

**MINUTES OF THE OKOBOJI CITY COUNCIL MEETING  
HELD ON JANUARY 11, 2022**

Mayor VanderWoude called the meeting to order at 6:00PM on January 11, 2022. Councilmembers Andres and Sanders were present. Councilmembers Delperdang and Mendenhall were present via Zoom. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, City Attorney David Stein, Steve Schwaller, Greg Drees, Rebecca Graves, Arvin Druvenga, Tyler Lynn, Ann Mugge, Bob Kirschbaum, Erin Reed, Darrel Ussery, and Angela Kofoot.

**CONSENT AGENDA**

Motion made by Councilmember Mendenhall and a second by Councilmember Sanders to approve the Consent Agenda which included the December 13, 2021 and December 14, 2021 City Council meeting minutes, the Claims Report, the Accounts Payable Report, the Bank Cash Report, and the renewal of a Class B Liquor License (LB)(Commercial) with Catering, Outdoor Service, and Sunday Sales for Arrowwood Resort and Conference Center. The following Councilmembers voted 'YEA': Andres, Delperdang, Mendenhall, Sanders. Motion passed 4-0.

**OLD BUSINESS**

EASEMNT

**NEW BUSINESSES**

Council heard from Bob Kirschbaum, Executive Director of the Pearson Lakes Art Center, who provided an update and request for FY23 funding. No action taken.

Council heard from Darrel Ussery, Executive Director of the Lakes Area Hockey Association, who provided an update and request for FY23 funding. No action taken.

Council heard from Greg Drees, Director of the Okoboji Blue Water Festival, who provided an update and request for FY23 funding. No action taken.

Council heard from Erin Reed, Executive Director of the Dickinson County Trails Board, who provided an update and detailed FY23 assessments. No action taken.

Mayor VanderWoude moved Agenda Item K up.

Council heard from Angela Kofoot, Executive Director of the Voluntary Action Center, who provided an update and request for FY23 funding. No action taken.

Council heard from Arvin Druvenga with Winther Stave and Co. who provided the Fiscal Year 2021 financial audit. No action taken.

Council considered a request from the Dickinson County SnowHawks for temporary welcome signage in relation to the Okoboji 100 Snowmobile Race Series to take place on January 22 – January 23, 2022.

City Administrator Meyers explained the SnowHawks wished to place signage on the McDonalds property and the stables properties on the north end of town. Meyers explained they would need

permission of the property owner. Meyers explained the rationale as to why the Council had to consider this request for temporary signage.

Motion made by Councilmember Andres and a second by Councilmember Sanders to approve the signage beginning January 14, 2022 through January 24, 2022. The following Councilmembers voted 'YEA': Andres, Delperdang, Mendenhall, Sanders. Motion passed 4-0.

Mayor VanderWoude presented Pay Application #5 in the amount of \$57,190.00 for the 2021 City of Okoboji HMA Asphalt Resurfacing Project. Tyler Lynn, Beck Engineering, provided an update and detailed the Pay Application.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall. The following Councilmembers voted 'YEA': Andres, Delperdang, Mendenhall, Sanders. Motion passed 4-0.

Mayor VanderWoude presented Resolution #22-01, "A Resolution setting a public hearing date for February 8, 2022 at 6:00pm for a Resolution Relating to the Total Maximum Property Tax Dollars for Fiscal Year 2023".

City Administrator Meyers explained SF634 which was passed in 2019 requiring this first formal step of the FY23 budget process. Meyers explained that the documentation would be published in the newspaper and considered at the next Council meeting.

Motion made by Councilmember Sanders and a second by Councilmember Andres. The following Councilmembers voted 'YEA': Andres, Delperdang, Mendenhall, Sanders. Motion passed 4-0.

Mayor VanderWoude presented a Board of Adjustment approved variance pertaining to Mau Family Limited Partnership (Okoboji Store) at 1404 Highway 71 S., Okoboji, Iowa 51355.

City Administrator Meyers gave an overview of the Board of Adjustment meeting which took place on Wednesday, January 5, 2022. Meyers detailed the proposed project.

Motion made by Councilmember Mendenhall and a second by Councilmember Delperdang to confirm the Board of Adjustment's decision. The following Councilmembers voted 'YEA': Delperdang, Mendenhall, Sanders. Motion passed 3-0. Councilmember Andres abstained from the vote.

