

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON AUGUST 8, 2023

Mayor VanderWoude called the meeting to order at 6:00pm on August 8, 2023. Councilmembers Mendenhall, Sanders, Andres, Hentges and Delperdang were present. Other attendees were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, John Wills, Tyler Lynn, Julie Delperdang, Seth Boyes, Phil Spevak, Margaret Whitaker, Steve Schwaller and Kae Hoppe.

CONSENT AGENDA

Motion made by Councilmember Andres and a second by Councilmember Sanders to approve the consent agenda which included the minutes from the July 11 City Council meeting, the Claims and Accounts Payable reports, and the Bank Cash report.

The following Councilmembers voted "YEA": Mendenhall, Sanders, Andres, Hentges, and Delperdang. Motion approved 5-0.

NEW BUSINESS

Mayor VanderWoude temporarily moved past agenda item "4A".

Mayor VanderWoude presented Resolution 23-11, "A Resolution Amending the Central Water System 28E Agreement."

City Administrator Meyers stated the current 28E agreement with Central Water System does not define a dollar amount for capital improvement projects. In previous conversations, Central Water, City of Okoboji and City of Arnolds Park representatives discussed adding language to the 28E stating projects costing over \$40,000 would be considered a Capital Improvement to be funded by the Cities. The payments would be determined by each city's share of water consumption through Central Water.

Motion made by Councilmember Delperdang and a second by Councilmember Hentges to approve Resolution 23-11. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted "YEA." Motion approved 5-0.

Mayor VanderWoude moved back to agenda item "4A" and introduced John Wills representing the Dickinson County Water Quality Commission.

John Wills discussed with the Council a potential change to the 28E Agreement with Water Quality Commission. The proposed agreement would request new dollar amounts based on current property valuations of all participating members. The City of Okoboji present contributes \$23,000 to the Clean Water Commission and under the new agreement would be asked to contribute \$35,000 which would shift the Clean Water Commission's budget from \$200,000 to \$250,000 across all entities.

Councilmember Andres discussed the method for the individual assessments. Discussion took place that per capita the City of Okoboji is paying significantly more than others despite the City's lower population and efforts to promote clean water. It was noted that the City is being asked to fund 14% of the budget which is the second most of any entity. Various different ways to consider the assessment that account for population and other factors beyond just property valuations took place. Wills advised that he was just presenting the information and would take it back to the Commission for consideration. No action taken.

Mayor VanderWoude presented Resolution 23-12, "A Resolution Setting a Public Hearing to Consider the Proposed Plans, Specifications, Form of Contract, Estimated Total Cost of the Project, Setting Time to Publicly Open and Read Bids and to Possible Act on the 2023 Speier Park Playground Project"

City Administrator Meyers advised that this was for the civil work to include the sidewalks and site preparation for the playground equipment. The deadline for contractor bids would be September 7 and bids will be considered after the public hearing at the September 12 meeting.

City Administrator Meyers stated City Staff will remove the existing playground equipment after Labor Day weekend. Tyler Lynn with Beck Engineering added that after contracts are approved, construction could begin as early as September and will be completed by May 3 which allows time for the new playground equipment to be installed before Memorial Day weekend.

Motion made by Councilmember Sanders and a second by Councilmember Andres to approve Resolution 23-12 and set the public hearing for September 12. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted “YEA.” Motion approved 5-0.

Mayor VanderWoude presented the closure of Speier Park and the sale/disposal/bid of the Speier Park playground equipment.

Margaret Whitaker inquired about the plans for current playground equipment.

City Administrator Meyers stated the playground equipment will be up for public auction ending the afternoon of September 12 where it would be approved for sale at that council meeting that evening.

Discussion took place pertaining to the possible donation of the playground equipment. Meyers advised that he would check with the City Attorney on what options would be available. Council directed the sale of any park equipment that otherwise could not or is not donated.

Motion made by Councilmember Hentges and a second by Councilmember Andres to put the playground equipment up for bid closing on September 12 and approve the closure of Speier Park during construction. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted “YEA.” Motion approved 5-0.

