

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON JULY 14, 2020

Mayor VanderWoude called the meeting to order at 6:00pm on July 14, 2020. Councilmembers Delperdang, Hentges, Mendenhall, Andres, and Robinson were present. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Mike Hawkins, Dan Sanders, Kae Hoppe, Steve Schwaller, Steve Dulin, Chad Pritts, and George Bower.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the consent agenda which included minutes from the June 9, 2020 and June 25, 2020 City Council meeting, the Claims Report, the Accounts Payable Report, and the Bank Cash Report. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

CITIZEN APPERANCES

Chad Pritts addressed the Council pertaining to the speed limit on the City of Okoboji's jurisdiction of 165th Street. Pritts requested the Council consider lowering the speed limit from 35 MPH to 25 MPH to match the rest of 165th Street. The Council agreed to take this topic up for formal discussion at the next Council meeting.

OLD BUSINESS

City Administrator Meyers gave a brief update pertaining to the East Lake Park project. Meyers advised that construction and site prep should be starting soon. Meyers advised that the playground installation is expected to begin in the middle of August with an install of the Queen playset towards the end of August. Meyers advised that plantings would be planted in the spring of 2021. No further action taken.

Mayor VanderWoude presented Resolution 20-12, "A Resolution to Vacate and Convey unneeded property generally located on the southern portion of the 'East Lake Park' (otherwise identified as parcel ID#0720152007 within the City of Okoboji, Dickinson County) by Quit Claim Deed (reserving utility and other easements) to 17 Oaks Owners Association, Inc. subject to certain terms, considerations, and conditions to be established by Council.

Meyers addressed the Council advising that the legal documentation between the City and 17 Oaks had mostly been received but there were still a few documents outstanding. Meyers requested that the Council consider approving the Resolution and subsequent Ordinance contingent upon collection of all necessary documentation and approval from the City Attorney. Meyers advised that the documents could be received as quickly as the end of the current week and that it was undesirable to delay another month.

A motion was made by Councilmember Hentges and second by Councilmember Robinson to approve Resolution 20-12 contingent upon the City receiving all necessary documentation including documentation pertaining to the conveyance of 17 Oaks property to the City and as approved by the

City Attorney. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented the first reading of Ordinance No. 256, an ordinance for “Vacation and Conveyance of unneeded property generally located on the southern portion of the ‘East Lake Park’ (otherwise identified as parcel ID#0720152007 within the City of Okoboji, Dickinson County) by Quit Claim Deed (reserving utility and other easements) to 17 Oaks Owners Association, Inc. subject to certain terms, considerations, and conditions to be established by Council.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the first reading of Ordinance No. 256 contingent upon the City receiving all necessary documentation including documentation pertaining to the conveyance of 17 Oaks property to the City and as approved by the City Attorney. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to waive the second and third readings of Ordinance No. 256 contingent upon the City receiving all necessary documentation including documentation pertaining to the conveyance of 17 Oaks property to the City and as approved by the City Attorney. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Motion made by Councilmember Mendenhall and a second by Councilmember Andres to adopt Ordinance No. 256 contingent upon the City receiving all necessary documentation including documentation pertaining to the conveyance of 17 Oaks property to the City and as approved by the City Attorney. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented Resolution 20-13, “A Resolution to Authorize Salary Adjustments for Non-Union Benefited Employees for Fiscal Year 2020/2021”.

Councilmember Andres gave a detailed overview of duties of the City of Okoboji Personnel Committee, reviewed compensation policies, gave a review on the history of this Resolution, expressed concern over how salary adjustments were handled this year, and requested the Council review the issue and have discussion at the next regularly scheduled meeting.

