

## MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON JULY 11, 2023

Mayor VanderWoude called the meeting to order at 6:00pm on July 11, 2023. Councilmembers Mendenhall, Sanders, Andres, Hentges and Delperdang were present. Other attendees were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Cris Hedgpeth, Larry Remmers, Terri Batschelet, Mike Cedar, Leo Jochum, Kae Hoppe, and Steve Schwaller.

### CONSENT AGENDA

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the consent agenda which included the minutes from the June 13 City Council meeting, the Claims and Accounts Payable reports, and the Bank Cash report.

The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

### NEW BUSINESS

Mayor VanderWoude presented several quotes from Fireflies Play Environments, Inc. for playground equipment and playground surfacing for the proposed Speier Park improvements project.

City Administrator Meyers recalled the cost of the Speier Park plan which was discussed at the June City Council meeting and had advised that this plan has since increased in cost by \$32,000 due to additional material needed for the poured-in-place rubber and engineered wood fiber surfacing.

City Administrator Meyers discussed the three playground options with the council. Each option contained the same playground equipment but with different playground surfacing. Option 1 was the original plan with a combination of poured-in-place rubber and engineered wood fiber surfacing with a total project cost of \$605,060 (\$393,678 in playground equipment, \$101,846 in playground surfacing and an estimated \$109,536 in site preparation and engineering). Option 2 showed a combination of both surfaces using substantially less poured-in-place rubber costing \$573,635 (\$393,678 in playground equipment, \$70,421 in playground surfacing and an estimated \$109,536 in site preparation and engineering). Option 3 playground surface consisted of only engineered wood fiber at a cost of \$518,024 (\$393,678 in playground equipment, \$14,810 in playground surfacing and an estimated \$109,536 in site preparation and engineering).

Mike Cedar, Beck Engineering, explained the increase presented by the vendor stems from a previously unaccounted for amount of subbase stone as well as challenges in tapering the poured-in-place rubber adjacent to the proposed engineered wood fiber. This increased the depth necessary for the poured-in-place rubber to match the engineered wood fiber.

Cris Hedgpeth expressed concern over the lack of traditional belt swings within the proposed design. City Administrator Meyers acknowledged that the basket swing represented in the design was the favor of the Park Board and that the basket swing provides additional options for accessibility but that the Council could make this change if they felt it fit.

Councilmember Andres discussed with Cedar the long-term maintenance of the park and the differences in the poured-in-place rubber as well as the engineered wood fiber.

Councilmember Delperdang acknowledged that the park was over budget and requested information on funding. Meyers stated that the City presently has \$500,000 budgeted in FY24 for this project. Meyers stated that the additional funding could come from various options including General Fund reserves, remaining Capital Project funds, future Hotel/Motel tax revenues, or unreserved American Rescue Plan Act funds.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the project quotes for a total of \$605,060 (\$393,678 in playground equipment, \$101,846 in playground surfacing and an estimated \$109,536 in site preparation and engineering) from Fireflies Play Environments. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted "YEA." Motion approved 5-0.

Councilmember Mendenhall left the meeting at 6:27.

Mayor VanderWoude introduced Terri Batschelet with the Garden Club. Batschelet presented historical information on the Blue Star Marker Program and Blue Star Communities. Plaques purchased by the cities are placed on city property or highways paying tribute to military veterans and members of the U.S. Armed Forces. Counties with markers in each city are considered Blue Star Communities. If the City would choose to participate, decisions would be made on the marker location and dedication date.

No action taken.

Mayor VanderWoude presented Pay Application #1 in the amount of \$59,534.98 for the 2023 Speier Park Drainage Project.

Meyers stated the completed project is working effectively, and a future change order can be expected due to additional trees removed.

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve Pay Application #1. Councilmembers, Sanders, Andres, Hentges, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented the appointment of Mike Payzant to the Central Water Board as the “At Large” member of the Board.

Meyers stated the three-person board consists of one member from the City of Okoboji and one member from the City of Arnolds Park and one At Large member. Payzant, an Okoboji resident, would fill the vacancy left by the recent passing of long time board member Jake Hinshaw.

Motion made by Councilmember Sanders and a second by Councilmember Hentges to approve the appointment of Mike Payzant to the Central Water Board. Councilmembers, Sanders, Andres, Hentges, and Delperdang voted “YEA.” Motion approved 4-0.

Mayor VanderWoude presented a new Class B Retail Alcohol License for Okoboji Boat Works Sea Store at 1401 Lake Shore Drive.

