

**MINUTES OF THE OKOBOJI CITY COUNCIL MEETING
HELD ON FEBRUARY 11, 2020**

Mayor VanderWoude called the meeting to order at 6:00pm on February 11, 2020. Councilmembers Hentges, Andres, Robinson, and Mendenhall (via telephone) were present. Councilmember Delperdang was excused. Others present were City Administrator Michael Meyers, Connie Rhodes, Angela Kofoot, Molly Scott, David Scott, George Bower, Phil Petersen, Mak Heim, Steve Schwaller, Rebecca Peters, Jennifer Larson, Debbie Haberkorn, Diana Donkersloot, Erin Reed, Dan Sanders, and Jason Eygabroad.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the consent agenda which included the minutes from the January 14, 2020 and January 24, 2020 City Council meetings, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

CITIZEN APPERANECS

Connie Rhodes provided an update on the Lakes Area Dog Park and requested funding from the City of Okoboji. No action taken, information only.

OLD BUSINESS

Mayor VanderWoude provided update on the proposed East Lake Park in conjunction with the Imagine Iowa Great Lakes group. VanderWoude advised that Imagine group was willing to pay for one additional feature to the Queen II play structure and that the City could purchase any additional features at the City's cost.

Councilmember Robinson requested that City Staff further explore the insurability of the proposed slide features. Council discussed additional features and agreed upon the coconut rope feature.

Motion made by Councilmember Hentges and a second by Councilmember Andres to request that the Imagine Iowa Great Lakes group install a second story slide, upon assurances from the City's insurance carrier, and to approve the coconut rope to be paid for by the City of Okoboji. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

NEW BUSINESS

Erin Reed provided an update on Dickinson County Trails and advised on FY21 assessment fees for the City of Okoboji. No action taken, information only.

Rebecca Peters provided an update on the Okoboji Tourism Committee and requested that the City continue to provide 50% of their hotel-motel revenues to the organization. No action taken, information only.

Angela Kofoot provided an update on the Voluntary Action Center and Meals on Wheels and requested funding. No action taken, information only.

Mayor VanderWoude moved agenda item "D" to the bottom of the agenda.

Mayor VanderWoude opened a public hearing to consider Resolution 20-03, "A Resolution Approving the Maximum Property Tax Dollars for Fiscal Year July 1, 2020 through June 30, 2021".

City Administrator Michael Meyers gave an overview of the resolution and why it was necessary. Meyers explained that the overall tax levy is proposed to remain at \$4.75 per \$1,000 of valuation as it has been the previous two fiscal years. Meyers detailed that due to valuation increases and debt service decreases that the City would receive approximately \$150,000 in additional revenues for FY21. Meyers advised that the FY21 budget is largely the same as the FY20 budget and that excess revenues would be set aside for a future Capital Project, specifically Lakeshore Drive replacement and reconstruction. Meyers explained that this would need to be approved by a super majority of the Council due to the proposed revenue increase being more than 2.00% over the previous fiscal year.

There were no comments in favor or in opposition of the resolution. The public hearing was closed.

Mayor VanderWoude introduced Resolution 20-03, "A Resolution Approving the Maximum Property Tax Dollars for Fiscal Year July 1, 2020 through June 30, 2021".

A motion was made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution 20-03. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude introduced Resolution 20-04, "A Resolution Setting a Public Hearing for Fiscal Year 2021 Budget".

The public hearing is set for March 10, 2020 at 6:00pm.

A motion was made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution 20-04. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude opened a public hearing to discuss competitive quotes received relating to the Dixon Beach rip-rap project.

City Administrator Meyers and Jason Eygabroad, Beck Engineering, gave a brief overview of the project and quotes received. The low quote was \$72,626.00 from Clary Lake Service.

Phil Petersen addressed the Council relating to whether or not the quote was valid, requested that Councilmember Hentges abstain from voting on the issue, and provided photos of the existing seawall to Councilmembers while discussing alleged violations of Iowa Administrative Code.

Molly Scott addressed the Council relating the methods used to place the rip-rap into place. Scott also requested that there be ensured oversight on the placement and distance of rock.

Councilmember Hentges advised that the Iowa DNR will have to sign off on the final product ensuring that it meets the terms of the Iowa DNR variance and is to the satisfaction of the Iowa DNR. Hentges continued explaining that boulders are not exact science and that there may be minor variances.

Jason Eygabroad commented that the distance from the existing seawall would be determined by height of the wall.

M. Scott expressed concerns about the displacement of rocks due to waves and ice.

Mayor VanderWoude closed the public hearing.

Mayor VanderWoude presented the quotes received for the Dixon Beach rip-rap project.