Motion made by Councilmember Delperdang and a second by Councilmember Robinson to approve Resolution 20-13 and ask that the Personnel Committee concerns be on the next agenda. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

NEW BUSINESS

Mayor VanderWoude presented Resolution 20-14, “A Resolution Setting a Public Hearing Date for August 11, 2020 at 6:00pm to Consider Amendments to the City of Okoboji City Code by Adding New Language in Section 69.08 “NO PARKING ZONES” Pertaining to No Parking on the Lakeward Side of Lakeshore Drive and Other Lake Adjacent Streets.”

City Administrator Meyers advised that this resolution was simply to set a public hearing on a proposed Ordinance pertaining to no parking on the lakeward side of Lakeshore Drive. Meyers also

inquired about the Council's intention to include any other lake adjacent streets. Fairfield Avenue and Holliday Way were discussed as possible options. Meyers described each lake adjacent street to have its own characteristics and that there was not necessarily a one-size-fit-all solution. Meyers believed that Fairfield Avenue and Lakeshore Drive were perhaps the most relevant.

Councilmember Mendenhall discussed the violation penalty for parking illegally. Meyers advised that he was working with the City Attorney on what this will look like and advised that he would have it as part of the ordinance in the future.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to approve Resolution 20-14. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented Resolution 20-15, "A Resolution Setting a Public Hearing Date for August 11, 202 at 6:00pm to Consider Amendments to the City of Okoboji City Code by Adding a New Chapter 153 – "Drainage Limitations" Pertaining to Discharge of Storm Water Onto City Streets and Right of Ways."

Mayor VanderWoude invited Steve Dulin to discuss with the Council. Dulin advised the Council on issues pertaining to sump pumps. VanderWoude reminded that this resolution was to set a public hearing pertaining to a proposed ordinance.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution 20-15. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented Resolution 20-16, "A Resolution Setting a Public Hearing Date for August 11, 202 at 6:00pm to Consider Amendments to the City of Okoboji City Code by Adding New Language in Chapter 69 Pertaining to the No Parking of Detached Trailers on City Streets."

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve Resolution 20-16. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented Pay Application #3 (\$26,892.60) and Change Order #2 (\$3,464.00) for the Okoboji Pickleball Courts project. Administrator Meyers explained that the Change Order #2 was to install gates on the east side of the facility. Meyers advised of available donated pickleball funds.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Pay Application #3 and Change Order #2. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented a proposal from Waste Management pertaining to amending the existing Waste Management contract to move from 18-gallon bins to 64-gallon carts. Meyers advised that Waste Management offered this service at \$7.50 per month, per residence. Meyers advised that currently residents pay \$5.25 per month, per residence. Meyers reminded that this was an one or the other option and that they would not do both. Meyers advised that if the Council wished to move forward that he would obtain a more formalized paperwork for the contract amendment. Meyers was directed to do such and bring it back in August for consideration. No further action taken.

Mayor VanderWoude presented a cooperative agreement between the Iowa Department of Natural Resources and the City of Okoboji. Michael Hawkins gave an overview of the agreement and explained its relation to East Lake Park. Meyers advised that the City Attorney is still reviewing the contract.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to approve the contract contingent upon legal review and approval. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented a quote from the State’s contract pertaining to a 2021 Ford Police Interceptor Utility police vehicle for \$31,847.00. Meyers explained that this new police vehicle was a budgeted item. Meyers explained that the City budgeted \$55,000.00 for this vehicle of which the City had already set aside \$45,000 in CDs and that it is coming in significantly under budget. Police Chief Petersen explained how the vehicle it is replacing is no longer meeting the demands of the department and is due for the regular rotation. The Council directed City Staff to put the existing police vehicle out to bid.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the quote from Stivers Ford for \$31,847.00. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

Mayor VanderWoude presented to the Council an application for a dock permit transfer from Dennis Kelleher and Diane Ringhoffer to Brittainey Lauridsen, 2107 Holliday Way.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the dock permit transfer. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, Andres, Robinson. Motion passed 5-0.

