

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON FEBRUARY 09, 2021

Mayor VanderWoude called the meeting to order at 6:00pm on February 9, 2021. Councilmembers Robinson and Hentges were present. Councilmembers Mendenhall and Delperdang were present via Zoom teleconferencing. Councilmember Andres was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Kae Hoppe, Steve Schwaller, George Bower, Erin Reed, Connie Rhodes, Barbara Mendenhall, Jane Shuttleworth, and Angela Kofoot.

CONSENT AGENDA

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the consent agenda which included the minutes from the January 12, January 15, and January 28, 2021 City Council meetings, the Claims and Accounts Payable Report, and the Bank Cash Report. The following Councilmember voted "YEA": Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

CITIZEN APPERANCES

There were none.

NEW BUSINESS

Council heard an update from Erin Reed representing Dickinson County Trails. No action taken.

Council heard an update and request for funding from Angela Kofoot representing Meals on Wheel and the Voluntary Action Center. No action taken.

Council heard an update and request for funding from Connie Rhodes representing the Lakes Area Dog Park. No action taken.

Council consider a submitted funding request from Centers Against Abuse and Sexual Assault. No action taken.

Mayor VanderWoude open a public hearing to consider Ordinance No. 263, "An Ordinance Amending the 2013 Okoobji Zoning District by Adding A-2 Conservation zoning District and Amending A-1 Agriculture Zoning District".

There were no comments in favor, opposition, or neutral. The public hearing was closed.

Mayor VanderWoude introduced the first reading of Ordinance No. 263. Mayor VanderWoude invited Jane Shuttleworth, City of Okoobji Planning and Zoning Commission, to discuss the proposed text amendments.

Shuttleworth provided a brief overview of the proposed amendments. Shuttleworth acknowledged the Council's recommendations from 2019 pertaining to this recommendation. Shuttleworth discussed the Comprehensive Plan and the need to protect and improve water quality. Shuttleworth discussed that the intended desire was to encourage the protection of the City's natural resources.

Councilmember Robinson inquired about potential impact on assessed valuations should a property be converted to a conservation zoning district. City Administrator Meyers addressed this question in that he did not believe that this would have nay impact on assessed valuations. Meyers reminded that this proposal was for a zoning district not any sort of legal easement or covenants. Meyers advised that this type of zoning district has substantial limitations on the type of use or development that could happen on a property zoned Conservation.

Councilmember Robinson inquired about how a property were to be rezoned as Conservation. Meyers explained the rezoning process which includes notification of the neighbors, recommendation from the Planning and Zoning Commission, and finally approval from the City Council.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the first reading of Ordinance No. 263. The following Councilmember voted “YEA”: Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude opened a public hearing on the maximum property tax dollars for Fiscal Year 2022.

There were no comments in favor, opposition, or neutral. City Administrator explained that this was the maximum tax levy that the City of Okoboji can certify in the to be proposed budget for Fiscal Year 2022. Meyers explained that the max levy was presently set to be the same levy rate as the previous fiscal year. Meyers explained that this is the maximum the City can levy but could always levy less if desired. The public hearing was closed.

Mayor VanderWoude presented Resolution 21-11, “A Resolution Approved the Maximum Property Tax Dollars for Fiscal Year 2022 – July 1, 2021 – June 30, 2022”.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 21-11. The following Councilmember voted “YEA”: Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude presented Resolution 21-12, “A Resolution Setting a Public Hearing for March 9, 2021 for Consideration and Adoption of the City of Okoboji FY 2022 Municipal Budget”.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution 21-12. The following Councilmember voted “YEA”: Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude presented an agreement with Piper, Sandler, and Co. to serve as dissemination agent for secondary market disclosure.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the agreement. The following Councilmember voted “YEA”: Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude presented Resolution 21-13, “A Resolution Authorizing the Issuance of \$3,085,000 General Obligation Capital Loan Notes, Series 2021B, and Levying a Tax for the Payment Thereof”

City Administrator Meyers advised that this was to notify the County Auditor of a future bond that will likely be sold after the FY22 budget is certified and to allow for the City to levy for said bond when necessary.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution 21-13. The following Councilmember voted “YEA”: Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude presented Resolution 21-14, “A Resolution Setting a Public Hearing for March 9, 2021 for Consideration of Approving the City of Okoboji, Iowa’s Lease of Certain Space on the City’s Utility Pole to Verizon Wireless.”

City Administrator Meyers explained that the City currently leases a spot on a single light pole to Verizon Wireless and that the original contract initiated in 2015 was set to be renewed. Meyers explained that State Law requires a public hearing prior to approval for any lease of public property greater than three years.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 21-14.

Mayor VanderWoude presented dock application material for April and Todd Combs of 1914 Funnel Street.

Motion made by Councilmember Hentges and a second by councilmember Robinson to approve the dock application at this location. The following Councilmember voted "YEA": Robinson, Hentges, Mendenhall, Delperdang. Motion passed 4-0.

Mayor VanderWoude presented an encroachment agreement between the City of Okoboji and Dennis A. Levett.

City Administrator Meyers explained that there was a structure on Alexander Street that was initially constructed to house an Iowa Great Lakes Sanitary District generator. Meyers advised that with the recent improvements by the IGLSD in this area, the generator was no longer needed. Meyers discussed that the IGLSD wishes to convey the structure to the adjacent property owner and that the structure was constructed to match this property owner's home. Meyers explained that a portion of this structure was within the City's right-of-way. Meyers advised that he had no issues with the continuance of this structure but that the agreement considered it to be a non-conforming structure and could not be expanded upon nor rebuilt.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the agreement between the City of Okoboji and Levett.

