

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON SEPTEMBER 13, 2022

Mayor VanderWoude called the meeting to order at 6:00pm on September 13, 2022. Councilmembers Mendenhall, Sanders, Andres and Delperdang were present. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Angie Cook, Austin Vachal, John Hight, Deb Keuck, Julie Delperdang, Kae Hoppe, Camille Smith, Marla Smith, Brad Lufkin, and Steve Schwaller.

CONSENT AGENDA

Motion made by Councilmember Sanders and a second by Councilmember Andres to approve the consent agenda which included the August 9, 2022, meeting minutes, the accounts payable report, the bank cash report. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

CITIZEN APPEARANCES

Kae Hoppe asked the council to consider allocating the unused funds budgeted for the annual contribution to the Clean Water Alliance toward the treatment against Eurasian Watermilfoil in the Iowa Great Lakes.

NEW BUSINESS

Angie Cooke, Director of Philanthropy, presented to the council on behalf of Spirit of Okoboji. Cooke outlined their four current projects. The 'Arts & Entertainment' project is the Okoboji Music Masters who performs locally throughout the summer. The 'Preservation' project is the Friends of Abby Gardner Group who is working with the State of Iowa Department of Cultural Affairs to preserve the cabin. The Milford Campus is the 'Development' project, and OkoboTree is the 'Opportunity' project. No action taken.

Austin Vachal with Olsson Studio presented to the council pertaining to changes to the proposed Sherwood Forest park project. After community feedback, the north entrance as an extension of Park View Avenue was removed. Without access from the north side, the bicycle park amenities will be moved south closer to the playground and restrooms. Construction is projected to begin spring of 2023. No action taken.

Mayor VanderWoude presented the Application for Payment Pay Application #1 and Change Order #1 for the 2022 City of Okoboji Holliday Way Drainage Improvements Project for \$104,888.55. John Hight with Beck Engineering explained Change Order #1 is due to the price increase for installing a 15" pipe as opposed to the originally budgeted 12" pipe. Hight reported the project is scheduled to be finished by the end of September. City Administrator Meyers advised that with the project going over the originally budgeted amount of \$100,000, the Finance Committee proposed to use unspent bond revenues received for the Lake Shore Drive project to cover the additional costs.

Motion made by Councilmember Delperdang and a second by Councilmember Mendenhall to approve the Application for Payment Pay Application #1 and Change Order #1 for the 2022 City of Okoboji Holliday Way Drainage Improvements Project. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

City Administrator Meyers presented proposed 2022 City of Okoboji Brooks North Lane Storm Sewer Improvements project. The storm sewer intakes will be salvaged and the surrounding concrete replaced. The project is estimated at \$36,000 which will also be paid from the unspent bond revenues received from the Lake Shore Drive project. Councilmember Sanders suggested the grates be replaced with ones more bicycle friendly. Meyers stated that once the process of competitive quotes is completed, the council can expect to have a quote to approve at the October council meeting. No action taken.

Chief Jason Petersen talked about events that led to reexamining the current vicious dog ordinance. City Administrator Meyers stated that the revisions include the ability to deem an animal vicious after attacking or injuring a person, more than once attacking a domestic animal off the animal owner's property, if trained in dog fighting, or if deemed vicious for these reasons in another community in Dickinson County. The proposed revisions also include police officer procedures and appeal procedures for the animal owner. Okoboji resident Brad Lufkin inquired about increasing penalties and the timeframe to approve the proposed changes.

Mayor VanderWoude presented Resolution #22-17, "A Resolution Setting a Public Hearing to Consider an Ordinance Amending Chapter 55 Pertaining to Vicious Dogs."

Motion made by Councilmember Delperdang and a second by Councilmember Andres to approve Resolution #22-17 setting a public hearing to consider an amendment to the vicious dog ordinance on October 11, 2022 at 6:00PM. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

Mayor VanderWoude presented an agreement between the City of Okoboji and Dickinson County for snow removal.

City Administrator Meyers stated the City of Okoboji and Dickinson County historically plow snow on portions of the roads in the other's jurisdiction. Previously, Dickinson County paid the City of Okoboji for services but the agreement has not been in place for several years. The proposed 5-year agreement outlines the road that are plowed by the other jurisdiction and includes Dickinson County reimbursing the City of Okoboji \$7,710 annually.