Mayor VanderWoude presented the sale/disposal/bid/trade of the 2014 Chevrolet Tahoe police vehicle.

City Administrator Meyers the police car was outfitted by 911 Installs who offered to trade their \$8,287.61 invoice in exchange for the 2014 Chevrolet Tahoe.

Motion made by Councilmember Delperdang to approve the trade of the vehicle for the 911 Installs invoice. Motion failed due to a lack of second. Additional information on the value of the vehicle will be presented at the September 12 council meeting.

REPORTS

Chief Jason Petersen reported the new police car is in operation and the department has several investigations underway.

City Administrator Meyers reported the colors for the new Speier Park playground equipment have been decided, the Planning & Zoning Commission met to discuss a Conditional Use Permit allowing the potential buyers of the Okoboji Commons to turn the hotel into condos. Additional information was requested by the Commission who will meet with the developers again in mid-August to decide on recommendation to the Board of Adjustment. As part of the Highway 71 reconstruction project, curbs will be installed at a portion of East Lake Park and at Okoboji City Hall to close the west entrance of the parking lot. The Chamber will be hosting a Hwy 71 reconstruction informational meeting Tuesday, August 5 at 5pm regarding construction beginning in September. The City worked with Clary Lake Service for removal of the “Wedding Tree” at Dixon Beach that recently fell into the lake. The annual audit is scheduled for August.

ADJOURNMENT AT 7:01 PM

Mayor Mary VanderWoude

City Administrator, Michael Meyers

TOTAL REVENUES FROM 7/12/23-8/08/23 WERE \$238,401.99. TOTAL EXPENDITURES WERE \$584,138.47. GENERAL FUND \$346,090.37; ROAD USE TAX \$6,432.23; CAPITAL PROJECT FUND \$60,079.98; CAPITAL PROJ-PICKLEBALL \$172.82; WATER \$171,363.07.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK DATE
AFLAC	PREMIUMS	529.39	7/26/2023
ALLIANT ENERGY	JULY ELECTRIC	4,828.37	8/4/2023
ARNOLD MOTOR SUPPL	BATTERY	244.30	8/8/2023
ASHER MOTOR COMPANY	VEHICLE MAINTENANCE	1,134.15	8/8/2023
BECK ENGINEERING INC	ENGINEERING FEES & RETAINER	21,620.00	8/8/2023
BLACK HILLS ENERGY	NATURAL GAS SERVICE	79.77	7/26/2023
BLUE LAKE WEBSITES	HOSTING COSTS 2023	139.99	8/8/2023
BOJI AUTO REPAIR LLC	VEHICLE MAINTENANCE	840.22	8/8/2023
BOMGAARS SUPPLY INC	JULY STATEMENT	594.16	8/8/2023
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	8/8/2023
CARDMEMBER SERVICE	JULY STATEMENT	963.52	7/18/2023
CENTRAL STATES FUND	JULY PREMIUMS	19,033.20	7/26/2023
CENTRAL WATER SYSTEM	JULY WATER	71,610.08	8/8/2023
CERTIFIED TESTING SERVICES INC	STAKE OUT RD	3,550.00	8/8/2023
CITY OF ARNOLDS PARK	SHARED OFFICER Q2 2023	12,303.49	8/8/2023
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,422.90	8/8/2023
CORE & MAIN LP	CURB BOX TAPT	511.61	8/8/2023
CORY JUERGENS CONSTRUCTION LLC	E22094 SPEIER PARK DRAINAGE	59,534.98	7/18/2023
DICKINSON COUNTY	CONTRIBUTION FY24	3,663.36	8/8/2023
DICKINSON CO EMS ASSOC	EMS SUPPORT	594.00	8/8/2023
DICKINSON COUNTY NEWS	JULY LEGAL PUBLICATIONS	257.08	8/8/2023
DICKINSON COUNTY REGIONAL	GREEN WASTE/RECYCLING	402.00	8/8/2023
EFTPS	FED/FICA TAX	8,110.82	7/17/2023
EFTPS	FED/FICA TAX	6,088.36	7/31/2023
FEAR COMPUTER SOLUTIONS	SERVER MAINTENANCE	265.00	8/8/2023
FERGUSON WATERWORKS #2516	METERS	81,686.00	7/26/2023
FERGUSON WATERWORKS #2516	METER/KIT	1,450.31	8/8/2023
FICK'S ACE HARDWARE	JULY STATEMENT	27.96	8/8/2023
FIREFLIES PLAY ENVIRONMENTS	50% DEPOSIT UPON ORDER	160,777.00	7/25/2023
HEARTLAND SECURITY SERVICE	ALARM MONITORING	32.95	8/4/2023
IOWA COMMUNITIES	MEMBER 0034 POL# R0034PC2023-1	45,785.00	7/14/2023
IMFOA	ANNUAL MEMBERSHIP DUES	50.00	7/18/2023
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IOWA DEPT OF PUBLIC SAFETY	JULY-SEPT2022/OCT-DEC2022	600.00	7/18/2023
IOWA ONE CALL	NOTIFICATIONS	43.30	8/8/2023
IOWA PRISON INDUSTRIES	STREET SIGNS	346.28	8/8/2023
IOWA.GOV	E-CHECK FEE	1.50	7/19/2023
IPERS	IPERS-PROTECTN	13,385.04	7/31/2023
JCL SOLUTIONS -	TRASH BAGS	93.24	8/8/2023
JENNINGS AUTO PARTS	ALTERNATOR	398.99	8/8/2023
JILL VERDOORN	REIMB TRAVEL TO AMES IA	233.18	8/8/2023
JOSH ZIGRANG	UNIFORM ALLOWANCE	600.00	7/18/2023
KUOO/KUQQ/KUYY	UNDERGROUND PROMO	105.00	8/8/2023

