

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON AUGUST 10, 2021

Mayor VanderWoude called the meeting to order at 6:00 pm on August 10, 2021. Councilmembers Delperdang, Andres, Mendenhall, and Robinson were present. Councilmember Hentges was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, David Sollenbarger, Sherry Sollenbarger, Jennifer Seacrest, Patrick Bogges, Denise Norland, Bev Jochum, Leo Jochum, Phil Petersen, Mary Mairose, Gordie Mairose, Molly Scott, Marilyn Riegert, Robert Sandahl, Dan Sanders, Erin Reed, and Steve Schwaller.

CONSENT AGENDA

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the consent agenda which included the July 13 meeting minutes, the claims and accounts payable report, the bank cash report. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

CITIZEN APPEARANCES

Phil Petersen recognized City Administrator Meyers and Deputy City Clerk Verdoorn for their responsiveness and professionalism.

NEW BUSINESS

Mayor VanderWoude invited Jennifer Seacrest to update the Council the proposed Sherwood Forest project (former Inn golf course property). Seacrest explained they are currently in the design and development phase. Phase 1 consists of building a trailhead on Lake Shore Drive consisting of a drop off area, parking spaces, and a trail coming off of Lake Shore Drive along the south side of the park up to the western limit. They plan to pave a drive area and mow and maintain the trail to be paved in the future. The currently staked entrance drive aligned with Holliday Way will be shifted 130' to the east. Seacrest added that in the future there will be expansive trails and areas of natural play experiences.

Seacrest commented that a few acres of land were given to Central Water Supply to provide for future expansion if needed. Councilmember Robinson expressed appreciation for the donation of the land.

Seacrest added a conservation easement was placed on the park property so that the property cannot be developed beyond the park. Phase 1 will begin this fall. Councilmember Delperdang added that the property owners have been gracious by keeping the City informed and added that the properties are already zoned appropriately for this type of use and thus the City does not have regulatory control outside of permits for the structures.

No further action was taken.

Mayor VanderWoude opened a public hearing to consider Ordinance No. 266, "An Ordinance Amending the Code of Ordinances of the City of Okoboji, Iowa, by Adding New Language in Section 69.08, "No Parking Zones" Designating Portions of Holliday Way to be No Parking."

City Administrator Meyers advised that he and Police Chief Jason Petersen marked the no parking area T-intersection. City Administrator Meyers recapped the intent of adding the no parking zone is

to clear the intersection of traffic to allow EMS vehicles and garbage trucks access through the narrow road. A map of the proposed no parking area was sent to adjacent residents and those along Holliday Way. The City has received positive feedback from the area residents.

Marilyn Riegert expressed concern about people parking on the corner in front of her house, which is not marked to be included in the new No Parking zone. Phil Petersen supported Riegert's statement. Police Chief Jason Peterson added parking is already prohibited within 10 feet of an intersection. City Administrator Meyers advised the Council that City Staff could paint this curb to make it clear.

There were no other comments in favor or opposition to the proposed ordinance. The public hearing was closed.

Mayor VanderWoude introduced the first reading of Ordinance No. 266.

Councilmember Delperdang clarified that the ordinance would remain as presented and that City Staff did not need any additional authority to paint the curb as suggested.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve the first reading of Ordinance No. 266. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to waive the second and third readings of Ordinance No. 266. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Motion made by Councilmember Mendenhall and second by Councilmember Andres to approve and adopt Ordinance No. 266. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0. Ordinance No. 266 was adopted and upon publication will be effective.

Mayor VanderWoude presented a request from Nancy Dau to host a reception in Summer Circle Park. Dau attended the meeting via phone call requesting the Council's permission to hold the reception on July 9, 2022 from 6:00PM – 10:00PM, following a wedding at their residence. City Administrator Meyers explained that Municipal Code requires the Council to grant permission for this type of an event. The Council had questions for Nancy Dau pertaining to parking, catering, alcohol, and entertainment. The Park Board will meet to approve any temporary structure such as a tent on the property.

Motion made by Councilmember Delperdang and a second by Councilmember Robinson to approve the request to use Summer Circle Park. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Mary VanderWoude presented Resolution 21-36, "A Resolution Designating Gordon Drive From the Great Lakes Spine Trail to the Trestle Bridge as an Official Bicycle Route and Part of the Dickinson County Trails System."

Erin Reed, Executive Director of the Dickinson County Trails Board, is working with Imagine Iowa Great Lakes to make improvements to the trestle bridge between Okoboji and Arnolds Park. Designating the Okoboji side, or north end, of the bridge as an official part of the Great Lakes Spine Trail with signage will help direct bike traffic in the highly used area. Reed advised that there would be no impact on ownership, maintenance, or use of the City street beyond what is already existing

Councilmember Andres asked for time to define the language in the designation and collect additional information on potential impact of the decision. Resolution 21-36 was tabled until the September 13, 2021 meeting.

