

**CITY OF OKOBOJI, IOWA**  
**APPLICATION FOR LANDSCAPING OF LAKESHORE PROPERTY**  
**LAKESHORE LANDSCAPING PERMIT**

NOTE: A PRE-APPLICATION ON-SITE MEETING IS REQUIRED BETWEEN THE ZONING ADMINISTRATOR, CITY ENGINEER, PROPERTY OWNER OR OWNER'S REPRESENTATIVE, AND PROFESSIONAL ENGINEER AND/OR LANDSCAPE ARCHITECT. TO SCHEDULE AN ON-SITE MEETING PLEASE CALL (712) 332 2550.

APPLICANTS ARE STRONGLY ENCOURAGED TO REVIEW ORDINANCE 252 BEFORE SUBMITTING THEIR APPLICATION AND FEE.

TO THE ZONING ADMINISTRATOR OF THE CITY OF OKOBOJI, IOWA:

Owners/Owners of Property: \_\_\_\_\_

Mailing Address of Owner/Owners: \_\_\_\_\_

Physical Address of the Property: \_\_\_\_\_

Legal Description of the Property: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

The undersigned \_\_\_\_\_

Resident address \_\_\_\_\_ hereby makes application for a Landscaping of Lakeshore permit to \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICATION SITE PLAN**

A **detailed** site plan certified by a Professional Structural/Civil Engineer, Geotechnical Engineer, Landscape Architect or Qualified Representative of the Dickinson County Soil and Water Conservation District is submitted as follows:

1. Site plan must demonstrate the necessity for bank reconstruction e.g., Erosion of lakeshore bank as result of surface water drainage from subject property and adjacent property; Erosion of the lakeshore bank occurs as a result of the wave action of the lake against the lakeshore, and landscaping the lakeshore will prevent further erosion from occurring; Erosion of lakeshore bank as a result of subsurface water drainage.
2. **Site plans shall be drawn to a scale of not less than 1" = 40'.**
3. Site plan shall include a detailed drawing of the subject lot with the location of all existing and proposed improvements.
4. Site plan shall include the nature and location of all existing drainage facilities.
5. Site plan shall include the specific identification and populations of current vegetation including percentages of herbaceous vs. wood vegetation.
6. Site plan shall include the configuration and approximate grade or slope of existing shoreline bank in relation to the high water line.
7. Site plan shall include a detailed plan and elevation view to scale of all proposed landscaping modifications including proposed drainage facilities and runoff control, bank stabilization, ground water interception, green face promotion, plants and all other related landscaping modifications.

**CONSTRUCTION SCHEDULE:**

For the permit to issue, a detailed construction schedule must be submitted that includes a completion date **NOT to exceed 12 months** from the date permit is issued.

Approximate construction cost: \$ \_\_\_\_\_

Name and address of general/landscape contractor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following is a list of all property owners within 200', their names and addresses (Attach Abstractor's Certificate):

The undersigned agree to conform to all City Ordinances applicable, and especially to comply with the provisions of Zoning Ordinance No. 252.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Co-Permitees:

Property Owner: \_\_\_\_\_ (date)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Plans Draft: \_\_\_\_\_ (date)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

General Contractor: \_\_\_\_\_ (date)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Landscape Contractor: \_\_\_\_\_ (date)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sub-Contractor: \_\_\_\_\_ (date)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Permit recommended for approval by the Planning and Zoning Commission

\_\_\_\_\_ Permit recommended for denial by the Planning and Zoning Commission Date: \_\_\_\_\_

\_\_\_\_\_ Permit granted by City Staff

\_\_\_\_\_ Permit denied by City Staff Date: \_\_\_\_\_

Permit Fee: \_\_\_\_\_ (As approved by Resolution 2014-17)