

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON NOVEMBER 8, 2022

Mayor VanderWoude called the meeting to order at 6:00PM on November 8, 2022. At the time of roll call, Councilmembers Mendenhall, Sanders, Andres and Delperdang were present, Hentges was present via phone. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Bob Shaw, Jessica Amendt, Arvin Druvenga, Lacie Brandts, Julie Delperdang, Steve Schwaller, and Kae Hoppe.

CONSENT AGENDA

Motion made by Councilmember Mendenhall and a second by Councilmember Sanders to approve the consent agenda which included the October 11, 2022, meeting minutes, the accounts payable report, the bank cash report, and renewal of a Class C Liquor License with Outdoor Service and Sunday Sales for 'Okoboji Winter Project'. The following Councilmembers voted "YEA": Mendenhall, Sanders, Hentges, and Delperdang. Motion approved 4-0. Councilmember Andres recused herself from voting.

CITIZEN APPEARANCES

None.

NEW BUSINESS

Council heard from Bob Shaw and Jessica Amendt with Discovery House who provided a program update and request for FY23 funding. No action taken.

Council heard from Arvin Druvenga with Winther Stave and Co. who provided the FY22 financial audit. No action taken.

Mayor VanderWoude presented Resolution #22-18, "A Resolution Approving the FY22 Annual Financial Report." City Administrator Meyers provided a report overview.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve Resolution #22-18. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented Resolution #22-19, "A Resolution Approving the FY22 Street Finance Report." City Administrator Meyers provided a report overview.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve Resolution #22-19. The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude presented a Memorandum of Understanding between the City of Okoboji and Teamsters Local #554 pertaining to contractual duration of a previously executed agreement.

City Administrator Meyers added the original executed contract contained a clerical error ending the contract in 2023. The Memorandum of Understanding states the contract is in effect through 2024 as originally intended. The MOU will be filed with the Secretary of State to amend the contract to read as it should.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve Memorandum of Understanding between the City of Okoboji and Teamsters Local #554. The following Councilmembers voted “YEA”: Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude opened discussion pertaining to Speier Park playground renovations. City Administrator Meyers advised that the project will likely not be completed this current fiscal year as originally discussed allowing additional time for a bid process. Meyers asked the council to consider bringing Beck Engineering in to facilitate discussions and provide guidance through the bid process. No action taken.

Mayor VanderWoude opened discussion on granting authority to City Administrator to negotiate and purchase and additional Public Works truck.

City Administrator Meyers advised this vehicle is budgeted in FY22 at \$35,000 and would add a third truck to the fleet for the three-person Public Works Department. Meyers asked for the authority to negotiate and purchase an appropriate vehicle within the budgeted amount without asking the seller to hold a vehicle for council approval.

Motion made by Councilmember Delperdang and a second by Councilmember Andres to approve granting authority to City Administrator to negotiate and purchase and additional Public Works truck. The following Councilmembers voted “YEA”: Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

Mayor VanderWoude opened discussion to consider a request from Okobotree to sculpt a dead tree within the City’s Right of Way near 5112 Lake Shore Drive.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to not allow Okobotree to sculpt a dead tree and instead remove the dead tree as originally intended. The following Councilmembers voted “YEA”: Andres, Hentges, and Delperdang. The following Councilmembers voted “NAY”: Mendenhall and Sanders. Motion approved 3-2.

Mayor VanderWoude presented the ‘Water Utility Vendor Agreement – Low-Income Household Water Assistance Program’ between the City of Okoboji and Upper Des Moines Opportunity, Inc.

Motion made by Councilmember Sanders and a second by Councilmember Andres to approve the ‘Water Utility Vendor Agreement – Low-Income Household Water Assistance Program’ between the City of Okoboji and Upper Des Moines Opportunity, Inc. The following Councilmembers voted “YEA”: Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

REPORTS

No Police Report.

City Administrator Meyers advised the Speier Park Draining Project is proposed to begin spring 2023. The State will increase the bid threshold January 1, 2023, which will allow obtaining competitive quotes as opposed to going out for bid on this project. The Brooks North Lane storm sewer project will begin spring 2023 with a mid-April completion date. A Communications Meeting with the IDOT is scheduled next week to discuss Highway 71 reconstruction. For staff safety, an Emergency Alarm

button was added to City Hall which triggers a silent alarm for emergency services to respond. The City received the signs to be placed in the raingardens that will be seeded with natural prairie grass and flowers. Meyers attended a Dickinson County Planning & Zoning Commission meeting regarding updating the county's Comprehensive Plan. Meyers met with Dan Stadler with the Iowa League of Cities. Much of the conversation was in regards to short-term rentals in the area. Meyers met with Jacobsen-Westergard and Central Water pertaining to moving forward with water main project to the proposed Sherwood Forest Park. The City has received all necessary permits and approvals from the IDNR and the State to proceed with the approved flush system on the north side of Okoboji with completion fall 2022. Neal Houge and Meyers attended a virtual meeting regarding a required Federal program taking inventory of service line material in attempt to phase out lead service lines. Meyers will be attending an Annual Budget Workshop in Humboldt, Iowa next week.

No Mayor Report.

No Council Report.

ADJOURNMENT

Mayor VanderWoude adjourned the meeting at 7:17PM.