Mayor Mary Vander Woude presented Resolution 21-37 “A Resolution Setting a Public Hearing Date for September 14, 2021 at 6:00PM To Consider Amendments to the City of Okoboji City Code by Adding New Language in Section 69.08 “No Parking Zones” Pertaining to Parking Restrictions on Lake Shore Drive.”

City Administrator Meyers commented that the City has had temporary no parking signs along the stretch of road for several years. He and Chief Petersen will mark the street with spray paint for the proposed no parking area similar to the markings on Holliday Way. Meyers advised that there would be a public hearing and first consideration of the Ordinance in September.

Motion made by Councilmember Delperdang and a second by Councilmember Robinson to approve Resolution 21-37. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Mary Vander Woude presented Resolution 21-38, “A Resolution Regarding Proposed Change of Name” from the Dickinson County Landfill Commission to the Dickinson County Recycling Commission.

City Administrator Meyers advised that the City of Okoboji, along with several Dickinson County cities, have a 28E with Dickinson County Landfill Commission. The proposed name change stems from confusion that the Dickinson County Landfill Commission controls the Dickinson County landfill, which is managed by Waste Management. Dickinson County Landfill Commission oversees the Dickinson County Regional Collection Center. The name change must be approved by a majority of all cities to amend the 28E agreement. Meyers commented that the Dickinson County Landfill Commission passed a resolution recommending this name change for approval.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve Resolution 21-38. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Mary VanderWoude presented Resolution 21-39, “A Resolution Approving the Transfer of Funds from the Capital Projects Fund to the General Fund in the Amount of \$305,382.50.”

City Administrator Meyers explained this money was spent out of the General Fund for the Lake Shore Drive project on engineering and design prior to receiving the bonds funds specifically for this

project. Now that the bond funds are in the Capital Projects Fund, the City must transfer the amount from Capital Projects Fund to the General Fund.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall to approve Resolution 21-39. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented, "Temporary Easement for Construction" Documents Pertaining to Lake Shore Drive Project.

City Administrator Meyers informed the Council that five construction easements have been signed by five property owners to allow City Staff and contactors to access their property to do storm sewer work.. These easements were not purchased by the City but rather given to the City as a mutual benefit to the project.

Motion made by Councilmember Mendenhall and a second by Councilmember Delperdang to approve the temporary easement agreements. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented for consideration the Contract with Certified Testing Services, Inc. for Construction Material Inspection and Testing for the Lakes Shore Drive HMA Project.

City Administrator Meyers advised that CTS has already done a significant amount of density testing and concrete testing for the City. The contract with CTS is to provide density testing and other geotechnical testing for the upcoming Lake Shore Drive project.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve the contract with Certified Testing Services, Inc. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented for discussion the Traffic Signal Poles and Bases in Conjunction with Future Highway 71 Iowa DOT Project.

City Administrator Meyers reminded the Council that the City Staff and General Traffic Controls did an overview of the signal poles months ago and reported on the condition of the poles at a previous meeting. The City received a \$576,500 quote from KW Electric for replacement of all the signal poles at all four intersections with galvanized steel poles, which is fully the financial responsibility of the City.

The City has the opportunity to work in conjunction with the IDOT project on Lake Shore Drive. Adding the replacement of the City's light poles to the State's project allows the City the ability to repay the State over three years with 0% interest starting in FY24. Meyers asked if the Council would like the City to continue with conversations with the Iowa DOT to pursue this project, the Council directed Staff to do so. Meyers advised that he hoped to bring back an agreement in September for action.

Mayor VanderWoude presented for consideration a quote from Jack's OK Tire Service for \$11,745.84 for New Tires for the Front Loader.

City Administrator Meyers advised \$9,000 was budgeted for the tire replacement and the additional funds would be paid through Road Use Tax.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve the expense. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

REPORTS

City Administrator Meyers previously attended a Central Water Board meeting. The board is considering contracting out maintenance work including painting and reconditioning the water tower. Initially, it was thought that a portion of the cost would be passed on to the cities, but the Central Water Board approved these costs as part of their own operating budget.

Action on the Lake Shore Drive project will start around Labor Day, starting with the storm sewers and paving on the north end, working south.

The Ferguson Waterworks project is underway. Door hangers went out in the proposed area last week and several additional appointments are scheduled. Around 50 of the 150 meters were replaced in the first couple days.

City Administrator Meyers is meeting with the City of Arnolds Park and Imagine Iowa Great Lakes on Thursday, August 12 to discuss aesthetics from the curb to the right of way along Highway 71 that will be replaced due to the IDOT highway project.

The pickleball courts will be resurfaced in August at no cost to the City. The courts not be accessible for 3-5 days. Signs will be posted as necessary.