MEDIACOM COMMUNICATIONS	INTERNET & PHONE	341.78	7/26/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	308.14	7/26/2023
NEW YORK LIFE	ADDTL LIFE INS	118.39	7/26/2023
NEW YORK LIFE INSURANCE	PREMIUMS	619.11	7/26/2023
O'REILLY AUTO PARTS	OIL/FILTER	151.18	8/8/2023
PACKEBUSH SPRINKLER SERV	SPRINKLER REPAIR	132.50	8/8/2023
PIPER SANDLER & CO	AGENT SVCS FY22	1,000.00	8/8/2023
SECRETARY OF STATE	NOTARY RENEWAL-JILL VERDOORN	30.00	8/8/2023
SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	8/8/2023
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	529.80	8/8/2023
STATE HYGIENIC LABORATORY	WATER TEST	339.50	8/8/2023
STEIN LAW OFFICE	JULY LEGAL FEES	1,087.50	8/8/2023
T & C TREE SERVICE	LAKE SHORE DR	2,600.00	8/8/2023
TITAN MACHINERY-LAKE PARK	AIR FILTER	33.60	8/8/2023
TREASURER STATE OF IOWA	JULY WATER EXCISE TAX	5,785.08	8/3/2023
TREASURER, STATE OF IOWA	STATE TAXES	3,248.07	7/31/2023
TRI-STATE LITHO LTD	BUSINESS CARDS	180.00	8/8/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.22	7/26/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	401.76	7/26/2023
VOYA	457 RIC	150.00	7/17/2023
VOYA	457 RIC	150.00	7/31/2023
WASTE MANAGEMENT MN/IA	LANDFILL CHARGES	41.38	8/8/2023
WEDEKING PIT & PLANT, INC	DIXON BEACH RAIN GARDEN	61.43	8/8/2023
WEX BANK	FUEL CHARGES	1,409.12	7/26/2023
Accounts Payable Total		543,034.44	
Payroll Checks		41,104.03	
***** REPORT TOTAL *****		584,138.47	
GENERAL		346,090.37	
ROAD USE TAX		6,432.23	
CAPITAL PROJECT FUND		60,079.98	
CAPITAL PROJ- PICKLE BALL		172.82	
WATER		171,363.07	
TOTAL FUNDS		584,138.47	