

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON MARCH 14, 2023

Mayor VanderWoude called the meeting to order at 6:00PM on March 14, 2023. At the time of roll call Councilmembers Hentges and Sanders were present and Councilmembers Mendenhall and Delperdang were in attendance via Zoom. Councilmember Andres joined the meeting at 6:02 PM via phone. Others present were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Erin Reed, Lance Reed, Connie Rhodes, BJ Ferguson, and Kae Hoppe.

CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Sanders to approve the consent agenda which included the February 14, 2023, meeting minutes, the accounts payable report, and the cash report. The following councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

CITIZEN APPERANECS

None.

NEW BUSINESS

Connie Rhodes representing the Lakes Area Dog Park provided information on the addition of Fence Guard panels around the perimeter of the dog park below the existing chain link fence. Lakes Area Dog Park is requesting funds from neighboring cities for project. No further action taken.

Mayor VanderWoude presented Resolution #23-04, “A Resolution Setting a Public Hearing for April 11, 2023, at 6:00pm for Consideration and Adoption of the City of Okoboji FY2024 Municipal Budget.” Motion made by Councilmember Sanders and a second by Councilmember Hentges to approve Resolution #23-04. Councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

Mayor VanderWoude presented Resolution #23-05, “A Resolution Setting a Public Hearing for April 11, 2023, at 6:00pm to Consider Amendments to the City of Okoboji Water Rates.” City Administrator Meyers explained that Central Water Systems is increasing the rate of water sold to the City by \$1.00 per 1,000 gallons in July 2023. Motion made by Councilmember Mendenhall and a second by Councilmember Hentges to approve Resolution #23-03. The following councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

Mayor VanderWoude presented Resolution #23-06, “A Resolution Setting a Public Hearing for April 11, 2023, at 6:00pm to for an Ordinance Amending the 2013 Okoboji Zoning Ordinance by Amending Section 11.4.5.” City Administrator Meyers explained that there was a clerical error in Ordinance No. 270 that needed to be corrected. Motion made by Councilmember Sanders and a second by Councilmember Mendenhall to approve Resolution #23-06. Councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

Mayor VanderWoude presented a quote from Barga Incorporated for \$61,262.50 for crack sealing on Lake Shore Drive, Country Club Drive, and Sanborn Avenue. Motion made by Councilmember Hentges and a second by Councilmember Sanders to approve the quote from Barga Inc. Councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

Mayor VanderWoude presented a request for an encroachment on a City utility easement adjacent to 3909 Lake Shore Drive. City Administrator Meyers explained that there is an existing retaining wall that is proposed to be rebuilt. The wall encroaches on the City’s storm water utility easement by approximately 6” by 2.8’. Meyers explained that the City Attorney was going to put together a Hold Harmless Agreement. Motion made by Councilmember Hentges and a second by Councilmember Sanders to approve the storm water utility easement pending an executed hold harmless agreement between the City and the property owners. Councilmembers voted “YEA”: Mendenhall, Sanders Hentges, and Delperdang. Motion approved 4-0.

REPORTS

No Police Report.

Councilmember Andres reported that she spoke to the Iowa Department of Transportation regarding signage posted on Highway 71 regarding the reconstruction project stating Hwy 71 was closed. Andres asked that the wording on the road signs be changed to reflect an accurate message. City Administrator Meyers added the upcoming April newsletter could contain additional highway project communication.

City Administrator Meyers discussed upcoming spring projects to include Brooks North Lane storm sewers, Speier Park drainage project, Highway 71 project, crack sealing project, north end flush project, and updated the Council that the City purchased a radar sign for Stake Out Road and would continue to work with Dickinson County Trails on clean up. Meyers also advised that future projects that remain on the radar include the Sherwood Forest project and a summer water meter installation project. Meyers further discussed the Speier Park playground replacement and updated the Council on the progress. Meyers advised the City was still looking for someone to build a counter area in the Speier Park pickleball shelter. Meyers discussed ongoing legislation at the State level and how it impacts cities. Meyers lastly discussed that he may seek an alternative quote for the City's insurance.

No Mayor Report.

No Council Reports.

ADJOURNMENT AT 6:33pm

Mayor Mary VanderWoude

City Administrator, Michael Meyers

TOTAL REVENUES FROM 2/14/23 – 3/14/23 WERE \$62,667.01. TOTAL EXPENDITURES WERE \$182,098.90. GENERAL FUND \$136,924.68; ROAD USE TAX FUND \$280.67; AMERICAN RESCUE PLAN ACT FUND \$1,392.60; ASSET FORFEITURE FUND \$3,649.00; DEBT SERVICE FUND \$600.00; CAPITAL PROJECT FUND \$10,180.00; WATER FUND \$28,071.95.

