

## **MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON SEPTEMBER 12, 2023**

Mayor VanderWoude called the meeting to order at 6:00pm on September 12, 2023. Councilmembers Mendenhall, Sanders, Andres, and Delperdang were present. Councilmember Hentges was excused. Other attendees were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Jason Eygabroad, Tyler Lynn, Phil Spevak, Gretchen Graham, Robert Heath, Seth Boyes, and George Bower.

### **CONSENT AGENDA**

Motion made by Councilmember Mendenhall and a second by Councilmember Andres to approve the consent agenda which included the minutes from the August 8 City Council meeting, Claims and Accounts Payable reports, Bank Cash report, and an amendment to Kum & Go #608 Class E Retail Alcohol License-Amendment Type: Ownership Updates.

The following Councilmembers voted “YEA”: Mendenhall, Sanders, Andres, and Delperdang. Motion approved 4-0.

### **NEW BUSINESS**

Mayor VanderWoude opened the public hearing pertaining to the plans, specifications, form of contract, and estimated total costs of the project for the proposed 2023 Speier Park Playground Project.

City Administrator Meyers stated the bid letting for the initial dirt, drainage and cement work was on September 7. One bid was received (\$237,636, Minturn, Inc.), which was over twice the expected cost. Jason Eygabroad with Beck Engineering added the project could go back out to bid with an extended timeline. Meyers talked about the effects of delaying the dirt and cement work phase including the removal of the old equipment and storage and installation of the new equipment. Discussion took place advising that this could delay the project until Fall 2024.

Mayor VanderWoude closed the public hearing at 6:14.

Mayor VanderWoude presented Resolution #23-13, “A Resolution Approving Plans and Specifications, Form of Contract, and Estimated Total Cost for the Project for the 2023 Speier Park Playground Project.

The agenda item was tabled. No action taken.

Mayor VanderWoude presented Resolution #23-14, “A Resolution Awarding Bid for the 2023 Speier Park Playground Project.”

Motion made by Councilmember Sanders and a second by Councilmember Mendenhall to reject the bid received. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted “YEA.” Motion approved 4-0.

Mayor VanderWoude presented the Speier Park playground equipment winning bids for acceptance.

City Administrator Meyers stated auctions on the eleven items ended prior to the meeting with sales totaling \$19,427. With the initial delay of the project, the current playground equipment will not be removed this fall as originally planned. The buyers will be given the option to wait until the City is ready to remove the equipment, or pass and the item would go to next highest bidder. The items and bids were as follows: Jungle Climber, Ben Kurpgeweit, \$152.00 – Tetherball Post and Tetherball, Fritz Dirksen, \$205.00 – Horse Spring Rider, Michael Olderbak, \$365.00 – Lady Bug Spring Rider, Michael Olderbak, \$730.00 – Metal Teeter Totter, Michael Olderbak, \$975.00 – Monkey Bars, Jess Royal, \$1,850.00 – Rocket Spring Rider, Phil Grandinetti, \$2,225.00 – 630 Degree Slide, Ben Kurpgeweit, \$2,325.00 – Climbing Dome, Jess Royal, \$2,700.00 – Merry-Go-Round, Jess Royal, \$3,850.00 – Bridge/Metal Slide, Austin Wingler, \$4,050.00.

Motion made by Councilmember Sanders and a second by Councilmember Delperdang to accept the bids as read. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted “YEA.” Motion approved 4-0.

Mayor VanderWoude presented Pay Application #2 for the 2023 Speier Park Drainage Improvements Project in the amount of \$6,920.75.

Tyler Lynn with Beck Engineering stated the payment is for the temporary mulch and the final seeding.

Motion made by Councilmember Mendenhall and a second by Councilmember Delperdang approve Pay Application #2. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented the FY23 Annual Urban Renewal Report.

City Administrator Meyers reported that the TIF district was previously dissolved and funds were decertified in December 2022. The current report reflects a zero balance, and the City will not be required to submit future Annual Urban Renewal Report.

Motion made by Councilmember Andres and a second by Councilmember Delperdang to approve the report. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented the Highway 71 GPS pre-emption equipment for traffic signals.

Councilmember Dan Sanders explained GPS pre-emption equipment installed in traffic signal cabinets communicates with emitters installed in selected emergency vehicles. If installed through the Lakes Area corridor, the GPS system could increase efficiency of emergency calls. Sanders added if approved, the equipment purchase and installation would not happen until next fiscal year. City Administrator Meyers explained the cost breakdown of the equipment and installation and provided a cost comparison to equipment currently used. Meyers added the equipment installment for either system can be added at any time after the new traffic signals are installed during the Highway 71 project.

