

**MINUTES OF THE OKOBOJI CITY COUNCIL MEETING
HELD ON FEBRUARY 8, 2022**

Mayor VanderWoude called the meeting to order at 6:00PM on February 8, 2022. Councilmembers Andres and Hentges were present. Councilmembers Delperdang, Mendenhall, and Sanders were present via Zoom. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Steve Schwaller, George Bower, and Kae Hoppe.

CONSENT AGENDA

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the Consent Agenda which included the January 11, 2022 City Council meeting minutes, the Claims Report, the Accounts Payable Report, and the Bank Cash Report.

CITIZEN APPERANCES

None

NEW BUSINESS

Mayor VanderWoude presented a funding request from the Lakes Area Dog Park. No action taken.

Mayor VanderWoude presented Resolution #22-02, “A Resolution setting a public hearing for March 8, 2022 at 6:00PM to Consider Amendments to the City of Okoboji City Code by Amending Chapter 75, “All-Terrain Vehicles and Snowmobiles”.

City Administrator Meyers explained the Council briefly discussed this at the last Council meeting to extend the hours of operation for ATVs/UTVs. Meyers alluded safety requirements were already comparable to neighboring communities and that likely the only change needed would be to extend the hours of operation. Councilmember Hentges inquired about golf carts, Meyers explained this was only for ATVs/UTVs and snowmobiles.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution #22-02. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude presented the FY21 Annual Urban Renewal Report. City Administrator Meyers explained that even though the City’s TIF district has been dissolved the City still holds a TIF balance. Meyers advised he needs to talk more with the Dickinson County Treasure to disburse back to the County. Meyers commented that so long as the City carries a TIF balance, the City must do an AURR despite what was originally thought.

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the FY21 Annual Urban Renewal Report. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude presented Resolution #22-03, “A Resolution approving the Maximum Property Tax Dollars for FY 2023”.

Mayor VanderWoude opened a public hearing pertaining to the Resolution. There were no comments in favor, opposition, or neutral to. The public hearing was closed.

City Administrator Meyers provided detail on the maximum levy. Meyers alluded that the FY23 budget would have a level tax levy with the FY22 budget totaling \$4.75.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution #22-03. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude presented a services agreement between the City of Okoboji and Winther Stave & Co.

City Administrator Meyers commented the agreement was for audit services for the next three fiscal years.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve the agreement between the City of Okoboji and Winther Stave & Co. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude presented a “Temporary Easement Purchase Agreement” between the City of Okoboji and the Iowa Department of Transportation.

Mayor VanderWoude thanked the Iowa DOT for their willingness to work with the City. City Administrator Meyers commented that a small committee, which included the City Attorney, was able to amend the easement agreement to the satisfaction of both the City and the State.

Motion made by Councilmember Sanders and a second by Councilmember Andres to approve the easement agreement. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude presented a new 12-month Class C liquor license for Brooks Golf Course with Sunday sales and outdoor service.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the liquor license. The following Councilmembers voted AYE: Andres, Delperdang, Hentges, Mendenhall, Sanders. Motion approved 5-0.

Mayor VanderWoude opened discussion pertaining to the appointment of a new Board of Adjustment member. VanderWoude discussed the process of selection and inquired how the Council would like to proceed. VanderWoude noted that having so many applicants was a good problem to have.

Motion made by Councilmember Delperdang and a second by Councilmember Andres to appoint Kae Hoppe to the Board of Adjustment with a term ending January 8, 2025. The following Councilmembers voted AYE: Andres, Delperdang, Hentges. NO: Mendenhall, Sanders. Motion approved 3-2.

REPORTS

Police Chief Jason Petersen reported on a successful Winter Games.

City Administrator Meyers discussed pending state legislation pertaining to short-term rentals and sales tax changes. Meyers also discussed new shelter adjacent to the pickleball facility. Meyers discussed budgeted items in progress including the asset management system. Meyers discussed potential Holliday Way drainage project. Meyers advised the Iowa DOT is planning to attend the March meeting for updates. Meyers advised the Council on a request for tax abatement. Meyers advised that the dump truck needed service but was much less intensive than perhaps originally thought.

No Mayor Report.

No Council Report.

