

CITY OF OKOBOJI PLANNING AND ZONING COMMISSION MEETING MINUTES

WEDNESDAY, JANUARY 8, 2020 – 4:00 PM

OKOBOJI CITY HALL, 1322 HWY 71 N., OKOBOJI, IOWA 51355

The Planning and Zoning Commission for the City of Okoboji met on the above date at 4:00pm in the Okoboji City Hall. Commission members present were Les Marousek, Jane Shuttleworth, Hank Grant (by telephone), and Perry Pearson (by telephone). Others present were City Administrator Michael Meyers and Steve Andersen.

Commissioner Jane Shuttleworth chaired the meeting and called the meeting to order.

Chairperson Shuttleworth presented the minutes of the November 4, 2019 Planning and Zoning Commission meeting for review.

Motion made by Commissioner Marousek and a second by Commissioner Grant to approve the minutes of the November 4, 2019 Planning and Zoning Commission. The following Commissioners voted "YEA": Marousek, Grant, Pearson, Shuttleworth. Motion passed 4-0.

Chairperson Shuttleworth opened discussion on a request from the City of Okoboji City Council for the Planning and Zoning Commission to review and make recommendation on the transfer of a City of Okoboji easement to the Iowa Great Lakes Sanitary District. Shuttleworth asked Administrator Meyers to give an overview of the request. Meyers explained that in February of 2019 the IGLSD approached the City Council about potentially transferring a sewer easement and taking over a portion of the City of Okoboji's sewer infrastructure. Meyers noted that he believed this was a favorable outcome for the City and helped the IGLSD make necessary connections on a new force sewer main project. The Council directed City Staff to progress this possibility. During the December 2019 City Council meeting, the Council passed Resolution 19-23 directing the Planning and Zoning Commission to make a recommendation to the Council on this issue relating to the vacation / transfer of the utility easement as per City Code. Meyers reiterated that this is something that he believes is favorable to the City of Okoboji both in terms of the transfer of the easement and the abandonment of City interest in the existing infrastructure at this location.

Steve Andersen, IGLSD Superintendent, gave additional background details on the project itself and answered questions from the Commission.

Motioned made by Commissioner Marousek and a second made by Commissioner Pearson to recommend for approval the transfer of the easement from the City of Okoboji to the Iowa Great Lakes Sanitary District to the City Council. The following Commissioners voted "YEA": Marousek, Grant, Pearson, Shuttleworth. Motion passed 4-0.

Commissioner Shuttleworth briefly discussed issues of lakeshore landscaping. Shuttleworth proposed that the City bring in an unaffiliated third party to make recommendations on vegetation management versus the use of chemicals. Shuttleworth had some organizations in mind. Meyers advised that they come to the next meeting for further discussion.

Motion made by Commissioner Pearson and a second by Commissioner

ADJOURNMENT

Michael Meyers
City Administrator
City of Okoboji