

**MINUTES OF THE OKOBOJI CITY COUNCIL  
MEETING HELD ON OCTOBER 8, 2019**

Mayor VanderWoude called the meeting to order at 6:00pm on October 8, 2019. Councilmembers Delperdang, Andres, Robinson, and Mendenhall were present at roll call. Councilmember Hentges joined the meeting at 6:03 PM. Others present were City Administrator Michael Meyers, Chief of Police Jason Petersen, Deputy City Clerk Jill Verdoorn, Officer Joshua Zigrang, Jeff Thee, Dan Sanders, Terry Kounkel, Phil Petersen, Steve Petersen, Leo Jochum, Bev Jochum, Kae Hoppe, Brian Nokleby, Kathy Nokleby, Bre Zigrang, Neil Slater, Molly Scott, David Scott, Tom Clary, Jeff Richter, Jason Eygabroad, Paul Augustad, and Brian Bright.

**CONSENT AGENDA**

The renewal of a Class C Liquor License with Outdoor Service and Sunday Sales for ‘Okoboji Winter Project, Inc’ was pulled from the agenda and not considered for approval at this time.

Motion made by Councilmember Robinson and a second by Councilmember Andres to adopt the Consent Agenda which included minutes from the previous City Council meeting, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted “YEA”: Delperdang, Andres, Robinson, Mendenhall. Motion passed 4-0.

**ADMINISTER THE OATH OF OFFICE**

Mayor VanderWoude administered the Oath of Office to Joshua Zigrang who has been hired as the City of Okoboji’s newest police officer. VanderWoude welcomed and congratulated Officer Zigrang.

**CITIZEN APPEARANCES**

None.

**NEW BUSINESS**

Mayor VanderWoude acknowledged that the City is cognizant of discussion happening amongst the residents of Okoboji relating to the proposed modifications of Highway 71. Councilmember Andres commented that the Council wants to know how community members feel about this and to let them know that their commentary is being heard. Andres encouraged discussion with the Council relating to this matter. VanderWoude updated that the Iowa DOT has not awarded a grant in relation to the study of Highway 71. Andres commented that in her discussions with representatives of Imagine Iowa Great Lakes that elected officials, Okoboji Highway 71 property owners, and other stakeholders would be involved in committees relating to this. Councilmember Delperdang inquired about the amount of local control the City has over the project. Andres commented that the City has its own local voice and that it is the responsibility of the Council to represent the residents and businesses in the City of Okoboji. No action taken.

Mayor VanderWoude discussed with the Council the Dixon Beach stabilization and rip-rap project. VanderWoude advised that the City had a variance approved by the Iowa DNR and has

received all the necessary permitting to move forward. VanderWoude requested that Phil Petersen speak as a resident of Dixon Beach. Petersen expressed concern with the project as he did not think that the additional rip-rap was a good idea and potentially would set bad precedent for other property owners. Councilmember Hentges advised that the rip-rap will be installed at a 2:1 slope and the distance into the lake will be dependent upon the height of the seawall commenting that some parts may be as much as 10' but most will be less. Councilmember Hentges reminder that no matter the direction the City took with the project that the City would need to have rip-rap so this option was preferable. Molly Scott spoke in opposition of the proposed project in favor of fixing the existing seawall. Mayor VanderWoude reminded that the City of Okoboji has a very restrictive lakeshore landscaping ordinance and that whatever the City does should conform to these regulations and that a concrete seawall would not conform. Councilmember Hentges advised that the City has had this project budgeted for two years. Tom Clary spoke positively of the Iowa DNR's permit that was issued to the City. Clary spoke to the conditions issues with the permit including protection of the existing seawall and notification of the DNR prior to installation of the rip-rap. Clary spoke to the importance of appropriately and strategically placing rock to have effective rip-rapping. Steve Petersen asked how residents can be assured the rip-rap will only go out as far as necessary. Councilmember Hentges reminded that it would be a 2:1 slope based on the height of the wall and that the DNR will closely review. David Scott asked Clary if he felt the existing rip-rap was placed in a calculated manner or randomly placed. Clary felt it was random. Councilmember Delperdang advised that he did not think that anyone would ever 100% agree with the solution to this project and that given the permits issued that it was time to move forward. Councilmember Delperdang advised of the possibility of an appeal process relating to the granted variance. City Administrator Michael Meyers discussed the process moving forward and advised that the City would hope to move forward as quickly as possible but it hinged on weather and the effects of an appeal.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to move ahead with the project, solicit competitive quotes, and move forward with a lakeshore landscaping permit. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, Mendenhall. Councilmember Hentges abstained. Motion passed 4-0.

