

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON DECEMBER 8, 2020

Mayor VanderWoude called the meeting to order at 6:00pm on December 8, 2020. Councilmembers Delperdang, Robinson, Andres, Hentges, and Mendenhall were present at roll call. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, Arvin Druvenga, Eric with Outdoor Heaven LLC, Julie Sheib, Dan Sanders, Steve Schwaller, Tim Oswald, Bob Shaw, Nancy Everest, Jason Eygabroad, George Bower, Ann Mugge.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the consent agenda which included minutes from the 11/23/2020 City Council meeting, the Claims and Accounts Payable Report, and the Bank Cash Report. The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

CITIZEN APPERANCES

None.

NEW BUSINESS

Council heard an update and request for funding from Julie Sheib and Bob Shaw representing the Discovery House. No action taken.

Council heard from Arvin Druvenga with Winther-Stave and Co., LLP reviewing the Fiscal Year 2020 financial audit. No action taken.

Mayor VanderWoude opened a public hearing on the authorization of a Loan Agreement not to exceed \$4,150,000 and the issuance of Notes to evidence the obligation of the City thereunder.

There were no comments in favor or opposition to the proposed authorization. There were no letters written in favor or opposition of the proposed authorization.

The public hearing was closed.

Mayor VanderWoude presented Resolution 20-30, "Resolution Instituting Proceedings to take Additional Action for the Issuance of not to exceed \$4,150,000 General Obligation Refunding Capital Loan Notes."

Councilmember Hentges inquired if including a 2016 series worth of debt should be considered with this refinancing. Tim Oswald, Piper Sandler, advised that the City could potentially include that debt for a savings of approximately \$20,000.00 but it would delay the process by a month at least. Oswald advised that the risk in interest rates changing is what the City should consider.

Councilmember Mendenhall asked to what degree interest rates need to change in order to counterbalance the \$20,000.00 in savings. Mendenhall expressed concerned that a minimal interest rate change would lose the savings. Oswald agreed that the change in interest rates would be minimal. Mendenhall advised that it's easy to see the savings but that it was worth the risk. Councilmember Hentges offered agreement.

Mayor VanderWoude acknowledged the Council's decision to move forward without the inclusion of the 2016 series debt.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve Resolution 20-30, "Resolution Instituting Proceedings to take Additional Action for the Issuance of not to exceed \$4,150,000 General Obligation Refunding Capital Loan Notes." The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

Mayor VanderWoude presented Resolution 20-31, "Resolution Approving the Preliminary Official Statement for \$4,040,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2021A."

Mayor VanderWoude provided brief explanation as to the difference in dollar amounts between Resolution 20-30 and Resolution 20-31 in that Resolution 20-30 is not to exceed amount and Resolution 20-31 is existing debt to be refinanced.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve Resolution 20-31, Resolution Approving the Preliminary Official Statement for \$4,040,000 (Dollar Amount Subject to Change) General Obligation Refunding Capital Loan Notes, Series 2021A". The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

Mayor VanderWoude opened a public hearing on the authorization of a Loan Agreement not to exceed \$3,600,000 and the issuance of Notes to evidence the obligation of the City thereunder.

Nancy Everest inquired about whether or not the City was committing to any one project or debt at this moment. City Administrator Meyers explained that this was preliminary in nature and that this gives authorization to the City Council to move forward with the issuance of new debt. Meyers explained that the scope of the project is still changing and that the City will only borrow what is needed to complete a given project.

Mayor VanderWoude closed the public hearing.

Mayor VanderWoude presented Resolution 20-32, "Resolution Instituting Proceedings to take Additional Action for the Issuance of not to exceed \$3,600,000 General Obligation Refunding Capital Loan Notes, Series 2020B"

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 20-32, "Resolution Instituting Proceedings to take Additional Action for the Issuance of not to exceed \$3,600,000 General Obligation Refunding Capital Loan Notes, Series 2020B". The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

Mayor VanderWoude invited Eric with Outdoor Heaven LLC to discuss issues of Lakeshore Landscaping on Dixon Beach.

City Administrator Meyers explained that this was City owned property and that there was approximately 300' of erosion happening. Meyers commented that Councilmembers felt as though Dixon Beach needed to remain native and not encumbered by retaining walls and the like. Meyers advise that Councilmembers expressed interest in the City doing this project in its entirety. Meyers inquired with the Council on how to advise the landscaper moving forward. Meyers advised any plan would need to be approved by both the City and the City of Okoboji Planning and Zoning Commission in coordination with the City's lakeshore landscaping ordinance.

Councilmember Mendenhall offered different options to the landscaper to consider and resubmit to the City. Mendenhall advised that if the City approved a plan from the landscaper that the City could come in at a later time and tie into the new lakeshore.

Councilmember Delperdang offered to meet the landscaper later that week to discuss the City's goals and how it might work with the adjacent property owner's goals. Councilmember Mendenhall and City Administrator Meyers agreed to meet at a later date to discuss. No further action taken.