REPORTS

City Administrator Meyers report on the FY22 budget, health insurance rates, completion of the roofing project at the public works building, and a new tool purchased to assist with lakeside setbacks for R-3 zoned properties.

Police Chief Petersen updated on the new parking restriction on Lake Shore Drive as well as parking tickets.

No Mayor report.

No Council reports.

ADJOURNMENT.

Mayor Mary VanderWoude

Michael Meyers, City Administrator

TOTAL REVENUES FOR JANUARY 13, 2021 THROUGH FEBRUARY 9, 2021 WERE: \$191,609.98.
 TOTAL EXPENDITURES \$157,044.77. GENERAL FUND: \$130,835.85, ROAD USE TAX: \$153.29,
 WATER FUND: \$26,055.63.

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	648.08
ALLIANT ENERGY	JANUARY ELECTRIC	4,213.90
ALPHA WIRELESS COMMUNICATIONS	BATTERY	556.8
BECK ENGINEERING INC	LAKE SHORE DR	30,405.00
BLACK HILLS ENERGY	NATURAL GAS SERVICE	780.19
BOMGAARS SUPPLY, INC.	OIL/PRIMER/JACK	190.85
CAMPUS CLEANERS & LAUNDER	RUGS	45.05
CANON FINANCIAL SERVICES	JANUARY COPIER LEASE	72.04
CARDMEMBER SERVICE	JANUARY STATEMENT	1,224.20
CENTRAL STATES FUND	JANUARY PREMIUMS	17,563.50
CENTRAL WATER SYSTEM	JANUARY WATER	10,258.50
CITY OF SPENCER	LAKES LAW ENFORCEMENT COOP	161.75
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,233.78
CORE & MAIN	CARPENTER/HOIEN INSTALL	589.53
DISCOVERY HOUSE	FY21 CONTRIBUTION	1,800.00
EFTPS	FED/FICA TAX	4,919.16
EFTPS	FED/FICA TAX	5,443.79
FASTENAL COMPANY	SHOP SUPPLIES	302.73
FICK'S ACE HARDWARE	PAINT	9.58
GRAHAM TIRE SPENCER	BOBCAT TIRES	1,924.40
HAPI	FY21 CONTRIBUTION	2,000.00
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	27.95
HEAT TACTICAL TEAM	HEAT TEAM BUS	7,000.00
HILLCREST FORGE INC	MATERIALS	61.11
IGLA CHAMBER OF COMMERCE	FY21 FIREWORKS DONATION	250
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING JULY-SEPT	600
IOWA ONE CALL	28 NOTIFICATIONS	73.8
IPERS	IPERS-PROTECTN	6,737.12
JENNINGS AUTO PARTS	AUTO PARTS	32.99
JOHNSON CONTROLS	ALARM MONITORING SERV AGREEMNT	320
KELTEK INC	SNOW PLOW WARNING LIGHTS	461.7
KIESLER POLICE SUPPLY	UNIFORM ACCESSORIES	1,782.00
LAKES AREA HOCKEY ASSOCIATION	FY21 CONTRIBUTION	1,000.00
MATHESON TRI GAS INC	OXYGEN	106.74
MEDIACOM COMMUNICATIONS	1/25/21-2/24/21	369.16
MIDWEST RADAR & EQUIPMENT	POLICE RADAR CALIBRATION	200
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	JANUARY PREMIUMS	543.75

NORTHWEST IOWA PLANNING	SHIELD FY21 3RD DRAW	3,500.00
O'REILLY AUTO PARTS	JANUARY STATEMENT	98.89
OKOBOJI AFTER PROM	FY21 DONATION	100
PACKEBUSH SPRINKLER SERV	SPRINKLER SYSTEMS	540
PEARSON LAKES ART CENTER	CITY COUNCIL MEEING JAN	150
SECRETARY OF STATE	NOTARY-MICHAEL	30
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
SHIELD TECHNOLOGY CORP.	SHIELDWARE SOFTWARE	1,267.50
SPENCER OFFICE SUPPLIES	PRINTER INK	66.02
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	130.09
STATE HYGIENIC LABORATORY	WATER TESTS	300.5
STEIN LAW OFFICE	JANUARY LEGAL FEES	1,201.55
TREASURER, STATE OF IOWA	JANUARY WATER EXCISE TAX	6,052.00
TREASURER, STATE OF IOWA	STATE TAXES	1,778.00
UPPER DES MOINES	FY21 ANNUAL SUPPORT	500
USA BLUE BOOK	CHLORINE TESTS	153.24
VERIZON WIRELESS	CELL PHONES & POLICE PCS	629.73
VOLUNTARY ACTION CENTER	FY21 CONTRIBUTION	1,000.00
WEX BANK	FUEL CHARGES	966.16
WITTROCK LAWN SERVICE	2021 LAWN SPRAYING PREPAY	1,939.50
Accounts Payable Total		124,625.40
Payroll Checks		32,419.37
***** REPORT TOTAL *****		157,044.77
GENERAL		130,835.85
ROAD USE TAX		153.29
WATER		26,055.63
TOTAL FUNDS		157,044.77