

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON DECEMBER 13, 2021

Mayor VanderWoude called the meeting to order at 6:00PM on December 13, 2021. Councilmembers Andres, Delperdang, Hentges, Mendenhall, and Robinson were present. Others present were City Administrator Michael Meyers, Police Chief Jason Petersen, Rebecca Peters, Rachel Fandel, Dan Sanders, Blain Andrea, Matt Schmeling, Josh Carr, Steve Schwaller, Tyler Lynn, Jason Eygabroad, George Bower, Bridget Johnson, Jessica Amendt, Bob Shaw, and Seth Boyes.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the Consent Agenda which included the November 9, 2021 City Council meeting minutes, the Claims Report, the Accounts Payable Report, and the Bank Cash Report. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

CITIZEN APPERANCES

None.

NEW BUSINESS

Michael Meyers administered the Oath of Office to newly elected or re-elected officials Mayor Mary VanderWoude, Councilmember Julie Andres, Councilmember Walter Mendenhall, and Councilmember-Elect Dan Sanders.

Mayor VanderWoude moved agenda item 'P' ahead to be considered.

Mayor VanderWoude presented Resolution #21-49, "A Resolution Temporarily Changing the Location of the Regularly Scheduled City Council Meeting"

Mayor VanderWoude advised that the City of Okoboji City Council would be meeting with the Iowa Department of Transportation pertaining to the planned Highway 71 project at the Arrowwood Resort and Conference Center.

Councilmember Andres provided some historical context on previous Highway 71 projects and outlined her thoughts pertaining to the proposed upcoming project. Andres expressed specific concern about the proposed one-way traffic on Highway 71 during times of construction. Andres felt that the meeting tomorrow would offer opportunity for public input and to help facilitate alternative options.

Motion made by Councilmember Andres and a second by Councilmember Robinson to approve Resolution #21-49. The following Councilmembers voted "YEA": Andres, Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 5-0.

Councilmember Andres left the meeting at 6:17PM.

Council heard an update and request for funding from Josh Carr representing the YMCA of the Okobojs. No action was taken.

Council heard an update and request for funding from Rebecca Peters representing Okoboji Tourism. No action was taken.

Mayor VanderWoude temporarily skipped agenda item “D” as representatives of the Discovery House were not yet present.

Mayor VanderWoude presented Application for Payment #4 and Change Order #4 for the 2021 City of Okoboji HMA Asphalt Resurfacing Project.

Jason Eygabroad discussed with the Council issues pertaining to the paving of Country Club Drive. Eygabroad went through potential options of addressing these issues. Eygabroad had advised that there have been several verbal conversations with the contractor pertaining to the perceived issues on this street. Eygabroad advised that the contractor had offered to mill the street at no additional cost to the City but would request the City pay for any additional asphalt.

Councilmember Delperdang felt it okay to approve the payment as requested so long as conversations continue with the contractor on what the solution to the problem might be considering there is still a significant amount of work to be done on Lake Shore Drive as part of the same project.

Councilmember Mendenhall requested formal documentation pertaining to the City communicating these issues with the contractor.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to approve Application for Payment #4 and Change Order #4 for the 2021 City of Okoboji HMA Asphalt Resurfacing Project. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Council heard an update and request from funding from Jessica Armendt and Bob Shaw representing the Discovery House. No action was taken.

Mayor VanderWoude opened discussion pertaining to the City of Okoboji’s funding of enhancements and beautification along Highway 71.

City Administrator Meyers discussed funding options for this particular project. Meyers commented that between the signal project and the curb-to-sidewalk project the City would be committing approximately \$1,104,250 to be paid interest free back to the Iowa DOT over four years (FY24, FY25, FY26, and FY27). Meyers advised he believed that the project could be cash-flowed relying heavily on Local Option Sales Tax funding. Meyers advised the Council that the City needed to commit these funds today through FY27 to include all fiscal years leading up to FY27 starting in FY23. Meyers advised that LOST funding would not cover 100% of the project and that some combination of General Fund dollars and/or Road Use Tax dollars would need to be committed to fully pay for the project.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to direct City Staff to continue moving forward with this project. The following Councilmembers voted “YEA”: Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented an application for a dock on city owned property for Mike and Rebecca Furlong at 3119 Lake Shore Drive.

