

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON NOVEMBER 9, 2021

Mayor VanderWoude called the meeting to order at 6:00pm on November 9, 2021. Councilmembers Andres, Delperdang, Hentges, Mendenhall, and Robinson were present. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Jason Eygabroad, and Dave Stein.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the consent agenda which included the October 9, 2021 City Council meeting minutes, the accounts payable report, the bank cash report, and the renewal of a Class C Liquor License (LC)(Commercial) with Outdoor Service and Sunday Sales for 'Okoboji Winter Project, Inc.'. The following Councilmembers voted "YEA: Delperdang, Hentges, Mendenhall and Robinson. Councilmember Andres abstained from the vote. Motion approved 4-0.

CITIZEN APPEARANCES

None.

NEW BUSINESS

Mayor VanderWoude presented 'Application for Payment No. 3' pertaining to the 2021 City of Okoboji HMA Resurfacing Project in the amount of \$381,086.74. Jason Eygabroad provided the Council an update on the on-going resurfacing project.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the application for payment. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude presented 'Application for Payment No. 4' pertaining to the Speier Park Pickleball Courts Project in the amount of \$3,290.80. Jason Eygabroad advised that this pay application was unintentionally missed in December of 2020. City Administrator Meyers advised that this would be the final payment pertaining to the pickleball court construction.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall to approve the application for payment. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude opened discussion pertaining to the curb-to-sidewalk improvements as part of the Highway 71 project. City Administrator gave an update on the progress of the proposed improvements. Meyers advised that the current plan is a hybrid of irrigated sod and pavers. Meyers advised that he had just received the cost estimate for this improvement and it was estimated at just over \$400,000.00. Meyers advised that this was over double what was originally expected. Jason Eygabroad explained the differences between the original estimate provided to the City and what was now being presented.

Councilmember Delperdang inquired about the decision line pertaining to sod versus pavers. Councilmember Mendenhall expressed concern about run-off and that the City needs to be tuned into the ecological concerns of community. Mendenhall advised that the City has never attempted to put significant effort into the sod option and he felt strongly that the City have as much sod as possible. Councilmember Andres there were also certain areas where it was functionally and more practical to have pavers. City Administrator Meyers advised that the final design was a hybrid taking all concerns into consideration. Councilmember Robinson inquired if this was an absolutely necessary project, Meyers advised that portions of it were certainly an improvement in functionality and some was more aesthetics. The Council discussed various different aspects of the project

including different options to help with the cost. Mayor VanderWoude advised that she felt if the City is going to move forward with this that the City do it correctly in an effort to meet the standards of the community.

Mayor VanderWoude and the Council directed City Administrator Meyers to review the cost estimate and provide options for payment. No further action taken.

Mayor VanderWoude opened a public hearing for consideration of a temporary easement purchase agreement between the City of Okoboji, Iowa and the Iowa Department of Transportation.

There were no comments in favor, opposition, or neutral to.

The public hearing was closed.

Mayor VanderWoude presented the agreement for consideration. City Attorney Dave Stein addressed the Council on his concerns pertaining to the agreement. Stein advised that there was certain language within the agreement that he would not feel comfortable with. This concern revolved around the language pertaining to potential damages on the City's property. Meyers advised that the City has attempted to have the IDOT remove this language from the agreement unsuccessfully. Meyers advised that he sent the agreement with the specific paragraph redlined. The location of the easement is in close proximity to East Lake Park which concerned Councilmembers due to the recent investment in this area.

Motion made by Councilmember Andres and a second by Councilmember Robinson to execute the easement with the paragraph identified by the City Attorney redlined out. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude opened a public hearing to open and consider bids for the City's front loader tires. City Administrator Meyers opened sealed bids at the meeting. The high bid was Valley Contracting at \$800.00. Wedeking Construction submitted a bid of \$756.00.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve the sale of the front loader tires to Valley Contracting. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude opened a public hearing for consideration of Ordinance No. 268, "An Ordinance Adopting the "Code of Ordinances for the City of Okoboji, Iowa"

There were no comments in favor, opposition, or neutral to.

The public hearing was closed.

Mayor VanderWoude presented Ordinance No. 268 on its first reading. City Administrator Meyers advised that this is required by State Law. The changes include legislative updates from the State of Iowa as well as codifying all ordinances passed by the City of Okoboji since the last codification process.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the first reading of Ordinance No. 268. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Motion made by Councilmember Robinson and a second by Councilmember Mendenhall to waive the second and third readings of Ordinance No. 268. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Motion made by Councilmember Hentges and a second by Councilmember Andres to adopt Ordinance No. 268. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude presented Resolution #21-46, “A Resolution Approving the FY2020/2021 Annual Financial Report”. City Administrator Meyers gave a detailed overview of the report.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve Resolution #21-46. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude presented Resolution 21-47, “A Resolution Approving the FY2020/2021 Street Finance Report”. City Administrator Meyers gave a detailed overview of the report.