Meyers advised the license is being listed as a ‘new’ license due to the change in state law that reclassified the liquor license but for all intents and purposes it is a renewal of the previously existing liquor license at this location. Meyers reminded the Council of a similar liquor license approved in April of this year under the same situation.

Motion made by Councilmember Andres and a second by Councilmember Hentges to approve the new Class B Retail Alcohol License for Okoboji Boat Works Sea Store. Councilmembers, Sanders, Andres, Hentges, and Delperdang voted “YEA.” Motion approved 4-0.

## REPORTS

Chief Jason Petersen reported the July 4<sup>th</sup> holiday was busy but went well. Also, the new squad car is mostly equipped and will be ready soon.

City Administrator Meyers reported that he, Councilmember Hentges, and Mayor VanderWoude met with Back Engineering and Dickinson County Trails regarding the Sanborn Avenue trail project from Highway 71 to Speier Park. The discussion led to the trail route potentially being on the north side of the road and crossing at the T-intersection of Country Club Drive and Sanborn Avenue. The north side of the road would allow for safer crossing, more workable terrain, and easier connection to the future Sherwood Forest Park. The meeting also included discussion on design work for asphalt on Stakeout Road and expanding the width of the shoulder by adding 6 feet of asphalt along the north side. Meyers discussed the problem of overflowing recycling containers at the airport continues, and adding a third container is being considered. A Planning & Zoning Commission meeting is scheduled in July to consider a Conditional Use Permit for Okoboji Commons to convert the existing hotel into condominiums. Mike Frerk with Central Water requested the Cities of Okoboji and Arnolds Park amend the 28E Agreement to further define Capital Improvement or Capital Project and the cities’ financial responsibilities. IMWCA will be conducting their inspection on July 13. The Ferguson water meter replacement project concluded in June. The contractor changed out 300 meters which leaves approximately 100 meters to replace in the entire City. The project has been underway since 2018 and is substantially completed at this point. Meyers attended an Iowa League of Cities property tax law webinar.

Mayor VanderWoude inquired on more information pertaining to an upcoming Dickinson County Trails Board meeting.

Councilmember Andres stated she responded to an email sent to the council requesting limiting fireworks displays in Okoboji to the Fourth of July or once a month instead of weekly displays. Andres’ reply stated the City of Okoboji is not responsible for the fireworks displays and directed the resident to the organizer.

ADJOURNMENT AT 6:51 PM

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Mayor Mary VanderWoude

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City Administrator, Michael Meyers

TOTAL REVENUES FROM 6/14/23-7/11/23 WERE \$70,495.54. TOTAL EXPENDITURES WERE \$557,706.43. GENERAL FUND \$212,889.22; ROAD USE TAX FUND \$31,197.01; HOTEL/MOTEL TAX \$81,000.00; DEBT SERVICE \$750.00; CAPITAL PROJECT FUND \$29,166.52; PICKLEBALL FUND \$160.00; WATER FUND \$202,543.68.