Mayor Mary VanderWoude

City Administrator Michael Meyers

TOTAL REVENUES FROM 10/12/2022 THROUGH 11/08/2022 WERE \$1,138,577.30. TOTAL EXPENDITURES WERE \$184,387.89. GENERAL FUND \$107,691.19, ROAD USE TAX \$244.38, HOTEL/MOTEL TAX \$10,540.00, CAPITAL PROJECT FUND \$27,761.59, WATER FUND \$38,150.73.

VENDOR	REFERENCE	AMOUNT	CHECK #
AFLAC	PREMIUMS	529.39	1615
ALLIANT ENERGY	OCT ELECTRIC	4,912.96	1624
AMY'S SIGN DESIGN	RAIN GARDEN SIGNS	243.00	5926
BECK ENGINEERING INC	MULTIPLE PROJECT FEES & RETAINER	9,309.50	5927
BECK EXCAVATING INC	HOLLIDAY WAY DRAINAGE PROJECT	19,224.59	5911
BLACK HILLS ENERGY	NATURAL GAS SERVICE	97.87	1616
BLACKTOP SERVICE COMPANY	2021 OKOBOJI HMAS CHANGE ORD 9	3,650.00	5912
BOMGAARS SUPPLY INC	OCTOBER STATEMENT	209.50	5913
BROWN SUPPLY CO	SUPPLIES	582.00	5928
CAASA-CLAY COUNTY CENTER	FY23 ANNUAL DONATION	1,000.00	5929
CANON FINANCIAL SERVICES	OCT COPIER LEASE	72.04	5930
CARDMEMBER SERVICE	OCTOBER STATEMENT	1,730.64	1617
CENTRAL STATES FUND	OCTOBER PREMIUMS	18,162.00	1618
CENTRAL WATER SYSTEM	OCTOBER WATER	25,245.00	5931
CITY LAUNDERING CO	RUGS	43.80	5932
CITY OF ARNOLDS PARK	1/2 BOOM TRUCK REPAIRS	606.15	5933
CLARY LAKE SERVICE INC	CITY DOCK REMOVAL	2,720.00	5934
DICKINSON COUNTY NEWS	YEARLY SUBSCRIPTION	55.00	5914
DICKINSON COUNTY NEWS	OCT LEGAL PUBLICATIONS	379.35	5935
DICKINSON COUNTY REGIONAL	GREEN WASTE/RECYCLING	280.00	5936
DISCOVERY HOUSE	FY23 DONATION	1,800.00	5937
EFTPS	FED/FICA TAX	5,850.78	1614
EFTPS	FED/FICA TAX	5,875.88	1623
FASTENAL COMPANY	WIPER FLUID	114.96	5938
FERGUSON WATERWORKS #2516	SOFTWARE RENEWAL	2,971.39	5939
GWORKS	2023 LICENSE/SUPPORT FEES	3,845.00	5940
HAPI	FY23 ANNUAL CONTRIBUTION	2,000.00	5941
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95	1625
HEIMAN INC	FIRE EQUIPMENT MAINTENANCE	100.00	5942
IGLA CHAMBER OF COMMERCE	FY23 FIREWORKS DONATION	140.00	5943
IOWA ONE CALL	NOTIFICATIONS	34.50	5944
IPERS	IPERS-PROTECTN	7,461.14	1612
LAKES AREA DOG PARK	FY23 ANNAUL CONTRIBUTION	1,000.00	5945
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	241.75	1619
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	208.13	1620
MIDWEST RADAR & EQUIPMENT	POLICE RADAR CALIBRATION	160.00	5946
NATIONWIDE	OFFICIALS BOND PREMIUM	993.00	5915

NEW YORK LIFE	ADDTL LIFE INS	118.39	5916
NEW YORK LIFE	ADDTL LIFE INS	236.78	5924
NEW YORK LIFE INSURANCE	OCTOBER PREMIUMS	597.43	5917
O'REILLY AUTO PARTS	CARBURETOR CLEANER	58.68	5947
OKOBOJI AFTER PROM	FY23 ANNAUL DONATION	100.00	5948
OKOBOJI LITTLE LEAGUE	FY23 ANNUAL DONATION	600.00	5949
PLUMB SUPPLY COMPANY	VAC BRKR REPR KIT	3.65	5950
SAM WEDEKING EXCAVATING	PROCESSED DIRT	198.75	5918
SANFORD HEALTH	HEARING SCREENINGS	98.38	5919
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	176.00	5951
SHIELD TECHNOLOGY CORP	SHIELDWARE SOFTWARE	1,267.50	5952
STATE HYGIENIC LABORATORY	WATER TEST	13.50	5953
STEIN LAW OFFICE	OCT LEGAL FEES	262.50	5954
TREASURER, STATE OF IOWA	STATE TAX	2,040.00	1613
UNITED COMMUNITY BANK	PARK MOWER CD	3,000.00	5925
UPPER DES MOINES	FY23 ANNUAL SUPPORT	500.00	5955
USA BLUE BOOK	CHLORINE TESTS	145.67	5920
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	562.25	1621
VOLUNTARY ACTION CENTER	FY23 ANNUAL CONTRIBUTION	1,000.00	5956
WEX BANK	FUEL CHARGES	1,328.98	1622
WINTHER STAVE & CO LLP	AUDIT SERVICE	10,000.00	5957
YMCA OF THE OKOBOJIS	FY23 CONTRIBUTION-YEAR 1 OF 5	5,000.00	5958
		149,184.7	
Accounts Payable Total		3	
Payroll Checks		35,203.16	