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	3/10/2023
ALLIANT ENERGY	FEBRUARY ELECTRIC	4,426.91	3/10/2023
AMY'S SIGN DESIGN	NO PARKING SIGNS	180.00	2/24/2023
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	23,751.25	3/14/2023
BLACK HILLS ENERGY	NATURAL GAS SERVICE	2,420.08	2/24/2023
BOMGAARS SUPPLY INC	FEBRUARY STATEMENT	203.17	2/24/2023
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	3/14/2023
CARDMEMBER SERVICE	MARCH STATEMENT	2,158.90	3/10/2023
CENTRAL STATES FUND	FEBRUARY PREMIUMS	14,529.60	2/25/2023
CENTRAL WATER SYSTEM	FEBRUARY WATER	9,900.00	3/14/2023
CITY OF SPENCER	COOP TESTING OCT 2022	84.57	3/14/2023
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	938.00	3/14/2023
CRYTEEL TRUCK EQUIPMENT	PLOW MAINTENANCE	105.00	3/14/2023
DICKINSON COUNTY NEWS	FEB LEGAL PUBLICATIONS	263.22	3/14/2023
EFTPS	FED/FICA TAX	5,753.25	2/27/2023
EFTPS	FED/FICA TAX	5,942.95	3/13/2023
ELAN CITY INC	SPEED DISPLAY SIGN	3,649.00	3/14/2023
FEAR COMPUTER SOLUTIONS	TECHNICAL ASSISTANCE	130.00	2/24/2023
FERGUSON WATERWORKS #2516	1-1/2 T10 MTR	882.51	2/24/2023
FERGUSON WATERWORKS #2516	1-1/2 MACH 10	1,105.99	3/14/2023
FICK'S ACE HARDWARE	FEBRUARY STATEMENT	9.99	3/14/2023
GORDON FLESCH COMPANY	CANON PRINTER	1,510.32	3/14/2023
HEARTLAND SECURITY SERVICE	ALARM MONITORING	26.95	2/24/2023
NEAL HOUGE	REIMB UNIFORM EXPENSE	134.30	3/14/2023
IGL SANITARY DISTRICT	CTY HALL, SPEIER PRK, PUB WRKS	171.00	2/24/2023
IPERS	IPERS-PROTECTN	7,650.66	2/27/2023
JENNINGS AUTO PARTS	KLEEN STRP/SCRAPER	125.93	3/14/2023
JOSH ZIGRANG	REIMB TRAINING EXP	207.88	3/14/2023
KARL CHEVROLET	2023 CHEVY TAHOE	40,807.00	3/14/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	242.71	2/24/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	208.80	2/24/2023
MID-AMERICAN RESEARCH	SUPPLIES	377.94	2/24/2023
NEW YORK LIFE	ADDTL LIFE INS	118.39	2/24/2023
NEW YORK LIFE INSURANCE	PREMIUMS	619.11	3/14/2023
NORTH CENTRAL INTL INC	ENGINE MAINTENANCE	554.03	2/24/2023
REGIONAL TRANSIT AUTHORITY	Q3 FY23 SUPPORT	1,000.00	2/24/2023
SAM WEDEKING EXCAVATING	NORTH END FLUSH	1,392.60	2/24/2023
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	2/24/2023
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SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	353.20	3/14/2023
SIOUX SALES COMPANY	PISTOLS/HOLSTERS	1,879.80	3/14/2023
SPENCER OFFICE SUPPLIES	CHAIR REPAIR	25.00	3/14/2023

STATE HYGIENIC LABORATORY	WATER TEST	13.50	3/14/2023
STEIN LAW OFFICE	FEB LEGAL FEES	394.13	3/14/2023
TREASURER STATE OF IOWA	FEBRUARY WATER EXCISE TAX	5,891.42	3/1/2023
TREASURER, STATE OF IOWA	STATE TAXES	1,711.22	2/27/2023
UMB BANK NA	2021A FEES	600.00	2/24/2023
U.S.POSTAL SERVICE OKOBOJI	BOX 254 RENTAL	60.00	3/14/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.22	2/24/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	401.94	2/24/2023
WEX BANK	FUEL CHARGES	1,478.89	2/24/2023
Accounts Payable Total		145,347.44	
Payroll Checks		36,751.46	
***** REPORT TOTAL *****		182,098.90	