

## **MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON SEPTEMBER 14, 2021**

Mayor Vander Woude called the meeting to order at 6:00 pm on September 14, 2021. Councilmembers Delperdang, Andres, Mendenhall, and Robinson were present. Councilmember Hentges was excused. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Deputy City Clerk Jill Verdoorn, John Wills, Dan Sanders, Frances Shloss, Jason Eygabroad, Terry Kunkel, and Steve Schwaller.

### **CONSENT AGENDA**

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve the consent agenda which included the August 10 meeting minutes, the claims and accounts payable report, and the bank cash report. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

### **CITIZEN APPEARANCES**

Frances Shloss shared that she had pictures of the original Inn property prior to demolition that she desired to reach out to individuals representing the Sherwood Forest project. Mayor Vander Woude suggested she reach out to the Dickinson County Conservation Board.

### **NEW BUSINESS**

Mayor Vander Woude invited John Wills to update the Council on the workings of the Dickinson County Water Quality Commission. Wills presented historical information on funding as well as data regarding water pollution control by sediment reduction and the corresponding result of phosphorus reduction. No action taken.

Mayor Vander Woude opened a public hearing to consider Ordinance No. 267, “An Ordinance Amending the Code of Ordinances of the City of Okoboji, Iowa, by Amending Existing Language in Section 69.08 “NO PARKING ZONES” Pertaining to No Parking Zones on Lake Shore Drive on Both Sides from Highway 71 to the West”.

There were no comments in favor or opposition to the proposed ordinance. The public hearing was closed.

City Administrator Meyers commented that this no parking zone has been in place in practice for many years. Meyers advised that temporary no parking signs have been erected for many years and that this would make it official and clean up the aesthetics of the curb line.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the first reading of Ordinance No. 267. The following Councilmembers voted “YEA”: Andres, Delperdang, Mendenhall, and Robinson. Motion approved 4-0.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to waive the second and third readings of Ordinance No. 267. The following Councilmembers voted “YEA”: Andres, Delperdang, Mendenhall, and Robinson. Motion approved 4-0.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the adoption of Ordinance No. 267. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude asked City Administrator Meyers to update the Council on the proposed signal project pertaining to the Iowa Department of Transportation’s Highway 71 project. Meyers advised that the project now included new foundations along with the signal pole upgrades due to SUDAS standards. Meyers commented that this made the cost more than anticipated. The cost given to the City was approximately \$1.2 million dollars. Meyers commented that the City needs to evaluate if they really wanted to be a part of this project or do this work independently. Meyers expressed concerns that the City would not have control over the bid package as it would be bid as a part of the Iowa DOT project. Meyers requested the Finance Committee met to discuss. No action taken.

Mayor Vander Woude presented a quote from DeBerg Concrete for Speier Park-Pickleball improvements.

City Administrator Meyers advised that the Park Board met and approved the proposed shelter project associated with the pickleball facility. Meyers advised that these funds were 100% private donations specific to pickleball. Meyers advised the shelter would be on adjacent to the northwest corner of the pickleball courts. Meyers commented the two agenda items were for the concrete as well as the shelter itself and the City would need to find someone to install.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the quote from DeBerg Concrete. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Vander Woude presented a quote from Bolland Recreation for Speier Park-Pickleball improvements.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the quote from Bolland Recreation. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Vander Woude presented ‘Application for Payment No. 1 and Change Order No. 1’ pertaining to the 2021 City of Okoboji HMA Resurfacing Project.

Jason Eygabroad, Beck Engineering, provided an update on the ongoing Lake Shore Drive project. Eygabroad advised on the change order, updated on the timeline, and generally discussed the project.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to approve the Application and Change Order. The following Councilmembers voted “YEA”: Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Vander Woude presented the appointment of Ryan Schmidt to the Arnolds Park-Okoboji Fire Board.

City Administrator Meyers advised that the Arnolds Park-Okoboji Fire Board had appointed Schmidt and that the Cities of Okoboji and Arnolds Park needed to approve the appointment.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the appointment to the Arnolds Park-Okoboji Fire Board. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Vander Woude presented Resolution 21-40, "A Resolution Amending the Arnolds Park-Okoboji Fire Board 28E Agreement".