No Police Report.

No Mayor Report.

Councilmember Robinson announced after serving on the council for 16 years, he will not be running for re-election in November.

ADJOURNMENT.

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 07/14/2021 THROUGH 08/10/2021 WERE \$235,893.37. TOTAL EXPENDITURES WERE \$199,957.60. GENERAL FUND: \$118,724.90; ROAD USE TAX FUND: \$6,047.92; HOTEL/MOTEL TAX FUND: \$2,500.00; CAPITAL PROJECT FUND: \$6,394.00, CAPITAL PROJECT-PICKLEBALL FUND: \$159.45; WATER FUND: \$66,131.33.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	7/28/2021
ALLIANT ENERGY	JULY ELECTRIC	4,591.14	8/10/2021
BECK ENGINEERING INC	LAKE SHORE DR	8,709.00	8/10/2021
BLUE LAKE WEBSITES	HOSTING COSTS 2021	132.17	8/10/2021
BOJI AUTO REPAIR	VEHICLE MAINTENANCE	443.66	7/27/2021
BOMGAARS SUPPLY, INC.	JUNE STATEMENT	109.9	7/27/2021
BRENT SEXTON	UNIFORM ALLOWANCE	600	7/27/2021
CAMPUS CLEANERS & LAUNDER	RUGS & TOWELS	47.6	8/10/2021
CANON FINANCIAL SERVICES	JULY COPIER LEASE	72.04	8/10/2021
CARDMEMBER SERVICE	AUGUST STATEMENT	1,217.46	8/10/2021
CENTRAL STATES FUND	JULY PREMIUMS	18,744.70	7/27/2021
CENTRAL WATER SYSTEM	JULY WATER	46,900.40	8/10/2021
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,050.62	8/10/2021
CUTTING EDGE SALES & SERVICE	BACKPACK BLOWER	599.99	8/10/2021
DICKINSON COUNTY CONSERVATION	GREEN WASTE	60	8/10/2021
DICKINSON CO EMS ASSOC	EMS SUPPORT	594	8/10/2021
DICKINSON COUNTY NEWS	JULY LEGAL PUBLICATIONS	260.58	8/10/2021
DON'S PEST CONTROL INC	SPEIER PARK	70	8/10/2021
DULIN CONTRACTING INC.	VALVE REPAIR	191.4	8/10/2021
EFTPS	FED/FICA TAX	5,305.41	7/19/2021
EFTPS	FED/FICA TAX	5,080.42	8/2/2021
FASTENAL COMPANY	SHOP SUPPLIES	57.52	8/10/2021
FERGUSON WATERWORKS #2516	METER SUPPLIES/PARTS	2,846.59	7/27/2021
FICK'S ACE HARDWARE	SHOP/PAINT	82.22	8/10/2021
HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95	8/10/2021
IOWA COMMUNITIES	YEARLY COVERAGE	35,693.00	7/19/2021
IOWA ONE CALL	73 NOTIFICATIONS	101.9	7/27/2021
IPERS	IPERS-PROTECTN	7,121.31	7/19/2021
SPIRIT LAKE NOON KIWANIS	JULY-SEPT DUES	90	8/10/2021
KUHLMAN LAKE SERVICE & WELDING	RACKET HOLDER	100.85	7/27/2021
LAKES TREE SERVICE	TREE REMOVAL/STORM DAMAGE	7,650.00	8/10/2021
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	409.16	7/28/2021
NEW YORK LIFE	ADDTL LIFE INS	118.39	7/27/2021
NEW YORK LIFE INSURANCE	JULY PREMIUMS	597.43	8/10/2021
NORTHWEST IOWA PLANNING	SHIELD FY22 1ST DRAW	2,000.00	8/10/2021
NORTHWEST IOWA PLANNING	CPR TRAINING	168	8/10/2021
HAPI	DEDICATED TO OBWF	2,500.00	8/10/2021

SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34	7/27/2021
SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34	8/10/2021
SHAMROCK RECYCLING INC	RECYCLING CONTAINER	509.1	8/10/2021
STATE HYGIENIC LABORATORY	WATER TEST	13.5	8/10/2021
STEIN LAW OFFICE	JULY LEGAL FEES	487.5	8/10/2021
TREASURER STATE OF IOWA	JULY WATER EXCISE TAX	7,304.00	8/5/2021
TREASURER, STATE OF IOWA	STATE TAXES	1,982.00	7/19/2021
USA BLUE BOOK	METER BASE SPREADER	274.23	7/19/2021
VERIZON WIRELESS	CELL PHONES & POLICE PCS	619.83	7/28/2021
WEX BANK	FUEL CHARGES	1,176.09	7/28/2021
Accounts Payable Total		167,434.13	
Payroll Checks		32,523.47	
***** REPORT TOTAL *****		199,957.60	