Motion made by Councilmember Robinson and a second by Councilmember Andres to approve Resolution #21-47. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude presented quotes from Carpet One and Snooks of Okoboji for new carpet in City Hall. Meyers advised that the Carpet One quote was the low quote at \$4,986.49. Meyers requested the Council approve the additional \$721.00 to have the carpet removed. Meyers reminded that this was a budgeted item for Fiscal Year 2022.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the quote from Carpet One. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude presented Resolution #21-48, “A Resolution Setting a Public Hearing to Review and Possible Acceptance of Bids for Bobcat Wheels”. Meyers advised these were rims for the Bobcat skid loader the City previously owned.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve Resolution #21-48. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Mayor VanderWoude opened discussion pertaining to the heating in the public works, fire, and police facility. Meyers advised that the system needs new glycol put into the system. Meyers advised that the City was unable to obtain a hard quote due to the uncertainty of how much was needed and the volatile cost of glycol. Meyers advised that the vendor believed it would be around \$7,000.00. Meyers advised that due to savings in the HVAC system being installed there were dollars available in the budget to make this work without issue. Meyers advised it would be split between streets, fire, and police. Meyers requested the Council set a not to exceed number so that the City could move forward.

Motion made by Councilmember Andres and a second by Councilmember Robinson to move forward with the glycol not to exceed \$10,000.00. The following Councilmembers voted “YEA”: Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

REPORTS

Police Chief Jason Petersen updated the Council on some damage done to one of the police vehicle.

City Administrator Meyers advised that Jill Verdoorn and himself would be at the Iowa League of Cities budget workshop on November 10, 2021 and that City Hall would be closed. Meyers advised that City Hall would also

be closed on November 11, 2021 in observance of Veterans Day. Meyers advised that the pickleball concrete project will not be done this fall but instead in the spring. Meyers advised interested Councilmember of the upcoming Municipal Leadership Academy. Meyers congratulated City Staff members Neal Houge and Tim Jensen on their November workiversaries and advised that both City Staff members have served the City of Okoboji for over 20 years.

No Mayor Report.

Councilmember Delperdang asked for an update on the IGLSD project happening in Okoboji. Meyers and Eygabroad provided information and advised the project should be complete this fall.

Councilmember Hentges congratulated a member of the Arnolds Park-Okoboji Fire Department on recent successes in national firefighter competitions.

Councilmember Andres asked City Administrator Meyers to push communication with the Iowa DOT pertaining to the Highway 71 projects. Andres felt that there needed to be more and better information available to the community and opportunity for input.