Mayor Vander Woude informed the council the current language requires the Okoboji representative be a council member. Councilmember Robinson would like to continue to serve on the committee after he retires from City Council. The amendment allows the City to appoint any Okoboji resident to serve on the board and changes the term of office to 3 years.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve Resolution 21-40. The following Councilmembers voted "YEA": Delperdang, Andres, and Mendenhall. Councilmember Robinson abstained. Motion approved 3-0.

Mayor Vander Woude presented Resolution 21-41, "A Resolution Setting a Public Hearing to consider a Temporary Easement Request from the Iowa Department of Transportation".

City Administrator Meyers advised the council the IDOT requested a temporary easement on the city property in front of East Lake Park for the duration of the Highway 71 project. Meyers recommended the council set a public hearing in October to consider the agreement with the IDOT as it deals with a conveyance of property rights.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve the public hearing. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

Mayor Vander Woude presented Resolution 21-42, "A Resolution Setting a Public Hearing to Review and Possible Acceptance of Bids for Front Loader Tires".

City Administrator Meyers and the Public Works staff agree that the tires recently replaced on the front loader are salvageable for use outside of winter months. Meyers asked the tires be put up for bids and the bids be read at the October meeting.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve Resolution 21-42. The following Councilmembers voted "YEA": Delperdang, Andres, Mendenhall, and Robinson. Motion approved 4-0.

## **REPORTS**

City Administrator Meyers reported he is in discussion with IDOT, Imagine Iowa Great Lakes and the City of Arnolds Park regarding the proposed aesthetics for the curb-to-sidewalk portion of the Highway 71 project.

No Police Report

No Mayor Report

No Councilmember Reports

ADJOURNMENT.

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Mayor Mary VanderWoude

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City Administrator Michael Meyers

TOTAL REVENUES FROM 8/11/2021 THROUGH 9/14/2021 WERE \$411,410.94. TOTAL EXPENDITURES WERE \$267,809.91. GENERAL FUND: \$124,588.11; ROAD USE TAX FUND: \$679.39; HOTEL/MOTEL TAX FUND: \$13,490.00; CAPITAL PROJECT FUND: \$10,949.00, CAPITAL PROJECT-PICKLEBALL FUND: \$62.52; WATER FUND: \$118,040.89.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
A&B BUSINESS SOLUTIONS	PRINTER/COPIER SERVICE	384.48	8/25/2021
AFLAC	PREMIUMS	529.39	9/14/2021
AFLAC	PREMIUMS	529.39	8/25/2021
ALLIANT ENERGY	AUGUST ELECTRIC	4,734.53	9/14/2021
BECK ENGINEERING INC	LAKE SHORE DR	12,604.00	9/14/2021
BLACK HILLS ENERGY	NATURAL GAS SERVICE	82	8/25/2021
BOJI AUTO REPAIR	VEHICLE MAINTENANCE	1,151.71	8/25/2021
BOMGAARS SUPPLY, INC.	AUGUST STATEMENT	3.12	9/14/2021
CAMPUS CLEANERS & LAUNDER	RUGS	42.35	9/14/2021
CANON FINANCIAL SERVICES	AUGUST COPIER LEASE	72.04	9/14/2021
CARDMEMBER SERVICE	SEPT STATEMENT	869.03	9/14/2021
CENTRAL STATES FUND	AUGUST PREMIUMS	15,232.00	8/25/2021
CENTRAL WATER SYSTEM	AUGUST WATER	41,612.00	9/14/2021
DICKINSON COUNTY CONSERVATION	GREEN WASTE	762	9/14/2021
DICKINSON COUNTY NEWS	AUGUST LEGAL PUBLICATIONS	394.56	9/14/2021
DICKINSON SOIL AND WATER	2022 WATER QUALITY CONTRIBUTIO	23,000.00	9/14/2021
DON'S PEST CONTROL INC	POLICE STATION	166.5	9/14/2021
EFTPS	FED/FICA TAX	5,363.78	9/13/2021
EFTPS	FED/FICA TAX	5,140.83	8/16/2021
EFTPS	FED/FICA TAX	5,075.40	8/30/2021
FAIR & IMPARTIAL POLICING LLC	TRAINING	592	8/25/2021
FASTENAL COMPANY	SHOP SUPPLIES	97.29	9/14/2021
FEAR COMPUTER SOLUTIONS	POLICE TECHNICAL ASSISTANCE	65	9/14/2021
FERGUSON WATERWORKS #2516	3/4' METERS/TRANSCEIVER	46,370.25	8/25/2021
FERGUSON WATERWORKS #2516	METER INSTALLS	13,404.75	9/14/2021
FICK'S ACE HARDWARE	AUGUST STATEMENT	177.72	9/14/2021
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL SERVICE	635	8/25/2021
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL REPAIR	1,290.00	9/14/2021
HAPI	CONTRIBUTION FY 21/22	2,000.00	9/14/2021
HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95	9/14/2021
IGL SANITARY DISTRICT	OKB-544 SPEIER PARK	171	9/14/2021
IGLA CHAMBER OF COMMERCE	FIREWORKS DONATION	250	9/14/2021
IGLA CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT	140	9/14/2021
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING JULY-SEPT	300	9/14/2021
IPERS	DUE FROM AUGUST 2021	14.74	9/14/2021
IPERS	IPERS-PROTECTN	10,215.27	8/30/2021

