

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON MARCH 9, 2021

Mayor VanderWoude called the meeting to order at 6:00PM on March 9, 2021. Councilmembers Robinson, Andres, and Hentges were present. Councilmember Delperdang and Mendenhall were present via Zoom teleconferencing. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Jason Eygabroad, Phil Petersen, Steven Schwaller, George Bower, Judy Burke, Dan Sanders, Mark Hanawalt, Joyce Waddell, and Darren Fishels.

CONSENT AGENDA

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the consent agenda which included the minutes from the February 9, 2021 City Council meeting, the Claims and Accounts Payable Report, and the Bank Cash Report. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

CITIZEN APPERANCES

Judy Burke, 3115 Lake Shore Drive, addressed the City Council on matters pertaining to her Dixon Beach dock and issues of compliance with Iowa Administrative Code. No action taken.

NEW BUSINESS

Mayor VanderWoude opened a public hearing to review and consider the City of Okoboji Budget for Fiscal Year 2022. There were no public comments. The public hearing was closed.

Mayor VanderWoude presented Resolution 21-15, “A Resolution Adopting and Certifying the City of Okoboji Fiscal Year 2021/2022 Budget”.

Councilmember Robinson thanked City Administrator Meyers for preparing and presenting the FY2022 budget booklet for Councilmembers to review.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 21-15. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented Resolution 21-16, “A Resolution Authorizing Salary Adjustments for Non-Union Benefitted Employees for Fiscal Year 2021/2022”.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 21-16. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude opened a public hearing to review and consider the renewal of a lease agreement with Verizon Wireless for communication equipment installed on City property. There were no public comments. The public hearing was closed.

Mayor VanderWoude presented Resolution 21-17, “A Resolution Extending an Existing Lease Agreement between the City of Okoboji, Iowa and Verizon Wireless for Certain Space on a City Utility Pole for the Operation and Maintenance of Communication Equipment”.

Councilmember Robinson asked if this was the only location in the City that we have this sort of agreement in place. City Administrator Meyers explained that this was the only location on a city owned light pole. Meyers advised that there are other locations in town but that they are on Alliant Energy owned poles.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution 21-17. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented an Engagement Agreement between the City of Okoboji and Ahlers & Cooney, PC as bond counsel in connection with the General Obligation Capital Loan Notes, Series 2021B.

City Administrator Meyers explained that this agreement was for Ahlers and Cooney to serve as the City’s legal counsel in the pursuit of the proposed new money bond 2021-B. Meyers explained that Ahlers and Cooney has historically served the City in this role.

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve the Engagement Agreement between the City of Okoboji and Ahlers & Cooney, PC as bond counsel in connection with the General Obligation Capital Loan Notes, Series 2021B. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented Resolution 21-18, “A Resolution approving the Preliminary Official Statement for \$3,085,000.00 (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2021B”.

City Administrator Meyers explained that this was a document prepared by the City’s financial consultant and bond counsel detailing the City’s financial position as required before seeking the proposed 2021B GO Bond.

Motion made by Councilmember Hentges and second by Councilmember Andres to approve Resolution 21-18. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented a proposal from Beck Engineering, Inc. for engineering services for various capital projects to take place in 2021.

City Administrator Meyers explained this is for engineering services related to the proposed Lake Shore Drive project as well as the Speier Park parking lot project. Meyers advised there are alternative options on the agreement as well including a project on Country Club Drive (east/west) as well as a project on Givens Street. Meyers explained to the Council that he felt the Country Club Drive project should be considered but did not believe the Givens Street project was necessary at this time. Meyers explained that Country Club Drive was in need of maintenance and that it would be a good time to include that on the proposed Lake Shore Drive project as they are essentially the same. Meyers also addressed that the inclusion of the Country Club Drive project would keep the City under the proposed \$3,085,000 bond budget. Meyers wanted to bring attention to a storm water issue on Givens Street but did not believe there was any added value in partnering this project with the Lake Shore

Drive project as there was no cost benefits to this. Meyers added that while this might not get done as a part of this project that the City should be mindful of the needs at this location.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the proposal from Beck Engineering to include the Lake Shore Drive project, the Speier Park parking lot project, and the Country Club Drive project but excluding the Givens Street project. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented an agreement between Northwest Iowa Planning and Development Commission and the City of Okoboji to continue the SHIELD Workplace Safety and Compliance Program.

City Administrator Meyers explained that this program provided monthly safety meetings with City Staff and on-going safety consulting when necessary. Meyers believed this was a beneficial program for the City and highlighted the City's extremely low rate of safety issues and time lost. Meyers advised the City receives a significant credit on insurance due to these numbers.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the agreement between Northwest Iowa Planning and Development and the City of Okoboji to continue the SHIELD Workplace Safety and Compliance Program. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented a new 6-mo Class C Liquor License (LC)(Commercial) for The Ranch Okoboji, LLC with Sunday Sales and Outdoor Service.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the liquor license for the Ranch Okoboji, LLC. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented a new 8-mo Class C Liquor License (LC)(Commercial) for Brooks Golf, Okoboji with Sunday Sales and Outdoor Service.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the liquor license for Brooks Golf, Okoboji. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

Mayor VanderWoude presented a settlement agreement between Trailview Estates and Odyssey Entertainment.

