

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON JUNE 14, 2022

Mayor VanderWoude called the meeting to order at 6:00pm on June 14, 2022. Councilmembers Mendenhall, Sanders, Andres, Hentges and Delperdang were present. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Tyler Lynn, John Hight, Nick Christensen, Steve Schwaller, Phil Petersen, Denise Norland, George Bower, Kae Hoppe, and Craig Camozzi.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the consent agenda which included the May 10, 2022 and May 24, 2022 City Council meeting minutes, the accounts payable report, the bank cash report; Renewal of a Class E Liquor License for Casey's General Store #2681 with a Class B Wine Permit, a Class C Beer Permit, and Sunday Sales as well as ownership updates, Renewal of a Class C Beer Permit for Okoboji Boat Works Sea Store with a Class B Wine Permit and Sunday Sales, and Renewal of Cigarette Permits for Casey's General Store #2681, Kum and Go #608, and Okoboji Boat Works Sea Store. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

CITIZEN APPEARANCES

None.

NEW BUSINESS

Mayor VanderWoude presented Application for Payment #7 and Change Order #5 in the amount of \$675,545.27 for the 2021 City of Okoboji Asphalt Resurfacing Project.

Tyler Lynn, Beck Engineering, presented to the Council that the proposed payment is to cover the remainder of the asphalt portion of the project. The next and final payment will be for seeding and removing the storm sewer sediment control devices.

Motion made by Councilmember Sanders and a second by Councilmember Hentges to approve Application for Payment #7 and Change Order #5. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented Resolution #22-11, "A Resolution Setting a Public Hearing to Consider the Proposed Plans, Specifications, Form of Contract, Estimated Total Cost of the Project, Setting Time to Publicly Open and Read Bids and to Possibly Act for the 2022 Holliday Way Drainage Project."

Councilmember Delperdang asked about the project's cost estimate of \$100,000. City Administrator Meyers stated \$85,000 was budgeted for construction and \$15,000 for engineering.

City Administrator Meyers advised the drainage flume is between the Norland and Peterson properties. The east side of the flume is the foundation of the Norland house, which is schedule to be demolished in July. The City has a 5' easement on each property. After demolition of the Norland house, the City would then have the opportunity to reconstruct the infrastructure and put it underground instead of replacing the east side of the flume and rebuilding the sunken pavers. Phil Petersen addressed the council advising his opposition to the project and expressed concern about other underground utilities. Petersen had also submitted a letter to the Council further detailing his opposition.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve Resolution #22-11. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude invited Nick Christensen, Bank Midwest, to present the casualty, liability, and workers compensation insurance package for Fiscal Year 2022/2023.

Christensen advised that City property values were recently adjusted and the 2022/2023 annual premium shows a 13% increase. The annual premium for the commercial package with work comp increased \$4,500 from \$45,091 to \$49,591.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve casualty, liability, and workers compensation insurance package for Fiscal Year 2022/2023. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented Resolution #22-12, "A Resolution Setting a Public Hearing for the Amendment of the 2013 Okoboji Zoning Ordinance by Amending Section 11.11, Section 11.4.4, Section 11.4.5, Section 2.1.32, Section 2.1.97 and Section 7.5 and to Consider the Addition of Section 11.21 All Pertaining to the Establishment of the Front Yard Setback for R-3 (Lakeshore Residential) Zoned Properties (Also Known As the Line of Sight Setback).

City Administrator Meyers advised the Planning & Zoning committee formally considered the recommendation to several amendments to the zoning text pertaining to the front yard setback on lakeshore properties. The committee will meet again on June 20 to finalize the recommendations, specifically the process of setting the line of sight setback for lakeshore residential properties.

Motion made by Councilmember Hentges and a second by Councilmember Sanders to approve Resolution #22-12. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented Resolution #22-13, "A Resolution Authorizing 'On Call Pay' Adjustments for Public Works/Water/Streets Employees."

City Administrator Meyers advised that the Personnel Committee recommended the On Call Pay be increased from \$50 per week to \$150 per week. The Public Works on-call employee will also now be asked to empty the garbage containers during the weekends at East Lake Park.

Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve Resolution #22-13. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented a Board of Adjustment decision pertaining to Thomas E. and Laura K. Bjornstad, 2304 Tarzan Street.

City Administrator Meyers advised the Council that Bjornstads asked for a variance to extend their deck to a length closer to both of the neighboring properties. The Board of Adjustment approved the variance 4-1.

Motion made by Councilmember Sanders and a second by Councilmember Delperdang to approve the Board of Adjustment decision. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented a Board of Adjustment decision pertaining to Craig M. and Antonia B. Camozzi, Unaddressed Parcel of Land (Parcel ID: 07-18-35-2007).

City Administrator Meyers advised the Council that the Camozzis asked for a variance to build a 336 square foot shed on his 30' lot across from his lakefront residential property. The Board of Adjustment approved the variance 3-2.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to approve the Board of Adjustment decision. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented a Board of Adjustment decision pertaining to Mau Family Limited Partnership, 1400 Gordon Drive.

City Administrator Meyers advised the Council that Mau Family Limited Partnership asked to put a 100 square foot, unattached, enclosed, structure on the property. The structure would be permissible associated with a residential use and was denied as this is commercial use. The Board of Adjustment approved the variance 5-0.

Motion made by Councilmember Hentges and a second by Councilmember Sanders to approve the Board of Adjustment decision. The following Councilmembers voted "YEA": Mendenhall, Sanders, Hentges, and Delpendang. Councilmember Andres abstained from voting. Motion approved 4-0.

REPORTS

Police Chief Petersen advised the Council he has had communication with the IDOT regarding southbound traffic on Hwy 71 north of Stake Out Rd using both lanes leading the point of merging to one lane. Chief Petersen added he is looking in to getting Officer Josh Zigrang trained as a Level 3 Negotiator Certification.

Mayor VanderWoude reported the council is gathering after the meeting for a group picture.

City Administrator Meyers discussed talking with the group that will be developing the park at the previous The Inn property. Meyers stated representatives of that group can attend the July 12 meeting to provide a project overview and request permission to tie into Tarzan Street. Meyers stated the Planning and Zoning Commission meeting also included conversation about modifying regulations regarding campgrounds and RV parks. Meyers advised that he attended the Dickinson County Taxpayers Association annual meeting on Friday, June 10 where he voiced concerns to Representative John Wills and Senator Dave Rowley regarding the impact of short-term rentals. Meyers stated Citywide Cleanup Day was successful again this year. The Park Board will be meeting soon to formally approve a wedding that will take place at the park in Summer Circle and discuss Speier Park budgeted improvements. The new GIS mapping software and equipment arrived and will be available for internal and public use soon. Meyers stated the Neptune water meters for the July change out project have arrived. Letters and door hangers will go out to 200 residents to notify them of the upcoming project and ask them to schedule their appointment. Meyers met with Imagine Iowa Great Lakes and the DNR regarding the native prairie restoration on the East Lake Park shoreline. It appears to on track but will take a few years to fully develop. Meyers stated the new public dock sign was installed at East Lake Park. The shelter next to the pickleball courts is nearly completed. Meyers advised he has been in contact with the event coordinator regarding a major event happening in the area the weekend of June 17-19. Meyers informed that the Emerald Ash Bore meeting is Wednesday, June 15. Governor Reynolds signed the bill HF2130 allowing ATV/UTVs on State highways which includes Highway 71. Dickinson County reached out to Meyers regarding projects on 165th St and 175th Streets.