JCL SOLUTIONS -	TRASH BAGS	127.22	9/14/2021
JENNINGS AUTO PARTS	GARBAGE TRUCK BATTERY	239.9	9/14/2021
JOSH ZIGRANG	REIMBURSE FOR HARD DRIVE	53.47	8/25/2021
KRUSE PAVEMENT SOLUTIONS	ASPHALT REPAIR	520	9/14/2021
LAKES AREA DOG PARK	CONTRIBUTION FY 21/22	1,000.00	9/14/2021
LAKES AREA HOCKEY ASSOCIATION	FY21/22 DONATION	1,000.00	9/14/2021
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	409.16	8/25/2021
MOTOR INN OF SPIRIT LAKE	BELT ASM BUCKLE	130	9/14/2021
NEW YORK LIFE	ADDTL LIFE INS	118.39	8/25/2021
NEW YORK LIFE INSURANCE	AUGUST PREMIUMS	597.43	9/14/2021
SCOTT PETERSON NWILC SEC/TREAS	2021-22 MEMBERSHIP DUES	25	9/14/2021
O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	6.99	8/25/2021
OKOBOJI AFTER PROM	FY21/22 DONATION	100	9/14/2021
HAPI	DEDICATED TO OBWF	2,500.00	9/14/2021
PLUMB SUPPLY COMPANY	SINK REPAIR	28.35	9/14/2021
REGIONAL TRANSIT AUTHORITY	Q1 FY22 SUPPORT	1,000.00	9/14/2021
SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34	9/14/2021
SHAMROCK RECYCLING INC	RECYCLE CONTAINER	509.1	9/14/2021
STATE HYGIENIC LABORATORY	WATER TEST	273.5	9/14/2021
STEIN LAW OFFICE	AUGUST LEGAL FEES	468.75	9/14/2021
TREASURER STATE OF IOWA	AUGUST WATER EXCISE TAX	5,231.00	9/1/2021
TREASURER, STATE OF IOWA	STATE TAXES	2,781.00	8/30/2021
UPPER DES MOINES	FY 21/22 ANNUAL SUPPORT	500	9/14/2021
VERIZON WIRELESS	CELL PHONES & POLICE PCS	619.77	8/25/2021
VOLUNTARY ACTION CENTER	FY21/22 MEALS ON WHEELS	1,000.00	9/14/2021
WEX BANK	FUEL CHARGES	1,233.12	8/25/2021
YMCA OF THE OKOBOJIS	FY 21/22 CONTRIBUTION	5,000.00	9/14/2021
Accounts Payable Total		219,068.57	
Payroll Checks		48,741.34	
***** REPORT TOTAL *****		267,809.91	
GENERAL		124,588.11	
ROAD USE TAX		679.39	
HOTEL/MOTEL TAX		13,490.00	
CAPITAL PROJECT FUND		10,949.00	
CAPITAL PROJ- PICKLE BALL		62.52	
WATER		118,040.89	
TOTAL FUNDS		267,809.91	