Mayor VanderWoude invited Terry Kounkel to speak on the Lakes Area Pickleball complex fundraising efforts. Kounkel gave a general update advising the Council on discussions with the airport authority, the park board, and regular weekly meetings of the group. In addition, Kounkel advised that they have an excavator who is willing to do site prep work. Kounkel requested that the City allow for modifications to the park property this fall in an effort to capitalize on the available labor donation for site prep and grading. The Council discussed the condition in which the property would be left and advised that this was okay so long as the site remained buttoned up and that it be seeded if not ready by spring. No action taken.

Mayor VanderWoude asked City Administrator Michael Meyers to give an update on the Carriage Lane / Speier Park projects. Meyers advised that the work on these projects started this week. Meyers had mailed individual property owners notifications of the work. Meyers commented that

the street resurfacing and the basketball court reconstruction should be complete by November 1, 2019. No action taken.

Mayor VanderWoude asked City Administrator Michael Meyers to give an update on the first quarter budget. Meyers updated the Council on expenses and revenues incurred over the first quarter of the fiscal year and updated the Council on discussion that took place between the City's Finance Committee and the Okoboji Marketing Committee relating to donations to non-governmental organizations. Meyers advised that the dump truck revenues would be placed in to a CD to help pay for a future truck. No action taken.

Mayor VanderWoude presented a Board of Adjustment granted variance for the property located at 1003 Highway 71 S. The southernmost tenant, Central Bank dba Central Mortgage, was granted a variance for a roof sign. Councilmember Andres expressed concern about the language in the sign ordinance relating to roof signs and the potential for precedent. Councilmember Andres felt as though in the future the sign ordinance needs some attention for possible revisions. Councilmember Robinson acknowledged that the circumstances on this particular building were unique and given the circumstances it was acceptable. City Administrator Meyers advised that roof signs were not permitted in any zoning district so that future roof signs would always require a variance granted from the Board of Adjustment.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the granted variance. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, Mendenhall, Hentges. Motion passed 5-0.

Mayor VanderWoude presented a Board of Adjustment granted variance for the property located at 3701 Fairfield Street. K & S Properties was granted a variance for a southern side yard encroachment so long as the overhangs were reduced to 1' in length. City Administrator Meyers gave an overview of the project.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the granted variance with the stated conditions. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, Mendenhall, Hentges. Motion passed 5-0.

Mayor VanderWoude discussed with the Council the appointment of Mr. Brian Bright to the Dickinson County Airport Authority.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the appointment of Brian Bright to the Dickinson County Airport Authority. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, Mendenhall, Hentges. Motion passed 5-0.

Mayor VanderWoude presented a quote for \$19,340.00 for 50 3/4" water meters and 20 1" meters. Administrator Meyers gave a brief overview on the meter replacement process and advised the

Council know that the City will be going through a software implementation the next day and would be fully operational for the presently installed meters.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve the quote as presented. The following Councilmembers voted "YEA": Delperdang, Andres, Robinson, Mendenhall, Hentges. Motion passed 5-0.

## **REPORTS**

Police Chief Jason Petersen gave a brief report on the new officer hired by the City of Okoboji.

Mayor VanderWoude asked the Council consider a name for the proposed East Lake pocket park.

Councilmember Delperdang discussed the southern portion of Speier Park and asked that City Staff and the Park Board consider a better use of that portion of the park. Meyers advised that the City expends quite a bit of time maintaining and would be happy to work on that.

Councilmember Mendenhall discussed issues that the City is having with lakeshore landscaping and the contractors not building what was presented in the permit. City Administrator Meyers explained the difficulties and agreed that stricter enforcement will be necessary. Meyers advised the Council on actions the City's Planning and Zoning Commission was taking to address some of these issues.

City Administrator Meyers updated the council on other items that were being worked on in City Hall including addressing the City's rain gardens, revisions of the employment handbook, the annual financial report, the urban renewal report, discussions relating to the East Lake park, a parking study being performed, the hiring of a public works employee, advised that budget season is nearly upon the City and that the Deputy City Clerk would be attending a workshop, advised the Planning and Zoning Commission would be going to a training in Storm Lake, addressed that he was working on bond information relating to Lakeshore Drive resurfacing, updated on the Iowa Great Lakes Sanitary District project, and lastly advised on a conditional use permit that will be going before the Board of Adjustment in October.

Councilmember Mendenhall commented on issues of parking relating to construction. Police Chief Petersen updated on this issue.