Mayor VanderWoude presented to the Council to reappointment of Ann Mugge to the City of Okoboji Board of Adjustment with a 5-year term ending January 8, 2026.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve reappointing Ann Mugge to the Board of Adjustment for a five-year term. The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

Mayor VadnerWoude presented yearly bonuses to City staff in the amount of \$250.00 each as has been done on an annual basis.

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve a \$250.00 bonus for all City Staff members. The following Councilmembers voted "YEA": Delperdang, Andres, Hentges, Mendenhall, and Robinson. Motion passed 5-0.

REPORTS

City Administrator Meyers reported on three quarters worth hotel-motel tax revenues.

Police Chief Jason Petersen updated the Council on some officer training and advised on the department's new vehicle.

No Mayor Report.

No Council Report.

ADJOURNMENT.

The meeting was adjourned at 7:07 PM.

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FOR NOVEMBER 11, 2020 THROUGH DECEMBER 8, 2020 WERE \$258,302.02. TOTAL EXPENDITURES WERE \$412,649.82. GENERAL FUND \$316,928.28, RUT 8,381.31, DEBT SERVICE \$23,545.18, CAPITAL PROJECT PICKLEBALL \$149.50, WATER FUND \$63,645.55.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	648.08
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AIRGAS USA LLC	CARBON DIOXIDE	73.68
ALLIANT ENERGY	NOVEMBER ELECTRIC	4,066.05
AMY'S SIGN DESIGN	DIXON BEACH SIGN	52
BECK ENGINEERING INC	LAKE SHORE DR	70,127.50
BLACK HILLS ENERGY	NATURAL GAS SERVICE	387.81
BOMGAARS SUPPLY, INC.	NOVEMBER STATEMENT	361.24
C & B OPERATIONS LLC	BLADE	102.45
CAMPUS CLEANERS & LAUNDRER	RUGS	43.95
CARDMEMBER SERVICE	NOVEMBER STATEMENT	626.73
CENTRAL STATES FUND	NOVEMBER PREMIUMS	14,050.81
CENTRAL WATER SYSTEM	NOVEMBER WATER	8,298.50
CMBA ARCHITECTS	PUBLIC WORKS BLDG ROOF	1,900.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE	160
DICKINSON COUNTY	SANDING SALT	2,786.22
DICKINSON COUNTY NEWS	NOVEMBER LEGAL PUBLICATIONS	273.56
EFTPS	FED/FICA TAX	5,714.77
EFTPS	FED/FICA TAX	5,268.51
FICK'S ACE HARDWARE	MISC MATERIALS/SUPPLIES	15.07
GRELL ROOFING LLC	PUBLIC WORKS BLDG	53,000.00
GRELL ROOFING LLC	PUBLIC WORKS BLDG	47,700.00
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IDOT-CASHIERS OFFICE	SNOW BLADES	2,490.99
IMAGINE IOWA GREAT LAKES	HATTIE ELSTON SHORELINE WORK	19,000.00
IOWA ONE CALL	52 NOTIFICATIONS	47.8
IPERS	IPERS-PROTECTN	7,181.18
IPERS	ADDTL PYMT FOR CITY CONTR INT	40.06
JENNINGS AUTO PARTS	TIRE REPAIR	25
JENNINGS TOW & REPAIR LLC	TIRE REPAIR	25
KW ELECTRIC INC	TRAFFIC SIGNAL REPAIR	7,000.00
LAKES TREE SERVICE	TRIMMED TREES	1,200.00
MEDIACOM COMMUNICATIONS	11/25-12/24	360.72
MURPHY ELECTRIC, LLC	PUBLIC WORKS BLDG	275
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	NOVEMBER PREMIUM	543.75
NORTHWEST IOWA PLANNING	SHIELD FY21 2ND DRAW	3,500.00

PEARSON LAKES ART CENTER	CITY COUNCIL MEETING NOV	300
REGIONAL TRANSIT AUTHORITY	Q2 FY21 SUPPORT	1,000.00
STATE HYGIENIC LABORATORY	WATER TEST	13.5
STEIN LAW OFFICE	NOVEMBER LEGAL FEES	450
STIVERS FORD LINCOLN	PD FORD EXPLORER	31,927.00
SUNSET LAW ENFORCEMENT	AMMUNITION	2,869.38
TREASURER, STATE OF IOWA	NOVEMBER WATER EXCISE TAX	6,611.00
TREASURER, STATE OF IOWA	STATE TAX	2,049.00
UMB	SERIES 2016 DTD 3/23/16	3,325.00
UMB	2013 WATER BOND INTEREST	40,531.26
UMB	SERIES 2013 DTD 4/24/2013	1,550.00
UMB	2013C STREET/SEWER INTEREST	4,509.38
UMB	2017 STREET/2009 REFI INTEREST	14,160.80
VAHLSING'S CLEAN SWEEP	JANITOR SERVICE	100
VERIZON WIRELESS	CELL PHONES & POLICE PCS	630.4
WEX BANK	FUEL CHARGES	798.35
WINTHER STAVE & CO LLP	AUDIT SERVICE	10,000.00
Accounts Payable Total		378,964.92
Payroll Checks		33,684.90