Mayor VanderWoude discussed the removal of Jerry Robinson and the addition of Councilmember Jim Hentges as designated signers on the City's Bank Midwest accounts.

Motion made by Councilmember Mendenhall and a second by Councilmember Sanders. The following Councilmembers voted 'YEA': Andres, Delperdang, Mendenhall, Sanders. Motion passed 4-0.

## **REPORTS**

City Administrator Meyers provided some additional detail on the audit, briefly discussed the work done on Country Club Drive, and advised on the upcoming Fiscal Year 2023 budget.

Police Chief Jason Petersen advised the Council on concerns pertaining to ATV/UTVs after sunset as prompted by a letter from a resident. Petersen felt it was a reasonable request but suggested studying it a bit more.

ADJOURNMENT

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MAYOR MARY VANDERWOUDE

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CITY ADMINISTRATOR/CLERK MICHAEL MEYERS

TOTAL REVENUES FROM 12/14/2021 – 01/11/2022 WERE 116,871.68. TOTAL EXPENSES WERE \$1,167,187.59. GENERAL FUND \$137,754.64; TRUST & AGENCY FUND \$750.00; ROAD USE TAX FUND \$583.31, CAPITAL PROJECTS FUND \$1,009,727.78; WATER FUND \$18,371.86.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	DECEMBER ELECTRIC	4,416.64
ARROWWOOD - OKOBOJI	CITY COUNCIL MEETING	140
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	2,261.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	803.89
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 4	1,009,727.78
BOMGAARS SUPPLY, INC.	DECEMBER STATEMENT	167.95
BRUCE ZOOK	DOCK PERMIT REFUND DIXON BCH 4	50
CANON FINANCIAL SERVICES	DECEMBER COPIER LEASE	72.04
CARDMEMBER SERVICE	DECEMBER CREDIT CARD STATEMENT	1,904.72
CENTRAL STATES FUND	DECEMBER PREMIUMS	15,232.00
CENTRAL WATER SYSTEM	DECEMBER WATER	8,604.80
CITY LAUNDERING CO	RUGS & TOWELS	43.8
CRAIG BROWNLEE	ZONING PERMIT #21-53 REFUND	5,100.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE/RECYCLING	367
DICKINSON COUNTY	OKOBOJI PD LICENSE/VPN/SUPPORT	1,125.00
DULIN CONTRACTING INC.	PUBLIC WORKS BLDG ROOF	40,775.24
EFTPS	FED/FICA TAX	7,485.11
EFTPS	FED/FICA TAX	4,983.58
FICK'S ACE HARDWARE	DECEMBER STATEMENT	59.14
GORDON FLESCH COMPANY	COPIER PRINT QUARTERLY MINIMUM	269.22
HEARTLAND SECURITY SERVIC	ALARM MONITORING	26.95
INTERSTATE POWER SYSTEMS INC	DUMP TRUCK TRANSMISSION REPAIR	472.41
IPERS	IPERS-PROTECTN	7,707.79
JACK'S OK TIRE SERVICE	SERVICE CALL	428
JENNINGS AUTO PARTS	HYD ADAPTER	5.97
JOHNSON CONTROLS	FIRE ALARM REPAIRS	778.11
SPIRIT LAKE NOON KIWANIS	JAN-MARCH	90
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	407.96
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	DECEMBER PREMIUMS	597.43
NORTHWEST IOWA PLANNING	SHIELD FY22 3RD DRAW	3,000.00
OMNISITE	FUNNEL ST/CC DR WIRELESS SVC	288
SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	173.09
SHIELD TECHNOLOGY CORP	SHIELDWARE SOFTWARE	1,267.50
SIoux SALES COMPANY	VEST	1,015.00

STEIN LAW OFFICE	DECEMBER LEGAL FEES	150
TREASURER STATE OF IOWA	DECEMBER WATER EXCISE TAX	188.25
TREASURER, STATE OF IOWA	STATE TAX	2,182.00
UMB BANK NA	2017 STREET/2009 REFI FEES	500
UMB BANK NA	2016 PROJECTS FEES	250
VERIZON WIRELESS	CELL PHONES & POLICE PCS	638.87
WEX BANK	FUEL CHARGES	1,238.21
WINTHER STAVE & CO LLP	AUDIT SERVICE	1,000.00
ZIEGLER INC	SNOW BLOWER	822.46
Accounts Payable Total		1,127,032.89
Payroll Checks		40,154.70
***** REPORT TOTAL *****		1,167,187.59