

**MINUTES OF THE OKOBOJI CITY COUNCIL
MEETING HELD ON DECEMBER 10, 2019**

Mayor VanderWoude called the meeting to order at 6:00pm on December 10, 2019. Councilmembers Delperdang, Hentges, Andres, Robinson, and Mendenhall were present at roll call. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Michelle Goodenow, Eric Hoiem, Dan Sanders, Julie Delperdang, Andrew Fisher, Steve Schwaller, Matthew Horihan, Sharon Hoerichs, Michael Ehret, Chris Yungbluth, John Franken, Greg Drees, Nick Zimmer, Jason Eygabroad, Kae Hoppe, and Bob Kirschbaum.

CONSENT AGENDA

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the consent agenda which included minutes from the previous City Council meeting, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted 'YEA': Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

CITIZEN APPERANECS

There was none.

OLD BUSINESS

Mayor VanderWoude discussed the proposed Highway 71 improvements and commented that all of the cities in the Lakes Area have followed suit in not funding the proposed study. VanderWoude commented that the City of Okoboji would remove this from their agenda moving forward unless anything additional comes up. No further action taken.

Mayor VanderWoude opened discussion on the proposed East Lake Park in conjunction with Imagine Iowa Great Lakes. Michele Goodenow and Jason Eygabroad updated the Council on proposed changes to the East Lake Park design. Goodenow explained that there will no longer be a need for the proposed land swap between 17 Oaks Condominiums and the City of Okoboji and as a result, the entire development will be on City and State property. VanderWoude inquired about the Sovereign Lands Permit with the Iowa DNR, Eygabroad advised they would submit for the permit. VanderWoude inquired about the parking and Eygabroad displayed the proposed parking improvements on the State's property. City Administrator Meyers advised that 17 Oaks was in favor of the land swap but upon review of their by-laws, they did not have the legal authority to convey property. VanderWoude asked the Council if they were supportive of the park and the current trajectory and there were no dissenting remarks. Further discussion relating to parking occurred relating to contingencies upon the presented parking stalls being required and that the City continue to consider signage at these parking stalls indicated they are for Okoboji park usage. Councilmember Mendenhall asked if this park were to fall under the maintenance endowment of Imagine and John Franken indicated that it would. Councilmember Andres asked that City Administrator Meyers read aloud a letter received from Martin and Melinda Marten relating to parking. Meyers read said letter aloud. Councilmember Mendenhall inquired about a timetable. Eygabroad commented that the Iowa DNR generally has a 60-90 day review period but could be

sooner and advised that construction could start in spring. City Administrator Meyers commented that without the proposed land swap, there is no need for additional processes from the City relating to the vacation and conveyance of land. Meyers commented that he would recommend that the Council vote down the soon to follow resolutions on the agenda. Councilmember Hentges reiterated that there would be a net gain in parking stalls at this location. No further action taken.

Mayor VanderWoude presented Resolution 19-18, 'Resolution Referring Proposal to Convey/Vacate Property to the Planning and Zoning Commission of the City of Okoboji, Iowa'. Mayor VanderWoude asked for a motion to approve. There was no motion to approve. The resolution fails.

Mayor VanderWoude presented Resolution 19-19, 'Resolution Setting Public Hearing on a Proposal to Vacate and Convey A Portion of the Property Owned by the City of Okoboji with a Legal Description of 'RR ROW ADJ ALLEY AND LOT 7 BLK B SUBDIV IJKL BECK'S REPLAT' (Parcel ID# 07-20-15-2007) By Quit Claim Deed to 17 Oaks Owners Association, Subject to Certain Terms'. Mayor VanderWoude asked for a motion to approve. There was no motion to approve. The resolution fails.

NEW BUSINESS

Eric Hoein and Sharon Hoerichs gave an update and a presentation on the Lakes Area Hockey Association and requested funding from the City of Okoboji. No action was taken, information only.

Bob Kirschbaum gave an update and a presentation on the Pearson Lakes Art Center and requested funding from the City of Okoboji. No action was taken, information only.

Andrew Fisher gave an update and a presentation on the YMCA and requested funding from the City of Okoboji. No action was taken, information only.