ADJOURNMENT

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 5/11/2022 THROUGH 6/14/2022 WERE \$187,512.94. TOTAL EXPENDITURES WERE \$281,377.80. GENERAL FUND \$128,039.58, ROAD USE TAX \$317.13, LOCAL OPTION SALES TAX \$3,428.40, CAPITAL PROJECT FUND \$ 92,529.35, CAPITAL PROJ-PICKLEBALL \$ 9,773.02, WATER FUND \$ 47,290.32.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	5/26/2022
ALLIANT ENERGY	MAY ELECTRIC	4,379.53	6/10/2022
AMY'S SIGN DESIGN	PARK SIGNS	877.00	6/14/2022
BECK ENGINEERING INC	LAKE SHORE DR	14,751.50	6/14/2022
BLACK HILLS ENERGY	NATURAL GAS SERVICE	875.16	5/26/2022
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 6	80,610.35	5/18/2022
BOMGAARS SUPPLY, INC.	MAY STATEMENT	349.15	5/25/2022
CANON FINANCIAL SERVICES	MAY COPIER LEASE	72.04	6/14/2022
CARDMEMBER SERVICE	JUNE STATEMENT	1,355.28	6/10/2022
CENTRAL STATES FUND	MAY PREMIUMS	15,232.00	5/26/2022
CENTRAL WATER SYSTEM	MAY WATER	24,340.00	6/14/2022
CITY LAUNDERING CO	RUGS	43.80	6/14/2022
CITY OF SPENCER	COOP TESTING MARCH 2022	95.00	6/14/2022
DEBERG CONCRETE INC	SPEIER PARK SHELTER	7,280.00	5/25/2022
DICKINSON COUNTY NEWS	MAY LEGAL PUBLICATIONS	415.76	6/14/2022
DICKINSON COUNTY REGIONAL	GREENWASTE	120.00	6/14/2022
DON'S PEST CONTROL INC	SPEIER PARK	85.00	5/25/2022
EFTPS	FED/FICA TAX	5,326.35	5/23/2022
EFTPS	FED/FICA TAX	5,381.51	6/6/2022
FERGUSON WATERWORKS #2516	3' METER	3,176.62	5/25/2022
FERGUSON WATERWORKS #2516	METER PARTS	222.45	6/14/2022
FERGUSON'S GARDEN CENTER	SPEIER PARK SHELTER LINES	2,253.16	6/14/2022
FICK'S ACE HARDWARE	MAY STATEMENT	133.01	6/14/2022
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIPMENT	279.96	6/14/2022
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95	6/10/2022
IOWA ONE CALL	NOTIFICATIONS	33.00	5/25/2022
IPERS	IPERS-PROTECTN	7,107.65	5/23/2022
JENNINGS AUTO PARTS	BATTERY	202.73	6/14/2022
KUOO	UNDERGROUND PROMO	210.00	5/25/2022
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	239.06	5/25/2022
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	206.24	5/25/2022
NEW YORK LIFE	ADDTL LIFE INS	118.39	5/25/2022
NEW YORK LIFE INSURANCE	MAY PREMIUMS	597.43	5/25/2022
O'REILLY AUTO PARTS	OIL/FILTER	56.46	6/14/2022
PLUMB SUPPLY COMPANY	RELIEF VALVE	34.94	5/25/2022
REGIONAL TRANSIT AUTHORITY	Q4 FY22 SUPPORT	1,000.00	5/25/2022
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	6/14/2022
SHAMROCK RECYCLING INC	RECYCLING CONTAINER FEE	519.27	6/14/2022

SIMMERING-CORY	CODE UPDATE-FINAL PAYMENT	1,022.00	5/16/2022
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	109.37	5/25/2022
STATE HYGIENIC LABORATORY	WATER TEST	13.50	6/14/2022
STEIN LAW OFFICE	JUNE LEGAL FEES	225.00	6/14/2022
SUBSURFACE SOLUTIONS	ANNUAL MAPPING SOFTWARE	600.00	5/25/2022
TREASURER STATE OF IOWA	MAY WATER EXCISE TAX	5,364.63	6/1/2022
TREASURER, STATE OF IOWA	STATE TAXES	1,930.00	5/23/2022
UNITED COMMUNITY BANK	FIRE TRUCK CD	49,690.00	5/12/2022
UNITED COMMUNITY BANK	WATER TRUCK CD	3,000.00	5/12/2022
U.S. POSTAL SERVICE OKOBOJI	BOX 377 ANNUAL FEE	102.00	6/14/2022
UTILITY EQUIPMENT CO	GIS MAPPING RECEIVER/TABLET	5,114.00	6/14/2022
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	628.44	5/25/2022
WEDEKING PIT & PLANT INC	GRAVEL	148.89	6/14/2022
WEX BANK	FUEL CHARGES	1,795.22	5/25/2022
Accounts Payable Total		248,376.53	
Payroll Checks		33,001.27	
***** REPORT TOTAL *****		281,377.80	