

## **MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON FEBRUARY 14, 2023**

Mayor VanderWoude called the meeting to order at 6:00PM on February 14, 2023. At the time of roll call Councilmember Hentges was present and Councilmembers Sanders and Mendenhall were in attendance via Zoom. Councilmember Andres joined the meeting at 6:02 PM. Councilmember Delperdang was excused. Others present were Michael Meyers, City Administrator, Jill Verdoorn, Deputy City Clerk, Jason Petersen, Police Chief, Steve Schwaller, Erin Reed, Ann Mugge, Aidan Brambrett, Jake Petievich, and Tyler Lynn.

### **CONSENT AGENDA**

Motion made by Councilmember Hentges and a second by Councilmember Mendenhall to approve the consent agenda which included the January 10, 2023 meeting minutes, the accounts payable report, the cash report, and the renewal of a 12-month Class C Liquor License (LC)(Commercial) for Brooks Management, LLC with Sunday sales and outdoor service. The following councilmembers voted "YEA": Hentges, Mendenhall, and Sanders. Motion approved 3-0.

Councilmember Andres joined the meeting at 6:02 PM.

### **CITIZEN APPERANECS**

None.

Mayor VanderWoude welcome guests from Spirit Lake High School.

### **NEW BUSINESS**

Erin Reed, Executive Director, provided an update on the Dickinson County Trails Board. Discussion took place pertaining to the trail crossing at Stake Out Road. No further action taken.

Mayor VanderWoude opened a public hearing to consider the Maximum Property Tax Dollars for Fiscal Year 2024.

There were no comments. The public hearing was closed.

Mayor VanderWoude presented Resolution #23-02, "A Resolution approving the Maximum Property Tax Dollars for Fiscal Year 2024".

City Administrator Meyers advised that the maximum property tax levy was set for \$3.85371 per \$1,000 of valuation in an effort to maintain a total levy of \$4.75 per \$1,000 of valuation. Meyers advised that this was not setting the tax levy but instead signaling that the City will go no higher than this amount listed.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Resolution 23-02. The following councilmembers voted "YEA": Hentges, Mendenhall, Andres, and Sanders. Motion approved 4-0.

Mayor VanderWoude presented Resolution #23-03, "A Resolution Setting a Public Hearing for March 14, 2023 at 6:00 PM for the Consideration and Adoption of the City of Okoboji FY2024 Municipal Budget". The following councilmembers voted "YEA": Hentges, Mendenhall, Andres, and Sanders. Motion approved 4-0.

Mayor VanderWoude presented a quote for \$65,108.00 from Cory Juergens Construction, LLC for the 2023 Speier Park drainage improvements project.

Tyler Lynn explained that this project would create a swale in the south side of the park to direct storm water to the west side of the park. Once on the west side it would then be tiled underground to connect with an existing storm sewer on the extreme northwest portion of the park. This will result in a more usable back half of the park as well as preventing the active erosion that the park is currently experiencing. Lynn advised that the City did the competitive quote process and that this was the only quote received.

Meyers discussed the funding for this project and would be utilizing the remaining funds from the 2021-B Lake Shore Drive bond revenues.

Motion made by Councilmember Andres and a second by Councilmember Hentges. The following councilmembers voted “YEA”: Hentges, Mendenhall, Andres, and Sanders. Motion approved 4-0.

Mayor VanderWoude opened discussion on the purchase of a new police vehicle. Police Chief Jason Petersen advised that he had put in an order due to extremely limited supply and that one was available to be picked up in Des Moines. Chief Petersen advised that the 2014 Tahoe was due to be replaced. The quoted price is \$41,275.00.

City Administrator Meyers advised that this was not an originally budgeted item and would require an amendment to the budget. Meyers discussed the available funding in the ‘Police Car’ CD that the City sets money aside in each year.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the purchase of a new police vehicle. The following councilmembers voted “YEA”: Hentges, Mendenhall, Andres, and Sanders. Motion approved 4-0.

Mayor VanderWoude presented a dock permit application for Larry and Jo Ellen Etler of 2007 Holliday Way.

City Administrator Meyers discussed the dock permit and advised on his discussions pertaining to offsets with the property owner.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the purchase of a new police vehicle. The following councilmembers voted “YEA”: Hentges, Mendenhall, Andres, and Sanders. Motion approved 4-0.

## **REPORTS**

City Administrator Meyers reported on the upcoming Highway 71 construction and meeting set to take place on March 7, 2023 at the Majestic Pavilion in Arnolds Park. Meyers also discussed state level legislation affecting Cities, and provided an update on the Speier Park playground replacement. Meyers read aloud a card the City had received from a resident thanking the City for snow removal.

No Police Report.

Councilmember Andres commented on the snow removal around fire hydrants and thanked City staff for their attention to this.

No Mayor Report.