ADJOURNMENT

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 10/12/2021 THROUGH 11/09/2021 WERE \$1,138,153.06. TOTAL EXPENDITURES WERE \$494,162.14. GENERAL FUND \$124,223.31, ROAD USE TAX \$170.44, DEBT SERVICE FUND \$48,036.15, CAPITAL PROJECT FUND \$240,931.38, CAPITAL PROJECT-PICKLEBALL FUND \$9,653.59, WATER FUND \$71,147.27.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	10/21/2021
ALLIANT ENERGY	OCT ELECTRIC	4,490.14	11/8/2021
BECK ENGINEERING INC	LAKE SHORE DR	20,843.50	11/9/2021
BLACK HILLS ENERGY	NATURAL GAS SERVICE	88.6	10/21/2021
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 2	224,614.90	10/18/2021
BOMGAARS SUPPLY, INC.	OCT STATEMENT	141.37	11/9/2021
BROWN SUPPLY CO	METER PIT	760	10/20/2021
CAMPUS CLEANERS & LAUNDER	RUGS	43.5	11/9/2021
CANON FINANCIAL SERVICES	OCTOBER COPIER LEASE	72.04	11/9/2021
CARDMEMBER SERVICE	OCTOBER STATEMENT	325.08	10/20/2021
CENTRAL STATES FUND	OCTOBER PREMIUMS	19,040.00	11/5/2021
CENTRAL WATER SYSTEM	OCTOBER WATER	14,972.00	11/9/2021
CERTIFIED TESTING SERVICES INC	LAKE SHORE DR HMA PROJECT	268	11/9/2021
CITY OF ARNOLDS PARK	SHARED OFFICER 6/28/21-9/19/21	7,609.50	10/20/2021
CITY OF SPENCER	LAKES LAW ENFORCEMENT COOP	146.97	10/20/2021
COOPERATIVE ENERGY COMPANY	DIESEL FUEL/OIL	875.5	11/9/2021
CORE & MAIN	GIVENS PT LINE REPAIR	1,560.18	10/20/2021
CRESCENT ELECTRIC SUPPLY	PARK LIGHTS	222.44	11/9/2021
CTRL MARKETING	UNIFORM SHIRTS	254.88	11/9/2021
DICKINSON COUNTY CONSERVATION	GREEN WASTE/RECYCLING	170	11/9/2021
DICKINSON COUNTY NEWS	YEARLY SUBSCRIPTION	50	10/20/2021
DICKINSON COUNTY NEWS	OCTOBER LEGAL PUBLICATIONS	381.98	11/9/2021
EFTPS	FED/FICA TAX	5,165.24	10/25/2021
EFTPS	FED/FICA TAX	5,493.21	11/8/2021
FASTENAL COMPANY	QUIKMARK	372.16	11/9/2021
FEAR COMPUTER SOLUTIONS	LAPTOP BATTERY	65	11/9/2021
FERGUSON WATERWORKS #2516	2021 SOFTWARE RENEW	3,250.00	10/20/2021
FERGUSON WATERWORKS #2516	1.5' METER	774.41	11/9/2021
FICK'S ACE HARDWARE	OCTOBER STATEMENT	77.44	11/4/2021
FOX INTERNATIONAL, INC.	GARBAGE TRUCK	15.96	11/9/2021
GRAHAM TIRE SPENCER	CATERPILLAR RIMS/TRUCK TIRES	1,895.80	11/9/2021
GRELL ROOFING LLC	PUBLIC WORKS BLDG	5,300.00	11/9/2021
GWORCS	2022 LICENSE/SUPPORT FEE	3,507.85	11/9/2021
HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95	11/4/2021
HILLCREST FORGE INC	SKID LOADER BAR	10.25	11/9/2021
IOWA ONE CALL	88 NOTIFICATIONS	43.4	10/20/2021

IOWA ONE CALL	62 NOTIFICATIONS	99.3	11/9/2021
IPERS	IPERS-PROTECTN	6,926.45	10/25/2021
JAYCOX IMPLEMENT	FERRIS ISX3300 MOWER	14,399.00	11/4/2021
JOSH ZIGRANG	REIMB O'REILLY RCPT 440866	32.09	10/20/2021
JOSH ZIGRANG	CLOTHING ALLOWANCE	600	11/4/2021
JOSH ZIGRANG	REIMB SOTA CONFERENCE EXPENSES	116.78	11/9/2021
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	407.96	10/20/2021
MENARDS - SPENCER	PARK LIGHTS	1,057.43	11/4/2021
NATIONWIDE	OFFICIALS BOND PREMIUM	993	11/9/2021
NEW YORK LIFE	ADDTL LIFE INS	118.39	11/4/2021
NEW YORK LIFE INSURANCE	OCTOBER PREMIUMS	597.43	11/4/2021
NORTHWEST IOWA SPRINKLER	WEAVER SPRINKLER REPAIR	222.82	10/20/2021
NORTHWEST IOWA SPRINKLER	ECKARD SPRINKLER REPAIR	156.98	11/9/2021
O'REILLY AUTO PARTS	OCTOBER STATEMENT	41.23	11/9/2021
PCC SPORTS	BEI PROJ NO E19078	9,653.59	10/18/2021
SAM WEDEKING EXCAVATING	LAKE SHORE DR	3,282.50	11/9/2021
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	11/9/2021
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	346.18	11/9/2021
STEIN LAW OFFICE	OCT LEGAL FEES	412.5	11/9/2021
TREASURER STATE OF IOWA	OCTOBER WATER EXCISE TAX	11,219.00	11/2/2021
TREASURER OF STATE	42-6005061	216.47	10/28/2021
TREASURER OF STATE	42-6005061	372.98	10/28/2021
TREASURER, STATE OF IOWA	STATE TAXES	1,887.00	10/25/2021
UMB BANK NA	2016 PROJECTS INTEREST	2,925.00	10/22/2021
UMB BANK NA	2021A REFI INTEREST	34,800.00	10/22/2021
UMB BANK NA	2017 STREET/2009 REFI INTEREST	11,879.20	10/22/2021
UMB BANK NA	2021-B INTEREST	29,781.95	10/22/2021
UNITED COMMUNITY BANK	PARK MOWER CD	3,000.00	11/4/2021
VERIZON WIRELESS	CELL PHONES & POLICE PCS	628.89	10/20/2021
WEX BANK	OCTOBER FUEL CHARGES	1,120.80	11/4/2021
Accounts Payable Total		460,849.90	
Payroll Checks		33,312.24	