

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON JUNE 9, 2020

Mayor VanderWoude called the meeting to order at 6:00 PM on June 9, 2020. Councilmembers Andres, Robinson, Mendenhall, Hentges, and Delperdang were present via telephone or videoconference. Others present via telephone or videoconference were City Administrator Michael Meyers, Police Chief Jason Petersen, Brad Beck, Tim Oswald, Nick Christensen, Mike Cedar, Joyce Waddell, Phil Petersen, Rich Nicklay, Joe Fitzgibbons, John Vernon, Leo Jochum, Steve Schwaller, and KICD.

In order to help prevent the spread of COVID-19, this meeting was held electronically as allowed by Chapter 21.8 of the Iowa Code.

CONSENT AGENDA

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the consent agenda which included minutes from the May 26, 2020 and May 12, 2020 Council meeting, an amendment to the April 14, 2020 Council meeting minutes, the Claims and Accounts Payable Report, the Bank Cash Report, the renewal of cigarette permit for Casey's General Store, Kum and Go, and the Okoboji Boat Works C-Store, the renewal of a Class C Beer Permit (BC) with Sunday sales for Okoboji Boat Works Sea Store, and the renewal of a Class E Liquor License (LE) with Sunday sales for Kum and Go as well as a change of ownership for Kum and Go. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

CITIZEN APPEARANCES

There was none.

OLD BUSINESS

City Administrator Meyers provided a brief update on the East Lake Park project. Meyers advised that lakeshore and tree work would continue. Meyers expected park construction to begin on or around July 1, 2020 with a target completion day of Labor Day.

NEW BUSINESS

Brad Beck, Beck Engineering Inc., gave an overview of updated engineering pertaining to the proposed Sanborn Avenue project. Beck advised that the estimated cost of this project is \$4.99 million.

Councilmember Robinson inquired about discussion with the property owner at the western end of Sanborn Avenue pertaining to needed property to do the project. Meyers advised that he has been in discussion with the property owner and continues to be.

Councilmember Delperdang inquired about the decision process and what the next steps were with the Imagine Iowa Great Lakes group. Beck advised that if the City would like to move forward with the project to formally request a partnership for the project from Imagine Iowa Great Lakes.

Councilmember Mendenhall inquired about a timeline pertaining to the project. Beck advised that there would be continued design work throughout 2020 and potentially have construction begin in the spring of 2021.

Councilmember Andres inquired advised that everyone needs to consider timing especially pertaining to the Highway 71 reconstruction project.

Motion made Councilmember Hentges and a second by Councilmember Robinson to make a formal partnership request to the Imagine Iowa Great Lakes group to continue work on the Sanborn Avenue project. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

Tim Oswald, Piper Sandler & Co., gave a presentation pertaining to potential bonding options specifically pertaining to Lakeshore Drive. Oswald laid out several bonding options relating to a \$2.1 million issuance. Oswald detailed potential impacts to tax levies with each option.

Councilmember Robinson stated that the City needs to further determine exactly what the cost would be before moving too far forward. Brad Beck advised that in January of 2019 the estimate to resurface Lakeshore Drive and the estimate at that time was \$2.1 million. Beck advised that a total reconstruction would be approximately \$16.5 million. Beck commented that this gives the City a range of possible options. With current day construction costs that \$2.1 million is likely less than what it would be today.

Councilmember Robinson inquired about longevity. Beck advised that an asphalt overlay should last around 20 years.

Councilmember Mendenhall commented that other areas of concern need to be thought out and considered when discussing Lakeshore Drive.

City Administrator Meyers advised that with the understanding of the tax levy impacts, he recommended that the Council form a committee to review the options and better understand what the City is most comfortable with in terms of a project cost. Meyers advised that once a project cost is determined that the City can then work with the City Engineer to design around that cost as to what could or could not be included.

Councilmember Andres asked about the current condition and expectancy of the existing Lakeshore Drive. Beck advised that the current surfacing of Lakeshore Drive is approximately 25 years old which is five years longer than what he would recommend. Beck commented that there is potential that the road could further deteriorate soon if unimproved.

Councilmember Robinson discussed potential timing when considering Sanborn Avenue and Highway 71. Beck agreed with this but advised that the Lakeshore Drive project could be moved along efficiently if it is more of a resurfacing option.

Councilmember Hentges asked for an estimate on how long this project might take. Beck advised that his best guess was about a month from start to finish depending upon different details.

Mayor VanderWoude advised that whoever would like to be on a committee to contact the City Administrator in the coming week. No further action taken.

Nick Christensen, Bank Midwest, gave an overview of the City of Okoboji's casualty, liability, and workers compensation insurance package for FY21.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the City's casualty, liability, and workers compensation insurance package for FY21. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

Mayor VanderWoude explained that there have been issues pertaining to curbside recycling. VanderWoude advised that City Administrator Meyers had been in discussion with Waste Management pertaining to the potential renegotiation of this option within the City's contract. Meyers discussed comments from residents pertaining to capacity and having no lid on the containers. Meyers advised of three potential options which included the existing 18-gallon bin picked up once a week, a 64-gallon cart picked up one a week, or a 64-gallon cart picked up every other week. Meyers advised on cost differences of each option.