ADJOURNMENT AT 6:52 PM

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Mayor Mary VanderWoude

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City Administrator, Michael Meyers

TOTAL REVENUES FROM 01/11/2023 – 02/14/2023 WERE \$263,772.65. TOTAL EXPENDITURES WERE \$160,732.08. GENERAL FUND, \$119,399.13, ROAD USE TAX FUND, \$293.38, AMERICAN RESCUE PLAN ACT FUND, \$177.82, CAPITAL PROJECT FUND, \$6,686.25, WATER FUND, \$34,175.50.

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	1/27/2023
AFLAC	PREMIUMS	529.39	2/14/2023
ALLIANT ENERGY	JANUARY ELECTRIC	4,593.50	2/14/2023
BECK ENGINEERING INC	SPEIER PARK DRAINAGE	10,638.75	2/14/2023
BLACK HILLS ENERGY	NATURAL GAS SERVICE	2,797.04	1/27/2023
BOMGAARS SUPPLY INC	JANUARY STATEMENT	150.86	1/26/2023
BRENT SEXTON	INS DEDUCTIBLE REIMBURSEMENT	300	1/26/2023
CANON FINANCIAL SERVICES	JANUARY COPIER LEASE	72.04	2/14/2023
CARDMEMBER SERVICE	JANUARY STATEMENT	1,167.42	2/13/2023
CENTRAL STATES FUND	JANUARY PREMIUMS	14,529.60	1/27/2023
CENTRAL WATER SYSTEM	JANUARY WATER	15,125.00	2/14/2023
CITY OF ARNOLDS PARK	1/2 SWEEPER TIRES	244.23	1/26/2023
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	2,473.44	2/14/2023
CORE & MAIN LP	NORTH END FLUSH VALVE	177.82	2/14/2023
CRYTEEL MANUFACTURING	PLOW MAINTENANCE	862.91	1/26/2023
DEPT OF ADMINISTRATIVE SERVICE	RIC SETUP FEE	150	2/14/2023
DICKINSON COUNTY NEWS	JANUARY LEGAL PUBLICATIONS	139.22	2/14/2023
DICKINSON COUNTY	OKOBOJI PD LICENSE/VPN/SUPPORT	1,125.00	2/14/2023
EFTPS	FED/FICA TAX	6,018.11	1/17/2023
EFTPS	FED/FICA TAX	6,343.55	1/30/2023
EFTPS	FED/FICA TAX	5,685.00	2/13/2023
FASTENAL COMPANY	FASTENERS	228.88	2/14/2023
FICK'S ACE HARDWARE	SHOP SUPPLIES	23.37	2/14/2023
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95	1/26/2023
HILLCREST FORGE INC	TAIL GATE REPAIR	86.25	2/14/2023
IOWA DOT	POCKET JET 8.5X100' ROLL	6.88	2/14/2023
IOWA ONE CALL	NOTIFICATIONS	20	2/14/2023
IPERS	IPERS-PROTECTN	11,984.67	1/30/2023
JENNINGS AUTO PARTS	BATTERY	179.95	2/14/2023
LAKES MARKETING AND PRINT	RECYCLE STICKERS	151.64	2/14/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	242.71	1/26/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	208.8	1/26/2023
MENARDS - SPENCER	MATERIALS & SUPPLIES	10.59	1/26/2023
NEW YORK LIFE	ADDTL LIFE INS	118.39	1/26/2023
NEW YORK LIFE INSURANCE	PREMIUMS	597.43	2/14/2023
O'REILLY AUTO PARTS		5285267656	2/14/2023
PACKEBUSH SPRINKLER SERV	SPRINKLER SYSTEMS CONTRACT	600	2/14/2023
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	1/26/2023
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	176.6	2/14/2023
SIOUX SALES COMPANY	VEST	1,192.75	2/14/2023
STATE HYGIENIC LABORATORY	WATER TESTS	13.5	1/13/2023
STATE HYGIENIC LABORATORY	WATER TEST	13.5	2/14/2023
TRAN SOURCE	WIPERS	118.37	2/14/2023

TREASURER STATE OF IOWA	JANUARY WATER EXCISE TAX	6,673.81	2/3/2023
TREASURER, STATE OF IOWA	STATE TAX	2,745.21	1/30/2023
TRI-STATE LITHO LTD	FOLD WATER BILLS/NEWSLETTERS	40	2/14/2023
USA BLUE BOOK	REPLACE O2 SENSOR	247.93	2/14/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.2	1/26/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	401.94	1/26/2023
WEX BANK	FUEL CHARGES	1,333.27	1/26/2023
WITTROCK LAWN SERVICE	2023 LAWN SPRAYING PRE-PAY	2,408.25	1/26/2023
ZIEGLER INC	CATERPILLAR	251.76	2/14/2023
Accounts Payable Total		104,227.63	
Payroll Checks		56,504.45	
***** REPORT TOTAL *****		160,732.08	