

MINUTES OF THE CITY OF OKOBOJI PLANNING AND ZONING COMMISSION
MEETING HELD ON MONDAY, SEPTEMBER 13, 2021 AT 5:30 PM

The Planning and Zoning Commission of the City of Okoboji met at the above date at 5:30PM at the Okoboji City Hall. Commission members present were Hank Grant, Jane Shuttleworth, Barb Mendenhall, and Perry Pearson. Commissioner John McMahon was excused. Others present were Michael Meyers, City Administrator, John Hight, BJ Ferguson, Jeff Rose, Ross Brockshus, Nick Brosamle (via Zoom), and Dave Sloan (via Zoom).

NEW BUSINESSES

Motion made by Commissioner Mendenhall and a second by Grant to approve the previous meeting minutes from May and August. The following Commissioners voted "AYE": Shuttleworth, Pearson, Grant, Mendenhall. Motion approved 4-0.

Chairperson Pearson opened a public hearing to discuss and make recommendation on a lakeshore landscaping permit application submitted by Linda S. Hartmann, Trustee, owner of 2705 Lake Shore Drive.

There were no comments in favor or opposition to the proposed project.

BJ Ferguson, representing the property owner, gave an overview of the proposed project. Ferguson advised the look would be similar of that to the neighboring property with boulders.

Motion made by Commissioner Mendenhall and a second by Commissioner Grant to recommend the lakeshore landscaping application for approval. The following Commissioners voted "AYE": Shuttleworth, Pearson, Grant, Mendenhall. Motion approved 4-0.

Chairperson Pearson opened a public hearing to discuss and make recommendation on a lakeshore landscaping permit application submitted by James and Linda Coddington owners of 5405 Lake Shore Drive.

There were no comments in favor or opposition to the proposed project.

Dave Sloan, representing the property owner, gave an overview of the proposed project. Sloan advised of a natural landscape and a relatively straightforward project.

Commissioner Grant inquired about the height of the walls. Sloan advised that there was nothing over 4' in height.

Commissioner Shuttleworth inquired about the use of pesticide, Sloan advised vegetation would be removed by excavator.

Chairperson Pearson discussed the lack of drainage infrastructure. Sloan advised on the topography of the property and that water draining towards the lakeshore was minimal and was advised that nothing was needed there.

Motion made by Commissioner Mendenhall and a second by Commissioner Grant to recommend the lakeshore landscaping application for approval. The following Commissioners voted "AYE": Shuttleworth, Pearson, Grant, Mendenhall. Motion approved 4-0.

Chairperson Pearson opened a public hearing to discuss and make recommendation on a lakeshore landscaping permit application submitted by JD Ventures II owner of 6613 Lake Shore Drive.

There were no comments in favor or opposition to the proposed project.

Jeff Rose, representing the property owner, gave an overview of the proposed project. Rose advised on the restructuring of the walls in an effort to meet the 4' wall recommendation which will include lowering the existing patio.

Commissioner Mendenhall inquired about the wall near the top of the lakeshore near a tree. Rose advised that the wall at this location needed to be taller in an effort to save the existing trees.

Ross Brokshus provided an update on proposed construction schedule and advised on the stone that was proposed to be used.

Commissioner Pearson inquired about a siltation control plan. Rose advised on what was planned to be utilized.

Motion made by Commissioner Shuttleworth and a second by Commissioner Grant to recommend the lakeshore landscaping application for approval and approving the 6' wall as part of the project. The following Commissioners voted "AYE": Shuttleworth, Pearson, Grant, Mendenhall. Motion approved 4-0.

Commissioner Mendenhall thanked the landscapers and engineers for their attentiveness to the lake shore landscaping ordinance and commented on how she felt the mindset was changing.

Various discussions took place pertaining to lakeshore landscaping including thoughts on how the City can better manage active reviews of on-going lakeshore landscaping projects.

Chairperson Pearson presented a proposal from Northwest Iowa Planning and Development Commission pertaining to a Comprehensive Plan Update.

City Administrator Meyers advised that the City's Comprehensive Plan is 15 years old. Meyers advised he reached out to Northwest Iowa Planning and Development Commission. Meyers overviewed the proposal from NWIPDC. The Commission discussed other firms who might be able to perform this work. Meyers advised that he would look into others. No further action taken.

ADJOURNMENT

Michael Meyers

City Administrator

City of Okoboji