Councilmember Andres asked if there is the option to have different services for different homes. Meyers advised that he believed it to be one or the other due to the fact that trucks and personnel are different when talking about the 18-gallon bins versus the 64-gallon carts.

Councilmember Hentges spoke aloud about how different types of recycling options have always been picked up under the same contract and this issue seemingly came out of nowhere. Hentges believes that the City needs to move forward with the larger carts.

Councilmember Robinson advised that he believes the schedule needs to remain the same regardless of size of the container.

Councilmember Hentges asked that we determine if there is a cart of small size that can be considered than just the 64-gallon cart. Meyers advised that he would look into that.

Mayor VanderWoude gave direction to the City Administrator to continue these conversations with Waste Management and to bring back more information in July. No further action taken.

Mayor VanderWoude discussed issues of parking on Lakeshore Drive. VanderWoude advised that in late 2019 a parking committee was formed after Beck Engineering put together a parking study for the City. VanderWoude advised that the parking committee was making a recommendation to propose no parking on the lakeside of Lakeshore Drive.

Councilmember Delperdang advised that this is a very complicated problem and many different groups have different problems. Delperdang said that it is hard to satisfy everyone in this discussion and due to a constricted right-of-way, it is difficult to solve. Delperdang advised that the parking issue is a starting point for discussion.

Councilmember Mendenhall felt that the uniformity of no parking was important.

Mayor VanderWoude asked that the City Administrator pull together an ordinance and introduce it in July. Councilmember Delperdang advised that getting this out in the public is important to hear feedback. No further action taken.

Mayor VanderWoude discussed issued pertaining to sump pumps discharging onto City streets. VanderWoude asked City Administrator Meyers to discuss in more detail. Meyers advised that there has been an increase in sump pumps pumping storm water onto the City street. Meyers expressed concern about aesthetics, safety, issues of liability, and street deterioration. Meyers gave examples of existing

ordinances in other Iowa communities. Meyers felt that there were model ordinances out there that could be replicated in Okoboji. Meyers commented that an ordinance could disallow the direct discharge onto the street and/or require residents to have sump pump outlets a certain distance away from the public right-of-way.

Councilmember Mendenhall inquired about what sort of grace period if any should be given. Meyers advised that he believed the City should give grace periods given to residents who are currently discharging their sump pumps on the streets in an effort to resolve the problem.

Councilmember Andres asked about situations where even if the hose was set back a certain footage what would happen if the water still reached the public right-of-way. Meyers advised that this could be looked into and commented that he believed language needs to be address pertaining to sump pumps being directed onto neighboring properties.

Councilmember Robinson asked that Meyers put together an ordinance to present in July. No further action taken.

Mayor VanderWoude opened a public hearing to consider the vacation and conveyance of an unneeded property generally located on the southern portion of the 'East Lake Park' (otherwise identified as parcel ID #0720152007 within the City of Okoboji, Dickinson County) by Quit Claim Deed (reserving utility and other easements) to 17 Oaks Owners Association, Inc. subject to certain terms, considerations, and conditions to be established by the Council.

Mayor VanderWoude explained that this was pertaining to the East Lake Park. There is no lakeshore being conveyed as part of this transaction. This allows the City to better centralize the park entrance and allows 17 Oaks to retain access on the north side of their property.

There were no comments in favor or opposition. There were no letters in favor or opposition.

The public hearing was closed.

Mayor VanderWoude tabled agenda item H, agenda item I, agenda item J, and agenda item K. City Administrator Meyers advised that the City and 17 Oaks Owners Association were still working on the legalese pertaining to the land transfer.

Mayor VanderWoude tabled agenda item L.

Mayor VanderWoude presented the Final Application for Payment No. 4 for the 2019 City of Okoboji Carriage Lane Resurfacing and Speier Park Improvement Project for a total of \$7,988.43. It was noted that this project came in under budget.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the application for payment. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

Mayor VanderWoude presented a dock permit application on Dixon Beach for Bruce Zook, 3119 Lakeshore Drive. VanderWoude explained that Zook purchased the property and this was a transfer of an existing permit.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the permit. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

Mayor VanderWoude presented a dock permit application on Dixon Beach for Nancy Hammond/Lauren Blumberg, 2007 Holiday Way. VanderWoude explained that Hammond/Blumberg purchased the property and this was a transfer of an existing permit.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the permit. The following Councilmembers voted "YEA": Andres, Robinson, Mendenhall, Delperdang, Hentges. Motion passed 5-0.

REPORTS

City Administrator Meyers commented on a Dickinson County Supervisors proposal to change the speed limit on 165th street. Meyers discussed the pickleball project pertaining to court surfacing which will be applied on June 15. Meyers advised that he had been in discussion with the Pearson Lakes Art Center to hold public meetings there and in-person in the future to accommodate social distancing measures.

No police report.

Councilmember Delperdang thanked the Okoboji Police Department for their work and offered support.