City Administrator Meyers explained that there were two bids on the project. One from Clary Lake Service at \$72,626.00 and one from Kuhlman Lake Service & Welding, Inc. at \$77,600. Meyers explained that this was around \$20,000 more than what the City had anticipated and that he thought the project would likely happen in FY21 pushing it into next fiscal year's budget.

A motion was made by Councilmember Andres and second by Councilmember Robinson to approve the quote for \$72,626.00 from Clary Lake Service. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall. Councilmember Hentges abstained. Motion passed 3-0.

Mayor VanderWoude opened a public hearing to discuss bid received for the 2020 Speier Park Pickleball Court Project.

City Administrator Meyers explained the details pertaining to the four-court complex. Meyers explained that the many individual donors, several businesses, and a few local foundations have all donated over \$156,000 to the City of Okoboji to help support the project. Meyers explained that the City had already committed an additional \$20,400 to the project. Meyers explained that the bids were broken up into two sections, the base bid and an alternate #1. Meyers described the base bid as a playable surface and all of the items within alternate #1 were additional features such as fencing, surfacing, sidewalks, and other amenities.

Meyers explained that with the donations and the City's \$20,400 contribution that the group and the City had enough cash on hand dedicated to the project to cover the base

bid and engineering fees. Meyers advised that should the City want to do any of the alternative items that the City might consider using some unused park funds to further flesh out the project. Meyers outlined that the City had approximately \$99,000 in unused park funds due to projects that will not be completed in Fiscal Year 2020. Meyers also discussed with the Council that the Okoboji Pickleball group would continue to seek donors as well as approach the Okoboji Foundation.

There were no further comments in favor or in opposition

Mayor VanderWoude closed the public hearing.

Mayor VanderWoude presented the bids received for the 2020 Speier Park Pickleball Project.

City Administrator Meyers explained that there were three bids on the project with the low bid being from Precision Construction and Contracting for \$144,013.43 (BASE BID) and \$71,992.67 (ALTERNATE #1 BID).

Councilmembers expressed desire to continue to help fund the project but not in its entirety. The Council discussed doing all of the fencing, gates, sidewalks, and concrete pads but not the court surfacing. The Council hoped that other donor groups may consider this item of the project.

A motion was made by Councilmember Hentges and a second by Councilmember Robinson to approve the base bid from Precision Construction and Contracting for \$144,013.43 including any additional construction related expenses and to approve items 1 through 9 on alternate #1 totaling \$40,904.42. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude initiated discussion relating to small cell facilities within the public right-of-way. City Administrator Meyers advised that Verizon wishes to install four of these within the City of Okoboji's right-of-way and that due to federal and state regulations the City does not have much authority but needs to permit these facilities. Meyers advised there will be a future ordinance change on this. Information only, no action taken.

Mayor VanderWoude initiated discussion relating to the City's use of hotel-motel tax revenues. VanderWoude explained that presently the City gives 50% of all hotel-motel tax revenues to the Okoboji Marketing Committee who then gives it to the Okoboji Tourism Committee. VanderWoude explained that her understanding is that the Okoboji Marketing Committee was created by ordinance to help hear non-profit organization requests. VanderWoude explained that is not what is happening in the present. VanderWoude advised that the City will consider dissolving the Okoboji Marketing Committee and provide the hotel-motel tax revenues to the Okoboji Tourism Committee directly instead of utilizing the middle group. Information only, no action taken.

Mayor VanderWoude presented an agreement between the Northwest Iowa Planning and Development Commission and the City of Okoboji to continue the SHIELD Workplace Safety and Compliance Program.

City Administrator Meyers explained that this was a yearly agreement that provides the City with workplace safety training and informational sessions through the year.

A motion was made by Councilmember Robinson and a second by Councilmember Andres to approve the agreement. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented a quote from Ferguson Waterworks in the amount of \$39,968 for new water meters.

A motion was made by Councilmember Andres and a second by Councilmember Hentges to approve the expenditure of \$39,968 for new water meters. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented an application for a new 8-month Class C Liquor License (LC)(Commercial) with Sunday Sales and Outdoor Service for Brooks Golf, Okoboji.

A motion was made by Councilmember Andres and a second by Councilmember Robinson to approve the liquor license for Brooks Golf, Okoboji. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude presented Resolution 20-05, "A Resolution Setting a Public Hearing Date to Consider the Vacating and Transfer of an Utility Easement to the Iowa Great Lakes Sanitary District".

The public hearing was set for Tuesday, February 25, 2020 at 1:00pm.

A motion was made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 20-05. The following Councilmembers voted "YEA": Hentges, Andres, Robinson, Mendenhall. Motion passed 4-0.