The meeting was adjourned at 7:52pm.

ADJOURNMENT

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Mayor Mary VanderWoude

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Michael Meyers, City Administrator

REVENUES FOR 09/11/2019 THROUGH 10/08/2019 TOTAL \$397,660.06. EXPENDITURES WERE AS FOLLOWS: GENERAL FUND: \$158,479.51, ROAD USE TAX: \$386.95, CAPITAL PROJECT-PICKLEBALL: \$1,020.00, WATER FUND: \$40,399.59.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ADVANCED SYSTEMS INC	COPIER PRINT QUARTERLY MINIMUM	197.88
ALLIANT ENERGY ARNOLDS	SEPT ELECTRIC	4,806.87
PARK/OKOBOJI	REMAINING CONTRIBUTION 19/20	61,800.00
BECK ENGINEERING INC	ENGINEERING FEES/RETAINER	6,247.50
BLACK HILLS ENERGY	NATURAL GAS SERVICE	66.95
BOMGAARS SUPPLY, INC.	PAINT SUPPLIES	24.21
CAMPUS CLEANERS & LAUNDRER	RUGS	90.75
CANON FINANCIAL SERVICES	OCT COPIER LEASE	72.04
CENTRAL STATES FUND	SEPT PREMIUMS	4,022.40
CENTRAL WATER SYSTEM	SEPTEMBER WATER	25,345.95
DAVE'S REPAIR, INC.	SNOWPLOW MAINT	798.15
DELTA DENTAL OF IOWA	ACCT 31528-0002	640.62
DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS AUG 2019	484.64
DICKINSON COUNTY NEWS		234.21
DON'S PEST CONTROL, INC.	POLICE	166.5
EFTPS	FED/FICA TAX	4,938.50
EFTPS	FED/FICA TAX	4,446.60
FERGUSON		
ENTERPRISES, INC	NEPTUNE SOFTWARE	8,000.00
FICK'S ACE HARDWARE	PAINT SUPPLIEIS	45.36
HAPI	CONTRIBUTION FY 19/20	2,000.00
HEARTLAND SECURITY SERVIC	SECURITY SERVICE + LF	27.95
HEIMAN INC	VENITIS 02 SENSOR	224.55
IGL CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT	250
IOWA ONE CALL	41 NOTIFICATIONS	65.7
IPERS	IPERS-PROTECTN	9,689.74
LAKES AREA DOG PARK	CONTRIBUTION FY 19/20	1,000.00

LAKES AREA HOCKEY ASSOCIATION	ANNUAL DONATION 2019	2,000.00
LAKES NEWS SHOPPER	PUBLIC WORKS EMPLOYMENT AD	79.2
MATHESON TRI GAS INC	OXYGEN CYLINDER	46
MEDIACOM COMMUNICATIONS	9/25-10/24	399.94
MIDWEST RADAR & EQUIPMENT	POLICE RADAR CALIBRATION	200
MUNICIPAL SUPPLY, INC.	STOCK PARTS	626.42
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	SEPT PREMIUMS	611.31
NW IOWA LEAGUE OF CITIES	2019-20 MEMBERSHIP DUES	25
O'REILLY AUTO PARTS	DIESEL EXHAUST FLUID	55.96
HAPI	2019 DONATION	5,000.00
PEARSON LAKES ART CENTER	FY 19/20 CHILDRENS ED SUPPORT	5,000.00
SECURE BENEFITS SYSTEMS	FSA MEDICAL CONT	209.66
STAR LEASING, LLC	MONTHLY LEASE	83.39
STEIN LAW OFFICE	SEPT LEGAL FEES	876.36
STOREY KENWORTHY	UTILITY BILLS	340.39
TRAN SOURCE	SWEEPER EXPENSE	489.04
TREASURER, STATE OF IOWA	SEPT WATER EXCISE TAX	53
TREASURER, STATE OF IOWA	STATE TAXES	2,794.00
TRUCK EQUIPMENT, INC.	SWEEPER	91.64
VAHLSING'S CLEAN SWEEP	SEPT JANITORIAL SERVICES	100
VERIZON WIRELESS	CELL PHONES & POLICE PCS	576.29
WEX BANK	FUEL CHARGES	813.33
WINTHER, STAVE & CO, LLP	AUDIT SERVICE	10,000.00
WITTROCK LAWN SERVICE	SPEIER PARK GRUB TREATMENT	500
YMCA OF THE OKOBOJIS	FY 19/20 CONTRIBUTION	5,000.00