meyers advised that a private donor is purchasing and installing the fountain at their cost. Lastly, Meyers advised that the City would install a water meter in an effort to monitor usage and detect service line leaks.

Motion made by Councilmember Robinson and a second by Councilmember Delperdang to waive all water fees associated with this fountain. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented Resolution 19-18, "Street Financial Report for July 1, 2018 through June 30, 2019". Administrator Meyers explained that this is a report is required by Iowa Code to be submitted to the Iowa Department of Transportation by September 30 of each year. Meyers explained the City is essentially reporting to the State usage of Road Use Tax funds as well as other expenditures relating to street maintenance.

Motion made by Councilmember Robinson and a second by Councilmember Delperdang to approve Resolution 19-18. The following Councilmembers voted “YEA”: Delperdang, Andres, Robinson, and Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented to the Council to request to accept the resignation of Jim Delperdang and the appointment of Dan Sanders to the Dickinson County 911 Service and Emergency Management Board. Delperdang had served in this capacity for approximately 18 years.

Motion made by Councilmember Delperdang and a second by Councilmember Robinson to accept Jim Delperdang’s resignation and approve Dan Sanders appointment. The following Councilmembers voted “YEA”: Delperdang, Andres, Robinson, and Mendenhall. Motion passed 4-0.

REPORTS

Police Chief Jason Petersen advised that he would be conducting interviews soon for the open police position.

No Mayor Report. No Council Reports.

City Administrator Meyers reported on the following: Iowa DOT Commissioners meeting which he attended, the City is going through the hiring process for a new public works employee, Meyers presented options to pursue relating to the Eden Street extension, advised on upcoming fall projects including the Speier Park basketball court and Carriage Lane resurfacing, updated the Council on the proposed FEMA flood plain maps, advised the Council on ongoing discussions relating to the City’s rain gardens, updated the Council on the City’s transition to new water meter software, explain to the Council that the City recently sand blasted and used epoxy coating on dump trucks to ensure longevity, advised that the Planning and Zoning Commission would take part in training on October 1 in Storm Lake, alerted the Council to construction happening throughout town and the City’s efforts to try and minimize the impact of parking and obstruction, advised of an upcoming Park Board meeting, let the Council know the street sweeper was currently in need of repair and inoperable, advised on meetings pertaining to lake levels, and let the Council know the City’s annual financial audit was complete and that the auditor’s would likely present in a future meeting.

ADJOURNMENT -The meeting was adjourned at 7:17pm.

Mayor Mary VanderWoude

Michael Meyers, City Administrator

REVENUES FOR 08/14/2019 THROUGH 09/10/2019 TOTAL \$187,658.55. EXPENDITURES WERE AS FOLLOWS: GENERAL FUND, \$123,853.00; ROAD USE TAX, \$841.65; WATER FUND: \$49,391.86.

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	319.85
ALGER CUSTOMS	SAND BLAST TRUCK BEDS	487.5
ALLIANT ENERGY	AUGUST ELECTRIC	4,797.76
AMERICAN UNDERGROUND SUPPLY	METER PARTS	578.72
AMY'S SIGN DESIGN	EQUINOX DECALS	99
BECK ENGINEERING INC	ENGINEERING FEES/RETAINER	3,879.81
BOMGAARS SUPPLY, INC.	PLOW TRUCK	38.97
CAMPUS CLEANERS & LAUNDER	RUGS	43.15
CANON FINANCIAL SERVICES	SEPT COPIER LEASE	72.04
CARDMEMBER SERVICE	AUGUST STATEMENT	3,664.52
CARDMEMBER SERVICE	SEPT STATEMENT	700.35
CENTRAL STATES FUND	AUGUST PREMIUMS	5,028.00
CENTRAL WATER SYSTEM	AUGUST WATER	36,704.50
COOPERATIVE ENERGY CO.	DIESEL FUEL	1,025.21
D&K REPAIR	SCANNER SERVICE	272.87
GWORKS	SOFTWARE & PROF SERV AGREEMENT	875
DELTA DENTAL OF IOWA	ACCT 31528-0002	640.62
DICKINSON COUNTY RECORDER	QUIT CLAIM RECORDING FEE	17
DICKINSON COUNTY WATER	2020 WATER QUALITY CONTRIBUTIO	23,000.00
DON'S PEST CONTROL, INC.	POLICE/PUBLIC WORKS	185
EFTPS	FED/FICA TAX	4,645.05
EFTPS	FED/FICA TAX	4,821.19
ETTERMAN ENTERPRISES	DUMP TRUCK PAINT-SHIPPING COST	31.44
FASTENAL COMPANY	SNOWPLOW MAINT	13.26
FICK'S ACE HARDWARE	PLOW TRUCK MAINT	18.16
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
HEIMAN INC	INSPECT/TAG FIRE EXT	120
HUMANE SOCIETY OF NW IOWA	FY2020 IMPOUND USE	2,400.00
IOWA LEAGUE OF CITIES	MPI WORKSHOP	60
IOWA ONE CALL	32 NOTIFICATIONS	28.8
IPERS	IPERS-PROTECTN	6,515.37
KARL CHEVROLET	2020 CHEVY EQUINOX	20,578.80
L & C TIRE SERVICE, INC.	MOWER TIRES	97
LAKES PRINT	RECYCLE STICKERS	88.57
LAKES TREE SERVICE	2 TREES @ EAST LAKE PARK	1,700.00
MEDIACOM COMMUNICATIONS	8/25-9/24	399.94
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	AUGUST STATEMENT	611.31
O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	12.48

PLUMB SUPPLY COMPANY	STOOL REPAIR	18.34
REGIONAL TRANSIT AUTHORITY	Q1 FY20 SUPPORT	1,000.00
SECURE BENEFITS SYSTEMS	FSA MEDICAL CONT	209.66
SHAMROCK RECYCLING, INC.	RECYCLING	475.11
SHAMROCK RECYCLING, INC.	RECYCLING CONTAINER	158.31
STAR LEASING, LLC	MONTHLY LEASE	83.39
STATE HYGIENIC LABORATORY	WATER TEST	263
STEIN LAW OFFICE	AUGUST LEGAL FEES	1,550.70
TREASURER, STATE OF IOWA	AUGUST WATER EXCISE TAX	4,159.00
TREASURER, STATE OF IOWA	STATE TAX	1,828.00
VAHLSING'S CLEAN SWEEP	JULY-AUGUST	150
VERIZON WIRELESS	CELL PHONES & POLICE PCS	640.65
WELLMARK BLUE CROSS AND	PREMIUMS	9,304.96
WEX BANK	FUEL CHARGES	613.76
TOTAL ACCOUNTS PAYABLE		145,171.46
PAYROLL CHECKS		28,915.05
**** PAID TOTAL ****		174,086.51
***** REPORT TOTAL *****		174,086.51