ADJOURNMENT

MAYOR MARY VANDERWOUDE

CITY ADMINISTRATOR/CLERK MICHAEL MEYERS

TOTAL REVENUES FROM 01/11/2022 THROUGH 02/08/2022 WERE \$222,540.80. TOTAL EXPENDITURES WERE \$311,98.21. \$158,140.97 GENERAL FUND, \$646.74 RUT FUND, \$57,190.00 CAPITAL PROJECT FUND, \$33,765.00 CAPITAL PROJECT PICKLEBALL FUND, \$61,655.50 WATER FUND.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
AFLAC	PREMIUMS	529.39
ALLIANT ENERGY	JANUARY ELECTRIC	4,448.75
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	2,261.25
BECK ENGINEERING INC	DRAINAGE PROJECT	10,111.25
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,654.37
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 5	57,190.00
BOLAND RECREATION	SHELTER	33,765.00
BOMGAARS SUPPLY, INC.	DECEMBER STATEMENT	167.95
BOMGAARS SUPPLY, INC.	JANUARY STATEMENT	426.9
BRENT SEXTON	INS DEDUCTIBLE REIMBURSEMENT	300
CANON FINANCIAL SERVICES	DECEMBER COPIER LEASE	72.04
CANON FINANCIAL SERVICES	JANUARY COPIER LEASE	72.04
CARDMEMBER SERVICE	JANUARY STATEMENT	891.96
CARPET ONE	CITY HALL CARPET	5,957.49
CENTRAL STATES FUND	JANUARY PREMIUMS	19,040.00
CENTRAL WATER SYSTEM	DECEMBER WATER	8,604.80
CENTRAL WATER SYSTEM	JANUARY WATER	9,900.00
CITY LAUNDERING CO	RUGS & TOWELS	43.8
CITY LAUNDERING CO	RUGS	43.8
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	824.2
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	516.76
DICKINSON COUNTY CONSERVATION	GREEN WASTE/RECYCLING	367
DICKINSON COUNTY NEWS	DECEMBER LEGAL PUBLICATIONS	466.07
DICKINSON COUNTY NEWS	JANUARY LEGAL PUBLICATIONS	326.71
DULIN CONTRACTING INC.	PUBLIC WORKS BLDG ROOF	40,775.24
EFTPS	FED/FICA TAX	5,462.25
EFTPS	FED/FICA TAX	5,514.26
FASTENAL COMPANY	WORK LIGHT	99
FERGUSON WATERWORKS #2516	METERS	24,496.00
GORDON FLESCH COMPANY	COPIER PRINT QUARTERLY MINIMUM	269.22
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95
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INTERSTATE POWER SYSTEMS INC	VEHICLE REPAIR	695.45
IPERS	IPERS-PROTECTN	10,535.22
JACK'S OK TIRE SERVICE	SERVICE CALL	428
JENNINGS AUTO PARTS	HYD ADAPTER	5.97

JENNINGS AUTO PARTS	VEHICLE MAINTENANCE	242.75
JILL VERDOORN	INS DEDUCTIBLE REIMBURSEMENT	300
SPIRIT LAKE NOON KIWANIS	JAN-MARCH	90
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	405.91
MICHAEL MEYERS	INS DEDUCTIBLE REIMBURSEMENT	300
NEW YORK LIFE	ADDTL LIFE INS	118.39
NEW YORK LIFE INSURANCE	JANUARY PREMIUMS	597.43
NORTHWEST IOWA PLANNING	SHIELD FY22 3RD DRAW	3,000.00
O'REILLY AUTO PARTS	JANUARY STATEMENT	101.2
OMNISITE	FUNNEL ST/CC DR WIRELESS SVC	288
SAM WEDEKING EXCAVATING	WATER LINE REPAIR	2,203.50
SCOTT COLT	INS DEDUCTIBLE REIMBURSEMENT	300
SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	173.09
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	346.18
SIOUX SALES COMPANY	VEST	1,015.00
SPENCER OFFICE SUPPLIES	NAME PLATES	140
STATE HYGIENIC LABORATORY	WATER TEST	13.5
STATE HYGIENIC LABORATORY	WATER TEST	13.5
STEIN LAW OFFICE	DECEMBER LEGAL FEES	150
STEIN LAW OFFICE	JANUARY LEGAL FEES	777.27
THADIUS THOMAS	INS DEDUCTIBLE REIMBURSEMENT	83.19
TRAN SOURCE	WIPER ARM	98.52
TREASURER STATE OF IOWA	JANUARY WATER EXCISE TAX	5,825.93
TREASURER, STATE OF IOWA	STATE TAX	2,832.00
TRUCK EQUIPMENT INC	SWEEPER	5,113.95
USA BLUE BOOK	TESTS & SUPPLIES	628.45
USA BLUE BOOK	COLORIMETER	481.96
VERIZON WIRELESS	CELL PHONES & POLICE PCS	628.63
WEX BANK	FUEL CHARGES	1,235.48
WINTHER STAVE & CO LLP	AUDIT SERVICE	1,000.00
WITTRUCK LAWN SERVICE	2022 LAWN SPRAYING PREPAY	2,318.00
ZIEGLER INC	SNOW BLOWER	822.46
Accounts Payable Total		278,057.67
Payroll Checks		33,340.54
***** REPORT TOTAL *****		311,398.21