AFLAC	PREMIUMS	529.39	6/21/23
ALLIANT ENERGY	JUNE ELECTRIC	4,359.85	7/11/23
AMY'S SIGN DESIGN	GRANT SIGN	320.00	7/11/23
ARNOLDS PARK/OKOBOJI	Q1 OPERATIONAL BUDGET	22,662.50	7/11/23
BECK ENGINEERING INC	STAKEOUT RD RESURFACING	23,527.50	7/3/23
BECK ENGINEERING INC	SANBORN AVE TRAIL PROJECT	41,477.80	7/11/23
BECK EXCAVATING INC	BROOKS NORTH STORM SEWER HOLLIDAY WAY DRAINAGE PROJECT	4,030.00	6/15/23
BECK EXCAVATING INC		6,657.27	6/15/23
BLACK HILLS ENERGY	NATURAL GAS SERVICE	82.45	6/20/23
BLACKTOP SERVICE COMPANY	2021 HMAS FINAL PAY APP 10	16,000.00	6/15/23
BLUE LAKE WEBSITES	MAINTENANCE PLAN	99.00	7/11/23
BOMGAARS SUPPLY INC	JUNE STATEMENT	266.12	7/11/23
BRENT SEXTON	UNIFORM ALLOWANCE	600.00	7/11/23
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	6/29/23
CENTRAL STATES FUND	JUNE PREMIUMS	14,529.60	6/29/23
CENTRAL WATER SYSTEM	JUNE WATER	50,240.00	7/11/23
CERTIFIED TESTING SERVICES INC	BROOKS NORTH LN STORM SEWER	18.00	7/11/23
CITY OF ARNOLDS PARK	SEWER JET	161.53	7/11/23
CITY OF SPIRIT LAKE	BULK WATER	1,575.00	7/11/23
CORE & MAIN LP	SADDLE/BALL CORP STOP	1,253.83	7/11/23
DICKINSON COUNTY NEWS	MINUTES	319.57	7/11/23
DICKINSON COUNTY RECYCLING	ASSESSMENT FY23/24	10,926.00	7/11/23
DICKINSON COUNTY REGIONAL	GREEN WASTE/RECYCLING	434.00	7/11/23
EFTPS	FED/FICA TAX	6,534.02	6/19/23
EFTPS	FED/FICA TAX	6,967.69	7/3/23
FERGUSON WATERWORKS #2516	METERS	139,750.00	7/3/23
FICK'S ACE HARDWARE	JUNE STATEMENT COPIER PRINT QUATERLY MINIMUM	48.96	7/11/23
GORDON FLESCH COMPANY		454.15	6/20/23
HEARTLAND SECURITY SERVICE	ALARM MONITORING	32.95	6/29/23
HEAT TACTICAL TEAM	HEAT DUES 23/24	602.55	7/11/23
HUMANE SOCIETY OF NW IOWA	FY23 IMPOUND USE	2,400.00	6/22/23
IOWA COMMUNITIES	YEARLY COVERAGE	45,785.00	7/3/23
IGL SANITARY DISTRICT	ROTO FLOAT	125.00	7/11/23
IMWCA	TOTAL ANNUAL PREMIUM	10,014.00	7/7/23
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE FY24	84.50	7/11/23
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP DUES	818.00	7/11/23
IOWA ONE CALL	NOTIFICATIONS	44.10	7/11/23
IPERS	IPERS-PROTECTN FIRE ALARM SERVICE	8,088.94	6/19/23
JOHNSON CONTROLS	AGREEMENT	1,098.72	7/11/23
KUOO/KUQQ/KUYU	UNDERGROUND PROMO	52.50	6/20/23

KUOO/KUQQ/KUYU	UNDERGROUND PROMO	105.00	7/11/23
LAKES AREA DOG PARK	FY24 CONTRIBUTION	1,000.00	7/11/23
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	341.73	6/20/23
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	308.10	6/20/23
MURPHY ELECTRIC LLC	GFCI RECEPTACLE/SERVICE	178.90	7/11/23
NEW YORK LIFE	ADDTL LIFE INS	118.39	6/29/23
NEW YORK LIFE INSURANCE	PREMIUMS	619.11	6/29/23
NORTHWEST IOWA PLANNING	SHIELD FY24 1ST DRAW	2,000.00	7/11/23
O'REILLY AUTO PARTS	EQUIPMENT RENTAL	119.89	7/11/23
OKOBOJI TOURISM	OKOBOJI TOURISM CONTRIBUTION	75,000.00	7/3/23
PEARSON LAKES ART CENTER	FY23/24 CONTRIBUTION	5,000.00	7/11/23
SAM WEDEKING EXCAVATING	FUNNEL ST LIFT STATION	1,180.00	6/20/23
SCOTT COLT	UNIFORM ALLOWANCE	600.00	7/11/23
SECURE BENEFITS SYSTEMS	FSA MEDICAL & FEES	97.34	7/11/23
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	706.40	7/11/23
STATE HYGIENIC LABORATORY	WATER TEST	13.50	7/11/23
STEIN LAW OFFICE	JUNE LEGAL FEES	300.00	7/11/23
TIMOTHY JENSEN	INS DEDUCTIBLE REIMBURSEMENT	300.00	6/15/23
TREASURER STATE OF IOWA	JUNE WATER EXCISE TAX	103.27	7/3/23
TREASURER, STATE OF IOWA	STATE TAX	1,865.30	6/19/23
TRI-STATE LITHO LTD	FOLD WATER BILLS/NEWSLETTERS	60.00	7/11/23
UMB BANK NA	UMB BANK-2016 PROJECT FEES	250.00	7/3/23
UMB BANK NA	UMB BANK-2017ST/2019 REFI FEES	500.00	7/3/23
USA BLUE BOOK	CHLORINE TESTS	163.16	6/20/23
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.10	6/20/23
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	401.68	6/20/23
VOYA	457 RIC	150.00	6/19/23
VOYA	457 RIC	150.00	7/3/23
WASTE MANAGEMENT	ANNUAL CLEAN UP DAY	1,500.50	6/20/23
WEX BANK	FUEL CHARGES	1,347.60	6/28/23
Accounts Payable Total		517,682.50	
Payroll Checks		40,023.93	
***** REPORT TOTAL *****		557,706.43	