Motion made by Councilmember Mendenhall and a second by Councilmember Sanders to approve the snow removal agreement between the City of Okoboji and Dickinson County. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

City Administrator Meyers presented the Board of Adjustment granted variance for Hansen Cottage LLC, owners of an unaddressed lot on the corner of Holliday Way and Lake Shore Drive (Parcel ID 07-19-12-8009). The property has a restricted buildable area due to being on a double corner lot. The property owners would like to make improvements and add on to the current garage to make it a single family dwelling.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve the Board of Adjustment granted variance for Hansen Cottage LLC. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

REPORTS

Police Chief Petersen reported that Officer Brent Sexton completed an online class where he compiled a statistical report comparing Okoboji Police Department to other area police departments and to Dickinson County. Chief Petersen suggested that Officer Sexton relay that information at the October council meeting.

City Administrator Meyers reported on the Park Board meeting where they discussed working with Sourcewell and Boland Recreation on the Speier Park improvements. Once the Park Board agrees on a layout, it will be presented to the council for approval. The project is proposed to be completed in the current fiscal year. Meyers met with Councilmember Mendenhall, Bev Rutter, and public works staff to put a plan in place for utilizing native prairie plants in many of the raingardens. Bev Rutter, owner of The Prairie Flower farm, provided a plan and the cost for establishing native plants in the raingardens over the next several years. The Finance Committee met and discussed allocating ARPA money on replacing fire hydrants and talked about spending down the remaining Lake Shore Drive project bond money. By recommendation of the bond attorney, the funds need to be spent on appropriate infrastructure projects by May 2023. The Finance Committee also discussed future

water line replacement. During the September meeting Mayor VanderWoude requested Meyers make a plan for the remaining TIF dollars. After speaking with the Dickinson County Auditor and Treasurer, a decertification process has been started to return the funds to Dickinson County. Auditors were on site September 7-8, and an audit report will be provided to the council in October or November. The City received a pickleball donation of over \$61,000 from the estate of Janis Grant. The funds will go towards building a counter inside the shelter by the pickleball courts. The City water tower is currently drained and being painted. Water is being supplied by the Arnolds Park water tower for 2 to 4 weeks. Central Water Supply asked the City of Okoboji to work with area lawn maintenance companies to address the increased use of water used for watering lawns. Central Water suggested an informal agreement to alternate days to use irrigation systems between Okoboji and Arnolds Park.

Councilmember Delperdang asked about progress at the trail crossing at Stakeout Road. Meyers stated he will be meeting with Dickinson County, Erin Reed and the adjacent property owner to discuss options to improve the crossing safety.

Councilmember Sanders attended a meeting where Dickinson County proposed providing the area Emergency Services with new car and handheld communication radios.

Councilmember Mendenhall acknowledged that the City now has tighter restrictions on RV parks within the City's limits but feels the City should take it a step further and remove the use from all zoning districts. Mendenhall also advised that he met with a candidate for the City's representative on the Dickinson County Water Quality Commission and the Watershed Management Authority and will recommend him for appointment.

Mayor VanderWoude adjourned the meeting at 7:19 pm.

ADJOURNMENT

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 8/10/2022 THROUGH 9/13/2022 WERE \$251,158.17. TOTAL EXPENDITURES WERE \$317,305.57. GENERAL FUND \$132,354.37, ROAD USE TAX \$393.51, HOTEL/MOTEL TAX \$1,000.00, CAPITAL PROJECT FUND \$117,947.16, WATER FUND \$65,610.53.