Greg Drees gave an update and a presentation on the Blue Water Festival and requested funding from the City of Okoboji. No action was taken, information only.

Matt Horihan gave an update and a presentation on CAASA and requested funding from the City of Okoboji. No action was taken, information only.

Chris Yungbluth, Arnolds Park-Okoboji Fire and Rescue, requested that the City of Okoboji fund \$67,863.00 for new self-contained breathing apparatus'. Yungbluth commented that the current equipment is near expiration and needs replaced. Meyers commented that the City has \$84,000.00 budgeted that is generally contributed to a CD and recommended that if the Council move forward with this that the cash come from this budgeted item and then put the remainder into said CD.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the \$67,863.00 expenditure to be paid for from the \$84,000.00 allocated for the Fire Department Fire Truck CD. The following Councilmembers voted 'YEA': Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Mike Ehret, Dickinson County Emergency Management, gave an overview on the County's efforts to upgrade the siren systems throughout the County and the advantages of the two-way system. Ehret indicated that the City of Okoboji has three sirens locally and that it could cost the City anywhere from \$33,000 to \$46,500 depending upon the age of the sirens. Ehret indicated that this was optional but encouraged the City to consider. No action was taken.

Jason Eygabroad, Beck Engineering, presented to the City Council a preliminary report relating to parking and traffic on Lakeshore Drive. Eygabroad discuss their findings relating to width of the right-of-way, SUDAS standards, blind hills, blind curves, driveway lengths, and other factors to help make determinations on parking on Lakeshore Drive. Eygabroad commented that this is not account for yard services, construction activities/vehicles, and related challenges. Councilmember Robinson asked APO Fire Chief Chris Yungbluth for his comments on Lakeshore Drive. Yungbluth commented that the fire department has had a few troubles in the past traversing through Lakeshore Drive in a fire truck. Councilmember Mendenhall asked if painting or signage was more effective. Eygabroad commented that likely a mixture of both but that Lakeshore Drive lacks curbs to paint and added that signage may cause confusion. Eygabroad opined that there is no easy decision and that the report is not fully complete but wanted to present to the City to continue conversation. Councilmember Andres commented that a committee should be formed to digest the data. Councilmember Delperdang and Councilmember Mendenhall volunteered to head that committee. City Administrator Meyers commented that he will get the committee to work and they would present when ready. Meyers also commented that the City has begun including a parking flyer in new building permits advising builders of the City's parking regulations and suggestions on how to compact work sites. No further action taken.

Mayor VanderWoude discussed the re-bid of the Dixon Beach rip-rap project. Eygabroad suggested a February 6, 2020 bid letting. Eygabroad commented that the project specs remain the same just different dates.

Mayor VanderWoude presented Resolution 19-22, 'A Resolution Setting a Public Hearing Date for February 11, 2020 to Consider Bids for the Dixon Beach Rip Rap Project'.

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve Resolution 19-22. The following Councilmembers voted 'YEA': Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented 'Application for Payment No. 2' including Change Order No. 1 for \$1,127.00 for a total of \$55,248.20 for the 2019 City of Okoboji Carriage Lane Resurfacing and Speier Park Improvements Project.'

Jason Eygabroad commented that the projects are mostly complete outside of final clean up. Eygabroad discussed the change order that was the completion of the sidewalk leading to the parking lot. Councilmember Mendenhall inquired about the erosion on the north side of the basketball court and hoped that City Staff could find a way to lessen that impact.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve 'Application for Payment No. 2' including Change Order No. 1 for \$1,127.00 for a total of

\$55,248.20 for the 2019 City of Okoboji Carriage Lane Resurfacing and Speier Park Improvements Project.’ The following Councilmembers voted ‘YEA’: Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented Resolution 19-23, ‘A Resolution Referring a Proposal to Convey Property to the Planning and Zoning Commission of the City of Okoboji, Iowa’ relating to an easement transfer to the Iowa Great Lakes Sanitary District. City Administrator Meyers commented that this was an effort to transfer easement rights to the IGLSD as they will connect into a City sewer line and will take over the City’s infrastructure at this location. Meyers reminder that this is just a formal kick start to the City’s process to vacate property.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 19-23. The following Councilmembers voted ‘YEA’: Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented Resolution 19-24, ‘A Resolution Setting a Public Hearing Date for February 11, 2020 for a Resolution Relating to the Total Maximum Property Tax Dollars for FY 2021’. City Administrator Meyers commented that this was part of the new budgeting process that all cities must go through in relation to Senate File 634.

