

MINUTES OF THE CITY OF OKOBOJI PLANNING AND ZONING COMMISSION
MEETING HELD ON FEBRUARY 1, 2021

The Planning and Zoning Commission of the City of Okoboji met at the above date at 5:00 pm via Zoom video conference and teleconference. Commission members present were Perry Pearson, Hank Grant, Jane Shuttleworth, John McMahon, and Barbara Mendenhall. Others present were City Administrator Michael Meyers, Brad Beck, and Travis Brechwald.

Chairperson Pearson called the meeting to order.

Motion made by Commissioner Mendenhall and a second by Commissioner Grant to approve the meeting minutes from the January 4, 2021 Planning and Zoning Commission meeting with slight grammatical revisions. The following Commissioners voted "AYE": Pearson, Grant, Shuttleworth, McMahon, Mendenhall. Motion passed 5-0.

Chairperson Pearson opened a public hearing to discuss possible recommendation to the City's Zoning Administrator on a lakeshore landscaping permit application submitted by the Pelican Shores Condominium Associational, 1028 Hwy 71 S.

There were not comments or written comments in favor, opposition, or neutral.

Travis Brechwald, representing Pelican Shores, explained the project in detail to the Commission. Brechwald described the existing condition of the retaining walls and considered them to be failing and in need of replacement for safety and stability. Brechwald outlined the proposed drainage plan associated with this project.

City Engineer Brad Beck advised he has met with Brechwald and the property owners on-site. Beck agreed on the condition of the existing walls. Beck advised that the plan mostly meets the requirements of the lakeshore landscaping ordinance with the exception of the proposed Kodah wall and the height of one of the walls on the rear of the project. Beck advised the plan was good to slow water down. Beck advised it would be preferable to have drainage swale with a 12" PVC storm sewer outlet.

Brechwald agreed on the drainage swale and storm sewer.

Commissioner Grant felt that instead of a 5' wall on the rear of the project that it could be terraced back. Commissioner Mendenhall commented that even if terraced you would still be able to see the wall. Commissioner Shuttleworth felt that not much of the wall would be visible either way. Brechwald felt that it would be about a foot taller than what was already there and that portions of the wall would be buried beneath.

Brechwald advised he would submit a construction schedule to the City.

Motion made by Commissioner Mendenhall and a second by Commissioner Grant to recommend approval to the City Administrator for the proposed lakeshore landscaping application for Pelican Shores. The following Commissioners voted "AYE": Pearson, Grant, Shuttleworth, McMahon, Mendenhall. Motion passed 5-0.

Chairperson Pearson opened a public hearing to discuss possible recommendation to the City's Zoning Administrator on a lakeshore landscaping permit application submitted by Patricia Wright, 6317 Lakeshore Drive.

There were not comments or written comments in favor, opposition, or neutral.

City Engineer Beck gave an overview of the proposed project, felt that it largely met the requirements of the lakeshore landscaping ordinance, and that it was a relatively straightforward project. Beck advised one issue in that the set of plans which were submitted were not officially signed off by the property owner's engineer.

Commissioner Shuttleworth felt that the landscaper might consider a prairie strip at the top of the proposed boulder wall to help stabilize the soil and catch runoff. Beck advised that there would be a swale at this location to intercept surface water.

Chairperson Pearson discussed his hesitancy based on what he considered a preliminary plan. City Administrator Meyers advised Pearson that the Commission could table the proposed plan or approve contingent upon receiving a signed plan that would then be approved by the City Engineer.

Motion made by Commissioner Mendenhall and a second by Commissioner Shuttleworth to recommend approval to the City Administrator for the proposed lakeshore landscaping application for the 6317 Lakeshore Drive contingent upon receiving a signed construction plan approved by the City Administrator. The following Commissioners voted "AYE": Pearson, Grant, Shuttleworth, McMahon, Mendenhall. Motion passed 5-0.

MEETING ADJOURNED.

Perry Pearson, Chairperson

Michael Meyers, City Administrator