AFLAC	PREMIUMS	529.39	8/26/2022
AFLAC	PREMIUMS	529.39	9/13/2022
ALLIANT ENERGY	AUGUST ELECTRIC	5,439.27	9/9/2022
BECK ENGINEERING INC	HOLLIDAY WAY DRAINAGE	4,515.00	9/13/2022
BLACK HILLS ENERGY	NATURAL GAS SERVICE	89.04	8/26/2022
BLACK HILLS ENERGY	NATURAL GAS SERVICE	89.46	9/13/2022
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 8	117,947.16	8/25/2022
BOMGAARS SUPPLY, INC.	AUGUST STATEMENT	37.25	8/25/2022
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	9/13/2022
CARDMEMBER SERVICE	IMPI HOTEL/GAS/MEALS	1,530.97	8/22/2022
CENTRAL STATES FUND	AUGUST PREMIUMS	16,144.00	8/26/2022
CENTRAL WATER SYSTEM	AUGUST WATER	50,955.00	9/13/2022
CITY OF ARNOLDS PARK	SHARED OFFICER 3/21/22-6/13/22	11,196.32	9/13/2022
CITY OF SPENCER	COOP TESTING MARCH 2022	95.00	8/25/2022
CORE & MAIN LP	CURB STOPS/CPLG	1,864.38	8/25/2022
DAVE'S REPAIR INC	OIL	92.00	9/13/2022
DICKINSON COUNTY GIS	OKOBOJI GIS MAPPING	27.07	9/13/2022
DICKINSON COUNTY NEWS	AUGUST LEGAL PUBLICATIONS	540.58	9/13/2022
DICKINSON COUNTY REGIONAL	RECYCLE/GREEN WASTE	384.00	9/13/2022
DICKINSON COUNTY WATER QUALITY	2023 CONTRIBUTION	11,500.00	8/25/2022
DON'S PEST CONTROL INC	SPEIER PARK	76.50	8/25/2022
EFTPS	FED/FICA TAX	5,677.36	8/15/2022
EFTPS	FED/FICA TAX	5,323.25	8/29/2022
EFTPS	FED/FICA TAX	5,943.55	9/12/2022
FASTENAL COMPANY	LANYARD/HARNESS	751.79	9/13/2022
FERGUSON WATERWORKS #2516	METER PARTS	28.85	9/13/2022
FICK'S ACE HARDWARE	JULY STATEMENT	149.62	8/25/2022
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95	8/26/2022
IGL SANITARY DISTRICT	ACCT #39746 SPEIER PARK	171.00	8/25/2022
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP DUES	777.00	9/13/2022
IOWA ONE CALL	47 NOTIFICATIONS	80.10	8/25/2022
IPERS	IPERS-PROTECTN	10,863.84	8/29/2022
JASON PETERSON	REIMBURSE FOR TRAVEL EXPENSE	23.57	9/13/2022
JENNINGS AUTO PARTS	VEHICLE MAINT	266.15	9/13/2022
JOHNSON CONTROLS	FIRE ALARM SERVICE AGREEMENT	1,008.00	9/13/2022
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	241.42	8/25/2022
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	207.90	8/25/2022
MISSION CRITICAL CONCEPTS LLC	RDS INSTRUCTOR COURSE	150.00	9/13/2022
NEW YORK LIFE	ADDTL LIFE INS	118.39	8/25/2022

NEW YORK LIFE INSURANCE	AUGUST PREMIUMS	597.43	9/13/2022
NORTH CENTRAL INTL INC	DUMP TRUCK REPAIR	493.71	9/13/2022
O'REILLY AUTO PARTS	VEHICLE MAINT	54.14	9/13/2022
REGIONAL TRANSIT AUTHORITY	Q1 FY23 SUPPORT	1,000.00	8/25/2022
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	9/13/2022
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	519.30	9/13/2022
STATE HYGIENIC LABORATORY	WATER TESTS	273.50	9/13/2022
STEIN LAW OFFICE	JUNE LEGAL FEES-MISSED INVOICE	431.25	8/25/2022
STEIN LAW OFFICE	AUGUST LEGAL FEES	225.00	9/13/2022
STOREY KENWORTHY	UTILITY BILLS	415.87	9/13/2022
TREASURER, STATE OF IOWA	STATE TAXES	2,951.00	8/29/2022
UTILITY EQUIPMENT CO	MAGNETIC LOCATOR	809.00	8/25/2022
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	739.34	9/2/2022
WEX BANK	FUEL CHARGES	1,857.93	8/26/2022
Accounts Payable Total		265,927.37	
Payroll Checks		51,378.20	
***** REPORT TOTAL *****		317,305.57	