Mayor VanderWoude initiated discussion relating to the refinancing of existing municipal bonds. City Administrator Meyers discussed that the City has an opportunity to refinance the bonds and save \$93,000 over twelve years in interest costs. Meyers explained that while the amount is not staggering it's better than no savings. The Council direct Meyers to further explore with the City's financial agents. No further action taken.

Mayor VanderWoude initiated discussion pertaining the City of Okoboji FY2021 budget. City Administrator Meyers requested direction pertaining to projects to close out the remaining unused dollars in the FY21 budget. Meyers explained the budget is to be certified at the next regular Council meeting in March. Meyers discussed multiple different

projects including the need for a roof replacement at the City of Okoboji Public Works, Fire, and Police building. Information only, no action taken.

REPORTS

City Administrator Meyers updated the Council on the Iowa Great Lakes Sanitary District sewer project happening across from City Hall. Meyers also explained that the project would cause some temporary lane closure on Center Lake Road / 220th Avenue as they stage parts of this project. Meyers also advised of possible excavations on Lakeshore Drive in the future. Meyers advised that the District is in communication with the City and Okoboji PD to facilitate.

No police report.

Councilmember Mendenhall brought up the need to address the Eden Street extension. Meyers advised that he has been in discussion with Public Works staff about ways to make this more aesthetically pleasing. Meyers advised that the long-term solution requires significant storm water drainage work to be done on Fairfield, Lakeshore Drive, and Eden Street.

No other Council reports.

No Mayor report.

The meeting was adjourned at 8:04pm.

ADJOURNMENT



Mayor Mary VanderWoude



City Administrator, Michael Meyers

REVENUES FOR 01/15/2020 THROUGH 02/11/2020 TOTALED \$193,411.58. TOTAL EXPENDITURES WERE \$98,468.46. GENERAL FUND, \$76,750.33; ROAD USE TAX FUND, \$160.96; CAPITAL PROJ-PICKLE BALL FUND \$1,632.00; WATER FUND \$19,925.17.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AHLERS & COONEY PC	TEMPORARY BUILDING ZONING	3,152.00
AIRGAS USA LLC	CO2 10LB SIPHON/HAZMAT CHARGE	27.76
ALLIANT ENERGY	JANUARY ELECTRIC	4,589.29
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	3,617.00
BLACK HILLS ENERGY	NATURAL GAS SERVICE	767.75
BOMGAARS SUPPLY, INC.	PARK PAINT	49.42
CAMPUS CLEANERS & LAUNDRY	RUGS	45.55
CANON FINANCIAL SERVICES	FEB COPIER LEASE	72.04
CARDMEMBER SERVICE	JANUARY STATEMENT	586.09
CENTRAL STATES FUND	JANUARY PREMIUMS	5,363.20
CENTRAL WATER SYSTEM	JANUARY WATER	7,378.00
CITY OF ARNOLDS PARK	SHARED OFFICER 10/10-1/12	3,745.25
COOPERATIVE ENERGY COMPANY	DIESEL/KEROSENE	661.05
CTRL MARKETING	CITY OF OKOBOJI SHIRTS	259.91
DELTA DENTAL OF IOWA	ACCT 31528-0002	636.72
DICKINSON COUNTY NEWS	DECEMBER LEGAL PUBLICATIONS	292.4
EFTPS	FED/FICA TAX	4,675.78
EFTPS	FED/FICA TAX	4,409.81
FICK'S ACE HARDWARE	TOOLS	20.19
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING OCT-DEC	300
IOWA LAW ENFORCEMENT	RECERTIFICATION	175
IOWA ONE CALL	16 NOTIFICATIONS	14.4
IPERS	IPERS-PROTECTN	6,624.40
JAYCOX IMPLEMENT	BOBCAT FILTER & ATTACHMENT	219.99
JOHNSON CONTROLS FIRE PROT	ALARM MONITORING SERV AGREEMNT	320
MEDIACOM COMMUNICATIONS	1/25-2/24	399.36
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	FEBRUARY PREMIUMS	478.89
O'REILLY AUTO PARTS	WIPER FLUID	24
SCOTT COLT	INS DEDUCTIBLE REIMBURSEMENT	150
SIOUX SALES COMPANY	VEST	1,213.70
STATE HYGIENIC LABORATORY	WATER TEST	13
STEIN LAW OFFICE	JAN LEGAL FEES	412.5
TREASURER, STATE OF IOWA	JANUARY WATER EXCISE TAX	5,595.00
TREASURER, STATE OF IOWA	STATE TAXES	1,723.00
VAHLSING'S CLEAN SWEEP	JANUARY JANITOR SERVICE	100
VANDER HAAGS INC	LIQUID TANK	125
VERIZON WIRELESS	CELL PHONES & POLICE PCS	627.28
WELLMARK BLUE CROSS AND	HEALTH INSURANCE PREMIUMS	9,599.01