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve Resolution 19-24. The following Councilmembers voted ‘YEA’: Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented the reappointment of Dan Sanders to the Board of Adjustment for a five-year term.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approved Dan Sanders to the Board of Adjustment for a five year term. The following Councilmembers voted ‘YEA’: Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

Michael Meyers performed the Oath of Office to Mary VanderWoude for the Office of Mayor for a term of two-years ending December 31, 2021.

Michael Meyers performed the Oath of Office to Jim Delperdang for the Office of Councilmember for a term of four-years ending December 31, 2023.

Michael Meyers performed the Oath of Office to Jim Hentges for the Office of Councilmember for a term of four-years ending December 31, 2023.

Mayor VanderWoude presented to the Council consideration of a \$250 annual holiday bonus for all City Staff.

Motion made by Councilmember Jim Hentges and a second by Councilmember Julie Andres to approve a \$250 holiday bonus for all City Staff. The following Councilmembers voted ‘YEA’: Delperdang, Hentges, Andres, Robinson, Mendenhall. Motion passed 5-0.

REPORTS

City Administrator Meyers reported that the City is at the end of the calendar year and advised the Council that City Hall is working on end of year reports. Meyers commented that the City issued 48 building permits in 2019. Meyers advised that it was budget crunch time for the City and that the Finance Committee needs to get together as soon as possible. Meyers commented on the health insurance renewal.

Police Chief Jason Petersen commented that he is available to assist with the parking committee. Petersen commented on a leaky roof at the police department.

City Administrator Meyers added that the City would be replacing the public works and police department building lights with high efficiency LED lighting. Meyers also advised that City Staff met with the City Engineer to discuss longer-term infrastructure projects and maintenance.

Mayor VanderWoude reported that the City formed a small committee made up of the City Administrator, Mayor, Councilmember Andres, and Park Board Member Shar Eckard to suggest ideas to the Imagine Iowa Great Lakes group. VanderWoude commented that Imagine has asked the City to put together potential projects for consideration.

Councilmember Andres left the meeting at 7:41 PM.

Councilmember Delperdang requested that the Imagine group have a permanent place on the agenda moving forward.

Councilmember Hentges commented positively upon the Imagine group and their current communication.

Councilmember Robinson discussed the hotel-motel tax, local organizations requesting funds, and the Okoboji Marketing Committee. Administrator Meyers advised that this discussion needs to be had amongst the Finance Committee.

The meeting was adjourned at 7:52 PM.

ADJOURNMENT.

Mayor Mary VanderWoude

City Administrator Michael Meyers

REVENUES FOR 11/13/2019 THROUGH 12/10/2019 TOTALED \$258,840.99. EXPENDITURES WERE AS FOLLOWS: GENERAL \$127,513.76, ROAD USE TAX \$18,070.93, TIF \$550.00, DEBT SERVICE \$27,398.16, WATER \$65,603.57. TOTAL EXPENDITURES \$239,136.42.