REPORTS

City Administrator Meyers discussed the need to regroup on the Dixon Beach riprap project and Dixon Beach public docks. Meyers advised on discussions from the Planning and Zoning Commission. Meyers updated on the codification project. Meyers updated on the time and attendance software. Meyers requested the Finance Committee meet to discuss Lakeshore Drive. Meyers advised that Deputy City Clerk would be attending Clerk School again this year next week. Meyers advised his desire to present an updated vacation policy to the personnel committee and Council in August. Meyers advised on a playground inspection performed. Meyers discussed issues pertaining the Iowa Great Lakes Sanitary District project on Lakeshore Drive and Nature Center Road.

Police Chief Petersen briefly discussed issues of parking.

No Mayor Report.

Councilmember Mendenhall discussed issues of potential nuisance abatement.

ADJOURNMENT

Total revenue for 06.10.2020 through 07.14.2020 was \$ 124,438.74. Total expenditures were \$446,029.78. General Fund, \$239,131.82, Trust and Agency \$1,250.00, Road Use Tax \$23,749.57, Tax Increment Financing \$250.00, Capital Project-Pickleball \$121,302.32, Capital Project-Sanborn Avenue \$19,500.00, Water Fund \$40,846.03.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	609.6
ALLIANT ENERGY	JUNE ELECTRIC	4,374.53
AMY'S SIGN DESIGN	LOGO SIGN/COURT SIGNS	1,226.00
ARNOLDS PARK	ANNUAL DONATION	13,363.64
ARNOLDS PARK/OKOBOJI	1ST QUARTER OPERATING BUDGET	20,600.00
BECK ENGINEERING INC	SANBORN ENGINEERING	25,271.25
BECK ENGINEERING INC	PICKLEBALL ENGINEERING	5,677.50
BECK EXCAVATING, INC.	CARRIAGE LANE & SPEIER PARK	5,296.29
BECK EXCAVATING, INC.	CARRIAGE LANE & SPEIER PARK	2,692.14
BLACK HILLS ENERGY	NATURAL GAS SERVICE	92.09
BOMGAARS SUPPLY, INC.	BENCHES	200.83
CAASA-CLAY CO. CENTER	ANNUAL DONATION 2020	1,000.00
CAMPUS CLEANERS & LAUNDER	RUGS	43.2
CANON FINANCIAL SERVICES	JULY COPIER LEASE	72.04
CARDMEMBER SERVICE	JUNE STATEMENT	484.74
CENTRAL STATES FUND	JUNE PREMIUMS	13,408.00
CENTRAL WATER SYSTEM	JUNE WATER	31,538.50
CERTIFIED TESTING SERVICE	CONCRETE TESTING	768.5
CERTIFIED TESTING SERVICE	PICKLEBALL COMPACTION TEST	42
CITY OF SPENCER	LAKES LAW ENFORCEMENT COOP	161.82
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	580
DIAMOND VOGEL PAINTS	TRAFFIC MARKING PAINT	532.9
DICKINSON COUNTY CONSERVATION	GREEN WASTE/RECYCLING	402
DICKINSON COUNTY	CONTRIBUTION FY21	3,243.79
DICKINSON COUNTY NEWS	MAY LEGAL PUBLICATIONS	340.6
DICKINSON COUNTY NEWS	JUNE LEGAL PUBLICATIONS	562.38
DISCOVERY HOUSE	ANNUAL DONATION	1,800.00
DOUGLAS SPORTS EQUIPMENT	NETS/WINDSCREENS	4,703.08
EFTPS	FED/FICA TAX	4,537.08
EFTPS	FED/FICA TAX	4,926.92
FASTENAL COMPANY	SHOP SUPPLIES	450.22
FERGUSON'S GARDEN CENTER	PICKLEBALL IRRIGATION	2,785.93
FERGUSON'S GARDEN CENTER	INSTALL IRRIGATION	563.43
FICK'S ACE HARDWARE	SHIELD	84.97
GORDON FLESCH CO	COPIER PRINT QUARTERLY MINIMUM	119.32
HALBUR LAKE SERVICE	CITY DOCK INSTALLATIONS	2,069.30

HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95
HILLCREST FORGE INC	BENCHES	515.28
IOWA COMMUNITIES	YEARLY COVERAGE	30,119.46
IGL CHAMBER OF COMMERCE	FIREWORKS DONATION	250
IMWCA	WORKERS COMP PREMIUM	9,150.00
IOWA DEPARTMENT OF	ANNUAL WATER SUPPLE FEE	92.73
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP DUES	751
IOWA ONE CALL	66 NOTIFICATIONS	22.7
IOWA PRISON INDUSTRIES	STREET SIGNS	84.1
IPERS	IPERS-PROTECTN	6,441.66
JCL SOLUTIONS -	PARK SUPPLIES	148.91
JOSH ZIGRANG	CLOTHING ALLOWANCE	600
KRUSE PAVEMENT SOLUTIONS	STAKEOUT/LAKE SHORE/MSIDE DR	16,672.50
KUOO	UNDERGROUND PROMO	147
L-TRON CORPORATION	SCANNERS	1,427.00
MEDIACOM COMMUNICATIONS	6/25-7/24	268.56
MENARDS - SPENCER	PORTABLE AC	399.99
MICHAELSON INC	PICKLEBALL	5,000.00
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	JUNE PREMIUMS	543.75
NW IOWA LEAGUE OF CITIES	2020-21 MEMBERSHIP DUES	25
O'REILLY AUTO PARTS	TAHOE	111.39
O'REILLY AUTO PARTS	TAHOE WIPER BLADES	56.98
OKOBOJI LITTLE LEAGUE	ANNUAL DONATION	600
PACKEBUSH SPRINKLER SERV	SPRINKLER REPAIR	30
PCC SPORTS	OKOBOJI PICKLEBALL	101,745.48
SAM WEDEKING EXCAVATING	LAKESHORE ROCKS	120
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
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SENSUS USA INC	ANNUAL SUPPORT FEE	1,949.94
SHAMROCK RECYCLING, INC.	RECYCLE CONTAINER	633.24
SHAMROCK RECYCLING, INC.	RECYCLE CONTAINER	474.53
SIMMERING-CORY	CODE UPDATE-DOWN PAYMENT	1,000.00
SIOUX SALES COMPANY	UNIFORMS	488.15
SPENCER OFFICE SUPPLIES	USB'S/DVD'S	68.37
SPIRIT LAKE PUBLIC LIBRARY	ANNUAL DONATION	11,136.36
STATE HYGIENIC LABORATORY	WATER TESTS	13
STEIN LAW OFFICE	JUNE LEGAL FEES	1,732.24
STOREY KENWORTHY	UTILITY BILLS	370.77
SUNSET LAW ENFORCEMENT	CUST NO 0051355	2,128.12
TREASURER, STATE OF IOWA	JUNE WATER EXCISE TAX	115
TREASURER, STATE OF IOWA	STATE TAXES	1,726.00
TRUCK EQUIPMENT INC	SWEEPER	244.15

TRUE VALUE - MILFORD	OFFICE SUPPLIES	10.98
UMB	TIF UTILITY/STREET FEES	250
UMB	2013 WATER BOND FEE	250
UMB	2013 DRAINAGE/REFI FEES	250
UMB	2013 STREET/SEWER FEES	250
UMB	2016 PROJECTS FEES	250
UMB	2017 STREET/2009 REFI FEE	500
UNITED COMMUNITY BANK	STREETS CD	60,000.00
U.S.POSTAL SERVICE OKOBOJI	BOX 377 ANNUAL FEE	94
WASTE MANAGEMENT	ANNUAL CLEAN UP DAY	931.48
WEDEKING PIT & PLANT, INC	RAINGARDEN	152.69
WEX BANK	FUEL CHARGES	1,060.92
Payroll Checks		29,661.74

Mayor Mary VanderWoude

City Administrator/Clerk Michael Meyers