City Administrator Meyers explained this was result of a challenged Conditional Use Permit as granted by the City of Okoboji Board of Adjustment. Meyers commented that this has been settled out of the court and requires authorization from the City.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the agreement. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Robinson, Mendenhall. Motion passed 5-0.

REPORTS

No Administrator report.

No Police report.

Mayor VanderWoude reported that she would like the Council to anticipate a resolution at the April Council meeting to formally move City Council meetings back into the Okoboji City Hall beginning in May.

Councilmember Andres scheduled a Personnel Committee with Councilmember Mendenhall and Mayor VanderWoude.

Councilmember Mendenhall inquired as to why the second reading of Ordinance No. 263 was not on the agenda. City Administrator Meyers acknowledged it was unintentionally left off and that it would be on the April agenda.

ADJOURNMENT

Mayor Mary VanderWoude

Michael Meyers, City Administrator

TOTAL REVENUES FOR FEBRUARY 10, 2021 THROUGH MARCH 09, 2021 WERE \$85,982.63. TOTAL EXPENDITURES WERE \$211,783.33. GENERAL FUND; \$151,890.94, TRUST AND AGENCY FUND \$200.00, ROAD USE TAX FUND \$189.52, CAPITAL PROJECTS FUND \$37,005.54, WATER FUND \$22,497.33.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	648.08
AHLERS & COONEY PC	SERIES 2021A REFUNDING DEBT	24,005.54
ALLIANT ENERGY	FEBRUARY ELECTRIC	4,149.11
BECK ENGINEERING INC	LAKE SHORE DR PROJECT	61,546.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	683.35
BLUE VALLEY PUBLIC SAFETY INC	BATTERY CHARGER	696.8
BOMGAARS SUPPLY, INC.	PLOW LIGHTS	84.15
CAMPUS CLEANERS & LAUNDER	RUGS	42.36
CANON FINANCIAL SERVICES	FEB COPIER LEASE	72.04
CARDMEMBER SERVICE	JANUARY STATEMENT	712.73
CENTRAL STATES FUND	FEBRUARY PREMIUMS	14,050.80
CENTRAL WATER SYSTEM	FEBRUARY WATER	9,453.50
CERTIFIED TESTING SERVICES INC	LAKE SHORE DR	13,085.00
CERTIFIED TESTING SERVICES INC	LAKE SHORE DR	1,570.00
CMBA ARCHITECTS	PUBLIC WORKS ROOF REPLACEMENT	959.89
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	418.82
CRYTEEL MANUFACTURING	PLOW TIRE CHAINS	992.6
CTRL MARKETING	UNIFORM SHIRTS	254.88
DICKINSON COUNTY NEWS	JANUARY LEGAL PUBLICATIONS	612.04
DICKINSON COUNTY NEWS	FEB LEGAL PUBLICATIONS	436.79
DICKINSON COUNTY	OKOBOJI PD LICENSE/VPN/SUPPORT	1,125.00
EFTPS	FED/FICA TAX	4,734.48
EFTPS	FED/FICA TAX	5,014.13
FASTENAL COMPANY	H/V TRACKING ROTARY	1,854.75
FASTENAL COMPANY	FIRST AID SUPPLIES	46.92
FICK'S ACE HARDWARE	MISC MATERIALS/SUPPLIES	32.56
HEARTLAND SECURITY SERVIC	SECURITY SERVICE	26.95
IGL SANITARY DISTRICT	SEWER FEE	171
IMFOA	ANNUAL MEMBERSHIP DUES (2)	100
IOWA ASSOCIATION OF	2021 IAMU MEMBER DUES	653
IPERS	IPERS-PROTECTN	6,947.82
MEDIACOM COMMUNICATIONS	2/25/21-3/24/21	369.16
MOODY'S INVESTORS SERVICE	REFINANCE EXISTING DEBT	13,000.00
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	FEBRUARY PREMIUMS	597.43
PEARSON LAKES ART CENTER	CITY COUNCIL MEETING FEB	150

REGIONAL TRANSIT AUTHORITY	Q3 FY21 SUPPORT	1,000.00
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34
SHAMROCK RECYCLING, INC.	RECYCLING CONTAINER	169.7
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STATE HYGIENIC LABORATORY	WATER TEST	13.5
STEIN LAW OFFICE	FEBRUARY LEGAL FEES	1,537.50
TREASURER, STATE OF IOWA	FEBRUARY WATER EXCISE TAX	4,600.00
TREASURER, STATE OF IOWA	STATE TAXES	1,861.00
UMB BANK NA	2013 C STREET/SEWER FEE	300
VAHLSING'S CLEAN SWEEP	JANUARY JANITOR SERVICE	100
VERIZON WIRELESS	CELL PHONES & POLICE PCS	619.93
WEX BANK	FUEL CHARGES	1,120.00
Accounts Payable Total		181,004.99
Payroll Checks		30,778.34
***** REPORT TOTAL *****		211,783.33