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	490.91
ALLIANT ENERGY	NOVEMBER ELECTRIC	4,201.31
AMY'S SIGN DESIGN	TRUCK DECAL	48.1
AUDITOR OF THE STATE	AUDIT FILING FEE	250
BECK ENGINEERING INC	ENGINEERING FEES/RETAINER	8,465.00
BECK EXCAVATING, INC.	BASKETBALL COURT	45,411.42
BLACK HILLS ENERGY	NATURAL GAS SERVICE	394.82
BLACKSTRAP INC	ROAD SALT	2,203.20
BOMGAARS SUPPLY, INC.	SEED/BOARDS	297.91
CAMPUS CLEANERS & LAUNDRY	RUGS/TOWELS	47.9
CANON FINANCIAL SERVICES	DECEMBER COPIER LEASE	72.04
CARDMEMBER SERVICE	NOVEMBER STATEMENT	362.14
CENTRAL STATES FUND	NOVEMBER PREMIUMS	6,704.00
CENTRAL WATER SYSTEM	NOVEMBER WATER	7,409.50
CERTIFIED TESTING SERVICE	BASKETBALL COMPACTION TESTING	516.5
COOPERATIVE ENERGY CO.	DIESEL FUEL	1,126.94
CRYSTEEL MANUFACTURING	PLOW HYDROLIC FITTING	100.93
CRYSTEEL TRUCK EQUIPMENT	PLOW BLADES	582.06
CRYSTEEL TRUCK EQUIPMENT	PLOW BLADES	3,880.00
DELTA DENTAL OF IOWA	ACCT 31528-0002	604.24
DICKINSON COUNTY AUDITOR	2019 LOCAL ELECTION	557.43
DICKINSON COUNTY CONSERVATION	GREEN WASTE	160
DICKINSON COUNTY NEWS	NOV LEGAL PUBLICATIONS	469.53
DICKINSON COUNTY	OKOBOJI LICENSE/VPN/SUPPORT	1,125.00
EFTPS	FED/FICA TAX	4,436.92
EFTPS	FED/FICA TAX	4,714.84
FASTENAL COMPANY	FALL LIMITER	176.34
FASTENAL COMPANY	SHOP SUPPLIES	119.73
FEAR COMPUTER SOLUTIONS	HARD DRIVE UPGRADES	575
FERGUSON WATERWORKS #2516	3/4' METERS	629.96
FICK'S ACE HARDWARE	MISC SUPPLIES	15.35
GALEN'S PRO-MOW	CARB REPAIR KIT	15.64
GWORCS	1/2 SFTWR & PROF SERV AGREEMT	875
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IOWA ONE CALL	56 NOTIFICATIONS	54.9
IPERS	IPERS-PROTECTN	6,393.94
LAKES REGIONAL HEALTHCARE	DRUG TEST COLLECTION	35
MEDIACOM COMMUNICATIONS	11/25-12/24	400.08

MUNICIPAL SUPPLY, INC.	WATER STOCK PARTS	455.19
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	NOV PREMIUMS	436.93
O'REILLY AUTO PARTS	TAHOE MAINTENANCE	248.57
REGIONAL TRANSIT AUTHORITY	Q2 FY20 SUPPORT	1,000.00
SAM WEDEKING EXCAVATING	VACTOR 1510 COUNTRY CLUB DR	750
SHAMROCK RECYCLING, INC.	RECYCLING CONTAINER	158.31
SIOUX SALES COMPANY	BADGE	90.9
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	243.16
STATE HYGIENIC LABORATORY	WATER TEST	13
STEIN LAW OFFICE	NOV LEGAL FEES	730.1
TREASURER, STATE OF IOWA	NOVEMBER WATER EXCISE TAX	5,679.00
TREASURER, STATE OF IOWA	STATE TAXES	1,713.00
TRUCK EQUIPMENT, INC.	SWEEPER	562.15
UMB BANK NA	2013 WATER BOND INTEREST	42,593.76
UMB BANK NA	SERIES 2013 DTD 4/24/2013	1,862.50
UMB BANK NA	SERIES 2013C DTD 11/12/2013	5,306.26
UMB BANK NA	SERIES 2014 DTD 6/2/2014	550
UMB BANK NA	SERIES 2016 DTD 3/23/2016	3,725.00
UMB BANK NA	SERIES 2017	16,504.40
VAHLSING'S CLEAN SWEEP	NOV JANITOR SERVICE	100
VERIZON WIRELESS	CELL PHONES & POLICE PCS	615.7
WELLMARK BLUE CROSS AND	HEALTH INSURANCE PREMIUMS	9,515.37
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WEX BANK	FUEL CHARGES	1,108.48
WINTHER, STAVE & CO, LLP	FINAL AUDIT SERVICES	2,821.50
Accounts Payable Total		210,367.57
Payroll Checks		28,768.85