Councilmember Robinson asked about the rock piling up at the State's boat ramp. Meyers advised that this was rip-rap to stabilize the toe of the lakeshore at this location.

The meeting was adjourned at 7:22 pm.

ADJOURNMENT

Mayor Mary VanderWoude

City Administrator Michael Meyers

Revenue for 05/13/2020 through 06/09/2020 was \$245,414.59. Total expenditures were \$1,018,820.04. General Fund, \$144,633.12; Road Use Tax, \$1,054.30; Tax Increment Financing, \$55,550.00; Debt Service \$381,398.14; Cap. Proj-Pickleball \$16,884.96; Cap. Proj-Sanborn Ave \$35,750.00; Water \$383,549.52.

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	609.6
ALLIANT ENERGY	MAY ELECTRIC	4,413.82
AMERICAN UNDERGROUND SUPPLY	WATER PARTS	894.84
BECK ENGINEERING INC	SANBORN AVE PROJECT	44,132.50
BECK EXCAVATING, INC.	BEI PROJ NO E19049 & E19051	3,115.05
BLACK HILLS ENERGY	NATURAL GAS SERVICE	236.15
BOMGAARS SUPPLY, INC.	SHOP SUPPLIES	111.94
CAMPUS CLEANERS & LAUNDER	RUGS	45.1
CANON FINANCIAL SERVICES	JUNE COPIER LEASE	72.04
CARDMEMBER SERVICE	MAY STATEMENT	775.91
CENTRAL STATES FUND	MAY PREMIUMS	16,760.00
CENTRAL WATER SYSTEM	APRIL WATER	8,675.80
CENTRAL WATER SYSTEM	MAY WATER	19,043.50
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	510.49
DICKINSON COUNTY CONSERVATION	GREEN WASTE/RECYCLING	482
DICKINSON COUNTY CONSERVATION	GREEN WASTE	120
DICKINSON COUNTY NEWS	APRIL LEGAL PUBLICATIONS	459.83
DON'S PEST CONTROL, INC.	CITY HALL	200
EFTPS	FED/FICA TAX	4,490.32
EFTPS	FED/FICA TAX	4,600.20
FASTENAL COMPANY	SANITIZER	440
FICK'S ACE HARDWARE	DISINFECTANT	6.58
FICK'S ACE HARDWARE	LIGHT BULBS	10.98
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL SERVICE	437.5
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IMAGINE IOWA GREAT LAKES	EAST LAKE PARK CONTR FY20	25,000.00
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING JAN-MARCH	300
IOWA ONE CALL	43 NOTIFICATIONS	38.7
IOWA ONE CALL	64 NOTIFICATIONS	96.3
IPERS	IPERS-PROTECTN	6,341.94
KUOO	UNDERGROUND PROMO	63
L & C TIRE SERVICE, INC.	TIRES	187
MEDIACOM COMMUNICATIONS	5/25-6/24	439.02
MUNICIPAL SUPPLY, INC.	WATER STOCK PARTS	366.62
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	APRIL PREMIUMS	543.75
NEW YORK LIFE INSURANCE	MAY PREMIUMS	543.75
NORTHWEST IOWA PLANNING	FY 21 DUES	403.5

NORTHWEST IOWA PLANNING	SHIELD FY20 4TH DRAW	1,000.00
O'REILLY AUTO PARTS	TORNADO SIREN BATTERIES	666.54
PCC SPORTS	BEI PROJ NO E19078	51,489.38
PIPER SANDLER & CO	AGENT SVCS FY19 GO BONDS	1,000.00
POWERPLAN	MURPHY TRACTOR EQUIP	153.03
REGIONAL TRANSIT AUTHORITY	Q4 FY20 SUPPORT	1,000.00
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
SHAMROCK RECYCLING, INC.	RECYCLING CONTAINER	316.62
SHAYLA BASCHKE	TOBACCO CHECKS	100
SPENCER TROPHY & AWARDS	MITCH AWARD	74
STATE HYGIENIC LABORATORY	WATER TEST	13
STEIN LAW OFFICE	APRIL LEGAL FEES	1,141.35
STEIN LAW OFFICE	MAY LEGAL FEES	525
TOM'S PLUMBING & HEATING	SPEIER PARK	92.5
TREASURER, STATE OF IOWA	MAY WATER EXCISE TAX	4,506.00
TREASURER, STATE OF IOWA	STATE TAXES	1,689.00
UMB	BOND PYMTS/INTEREST	342,593.74
UMB	2013 DRAINAGE/REFI GO BOND	51,862.50
UMB	2013 STREET/SEWER BOND PRIN	80,306.24
UMB	2013 WTR TOWER GO/TIF UTIL	55,550.00
UMB	2016 PROJECTS	43,725.00
UMB	2017 STREET/2009 REFI BOND	205,504.40
VAHLSING'S CLEAN SWEEP	APRIL JANITOR SERVICE	100
VERIZON WIRELESS	CELL PHONES & POLICE PCS	626.5
WEX BANK	FUEL CHARGES	600.79
Accounts Payable Total		989,846.00
Payroll Checks		28,974.04