City Administrator Meyers explained that there was a transfer of ownership at this location.

Councilmember Mendenhall inquired about the number of hoists on the dock. City Administrator Meyers explained that whenever he discusses dock applications he advises applicants that they must be compliant with Iowa DNR regulations.

Motion made by Councilmember Robinson and a second by Councilmember Hentges to approve the dock application. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented a refund request from Mr. Craig Brownlee previously of 3511 Fairfield Avenue.

City Administrator Meyers advised that Brownlee returned the permit to the City and requested a refund. Meyers advised the permit was now null and void and that because of the amount it needed to be authorized by the Council.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to authorize the refund of \$5,100.00. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude presented the appointment of Ann Muggge to the Dickinson County Trails Board.

Motion made by Councilmember Mendenhall and a second by Councilmember Robinson to approve the appointment of Ann Muggge to the Dickinson County Trails Board as the Okoboji representative. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude discussed reimbursement to City Staff for Wellmark premiums.

City Administrator Meyers advised that Wellmark failed to meet the 80/20 Medical Loss Ratio and thus refunded the City of Okoboji \$36.50. Meyers explained that since the City no longer utilizes Wellmark that the premiums would need to be refunded back to those who paid it. Meyers explained that the City of Okoboji paid 88.65% of these premiums and employees paid 11.35% of the premiums. Meyers explained that this would be a \$4.14 reimbursement back to City Staff, specifically \$1.29 to Jason Petersen, \$1.16 to Tim Jensen, \$0.90 to Michael Meyers, and \$0.79 to Jill Verdoorn.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the reimbursement. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

Mayor VanderWoude discussed holiday bonus for City Staff in the amount of \$250.00.

Councilmember Hentges thanked City Staff for all their hard work.

Motion made by Councilmember Hentges and a second by Councilmember Robinson to approve the \$250 holiday bonus. The following Councilmembers voted "YEA": Delperdang, Hentges, Mendenhall, and Robinson. Motion approved 4-0.

REPORTS

City Administrator reported on the State Auditor's attention to city's funding non-profit organizations. Meyers discussed that the City's audit would be presented in January. Meyers discussed recent meetings of the Personnel Committee and the setting up of Finance Committee meetings as the City shifts attention to the FY23 budget. Meyers also discussed current conversations amongst the Planning and Zoning Commission about revising the way the City of Okoboji sets their front yard setback on lake adjacent properties.

Police Chief Petersen advised that he would be taking a more advisory role with the HEAT Team and that Officer Josh Zigrang would take a more active operational role with HEAT.

Mayor VanderWoude presented an award and thanks Jerry Robinson for 16 years on the City Council. VanderWoude advised on changes to internal committees and announced Councilmember Delperdang as the Mayor Pro Tem beginning January 1, 2022.

Councilmember Delperdang thanked Councilmember Robinson for service to the City of Okoboji.

Councilmember Hentges thanked Councilmember Robinson for service to the City of Okoboji.

Councilmember Robinson advised he would be willing to stay on the Dickinson County Water Quality Commission if the City chose to keep him but advised he did not want to take a spot from a Councilmember if they wished to take his role.

Councilmember Mendenhall thanked Councilmember Robinson for service to the City of Okoboji.

ADJOURNMENT

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 11/10/2021 THROUGH 12/13/2021 WERE \$330,113.70. TOTAL EXPENSES WERE \$501,649.59. GENERAL FUND \$86,625.25, ROAD USE TAX FUND \$188.82, CAPITAL PROJECT FUND \$348,987.81, CAPITAL PROJECT PICKLEBALL FUND \$3,510.80, WATER FUND \$26,336.91.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS-POLICE	529.39	11/17/2021
AFLAC	PREMIUMS	529.39	12/13/2021
ALDON CONSTRUCTION CO.	GARAGE DOOR BUTTON/REMOTE	695	12/6/2021
ALLIANT ENERGY	NOVEMBER ELECTRIC	4,247.53	12/6/2021
ALPHA WIRELESS COMMUNICATIONS	ANTENNA	33	12/13/2021
BECK ENGINEERING INC	CURB TO SIDEWALK PROJECT	6,565.00	12/13/2021
BLACK HILLS ENERGY	NATURAL GAS SERVICE	317.66	11/17/2021
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 3	381,086.74	11/15/2021
BOB'S AUTO BODY	INSURANCE DEDUCTIBLE	600	12/13/2021
BOMGAARS SUPPLY, INC.	ANTIFREEZE	10.36	12/6/2021
CAMPUS CLEANERS & LAUNDER	RUGS	42.35	12/13/2021
CANON FINANCIAL SERVICES	NOVEMBER COPIER LEASE	72.04	12/13/2021
CARDMEMBER SERVICE	NOVEMBER CREDIT CARD STATEMENT	1,536.10	11/16/2021
CENTRAL STATES FUND	NOVEMBER PREMIUMS	15,232.00	12/6/2021
CENTRAL WATER SYSTEM	NOVEMBER WATER	9,112.00	12/13/2021
CLARY LAKE SERVICE, INC.	CITY DOCK REMOVAL	2,380.00	12/6/2021
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,418.10	12/13/2021
DICKINSON COUNTY AUDITOR	2021 CITY SCHOOL ELECTION	693.22	12/13/2021
DICKINSON COUNTY CONSERVATION	GREEN WASTE	160	12/13/2021
DICKINSON COUNTY NEWS	NOVEMBER LEGAL PUBLICATIONS	630.26	12/13/2021
EFTPS	FED/FICA TAX	5,034.67	11/22/2021
EFTPS	FED/FICA TAX	5,148.55	12/6/2021
FASTENAL COMPANY	SHOP TOWELS	86.75	12/13/2021
FICK'S ACE HARDWARE	MATERIALS/SUPPLIES	34.11	12/6/2021
GRELL ROOFING LLC	PUBLIC WORKS BLDG	1,400.00	12/6/2021
HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95	12/6/2021
IOWA ONE CALL	58 NOTIFICATIONS	108.2	12/6/2021
IPERS	IPERS-PROTECTN	7,041.82	11/22/2021
JOSH ZIGRANG	REIMB SOTA CONFERENCE HOTEL	216.17	12/13/2021
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	407.96	12/6/2021
NEW YORK LIFE	ADDTL LIFE INS	118.39	12/6/2021
NEW YORK LIFE INSURANCE	NOVEMBER PREMIUMS	597.43	12/6/2021
O'REILLY AUTO PARTS	NOVEMBER STATEMENT	159.76	12/13/2021
PCC SPORTS	BEI PROJ NO E19078	3,290.80	11/15/2021
REGIONAL TRANSIT AUTHORITY	Q2 FY22 SUPPORT	1,000.00	12/13/2021
SAM WEDEKING EXCAVATING	LAKE SHORE DR TILE REPAIR	3,901.07	12/6/2021

SANFORD HEALTH	HEARING SCREENINGS	124.1	12/6/2021
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	12/13/2021
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	519.27	12/13/2021
SPENCER TROPHY & AWARDS	RETIREMENT PLAQUE-ROBINSON	77.5	12/13/2021
STATE HYGIENIC LABORATORY	WATER TEST	13.5	12/6/2021
STATE HYGIENIC LABORATORY	WATER TEST	273.5	12/13/2021
STEIN LAW OFFICE	NOVEMBER LEGAL FEES	816.06	12/13/2021
SYNTEX INDUSTRIES	MODIFY WINDSCREENS	220	12/6/2021
TREASURER STATE OF IOWA	NOVEMBER WATER EXCISE TAX	9,185.33	12/1/2021
TREASURER, STATE OF IOWA	STATE TAXES	1,934.00	11/22/2021
VERIZON WIRELESS	CELL PHONES & POLICE PCS	719.14	11/16/2021
WEX BANK	FUEL CHARGES	1,404.41	12/6/2021
Accounts Payable Total		469,846.92	
Payroll Checks		31,802.67	
***** REPORT TOTAL *****		501,649.59	
GENERAL		86,625.25	
ROAD USE TAX		188.82	
CAPITAL PROJECT FUND		384,987.81	
CAPITAL PROJ- PICKLE BALL		3,510.80	
WATER		26,336.91	
TOTAL FUNDS		501,649.59	