Motion made by Councilmember Mendenhall and a second by Councilmember Delperdang to consider the Highway 71 GPS traffic signal equipment. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude opened discussion on ash trees in Summer Circle.

City Administrator Meyers stated the ash trees in Summer Circle will most likely be affected by Emerald Ash Borer in the future. Meyers added the tree removal could be done in phases or completely removed at once. Meyers stated this work would be contracted out to a tree removal company. Meyers asked the council to think about replanting, budgetary impacts, and a future plan use of the space.

No action taken.

Mayor VanderWoude presented Resolution #23-15, "A Resolution Setting a Public Hearing to Review and Possible Acceptance of Bids for a 2014 Chevrolet Tahoe and for the Review and Possible Acceptance of Bids for Bobcat SBX 240 snow blower and truck loading shoot."

City Administrator Meyers stated the public hearing would be at the council meeting Tuesday, October 10, with bids due by that day by 4:00pm.

Motion made by Councilmember Delperdang and a second by Councilmember Sanders to set a Public Hearing to review and possibly accept bids for the sale of the items. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented the Board of Adjustment variance granted for 1602 Lake Shore Drive.

City Administrator Meyers stated the BOA meeting was September 5 regarding rebuilding and adding on to a deck at 1602 Lake Shore Drive. The board unanimously approved the variance.

Motion made by Councilmember Delperdang and a second by Councilmember Mendenhall to approve the granted variance. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted “YEA.” Motion approved 4-0.

## **REPORTS**

Chief Jason Petersen reported that Labor Day weekend went well with just a few parking tickets and one arrest.

City Administrator Meyers reported Dickinson County was recently remapped for flood plains. Meyers spoke with Iowa DNR about the National Flood Insurance Program. Participating in the program would provide eligibility to flood insurance to residents in the flood plain and qualify the City to receive matching State funds in a FEMA declared event. There is no cost to participate in the plan. Meyers stated he would bring back more information at a future meeting. A Board of Adjustment meeting is scheduled September 25 for The Okoboji Commons Hotel to convert to condos. Meyers, along with City Administrators from Spirit Lake and Spencer, joined the Board of Realtors meeting and talked about issues of which local realtors should be aware. Meyers met with representatives of Central Water and the City of Arnolds Park regarding the funding of capital projects. At a meeting with representatives of the Water Quality Commission, funding options for future assessments were discussed. The Debt Report and the annual audit are completed. Meyers attended NWIA City Managers meeting in Spirit Lake. Meyers added some upcoming things to consider are the Waste Management contract expiring spring 2024, police union negotiations, and the FY25 budget. Due to the Highway 71 reconstruction project, the bridge will be closed for four weeks beginning Monday, September 18. Samples of the poured-in-place material, rope, and playground equipment colors for the new Speier Park playground are at City Hall.

Mayor VanderWoude reported that City Administrator Michael Meyers was recently appointed to the Board of Directors of the Iowa Great Lakes Chamber of Commerce

ADJOURNMENT AT 7:02 PM

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Mayor Mary VanderWoude

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City Administrator, Michael Meyers

TOTAL REVENUES FROM 8/9/2023-9/12/23 WERE \$141,505.27. TOTAL EXPENDITURES WERE \$288,987.72. GENERAL FUND \$154,130.21; ROAD USE TAX \$16,676.81; HOTEL/MOTEL TAX \$1,000.00; CAPITAL PROJECTS \$540.00; WATER \$116,640.70.

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
911 INSTALLS	2023 CHEVY TAHOE	8,287.61	6366	8/22/2023
AFLAC	PREMIUMS	529.39	1796	8/22/2023
AFLAC	PREMIUMS	529.39	1814	9/12/2023
ALDON CONSTRUCTION CO	STATEMENT BALANCE	1,431.22	6373	9/12/2023
ALLIANT ENERGY	NON-UTLITY CHR/HRWY 71 SIGNALS	1,589.40	1801	8/24/2023
ALLIANT ENERGY	AUGUST ELECTRIC	4,921.51	1815	9/12/2023
ARNOLD MOTOR SUPPL	AT BELT	33.12	6374	9/12/2023
BECK ENGINEERING INC	STAKEOUT RD RESURFACING	13,677.50	6375	9/12/2023
BLACK HILLS ENERGY	NATURAL GAS SERVICE	80.90	1797	8/22/2023
BOMGAARS SUPPLY INC	AUGUST STATEMENT	345.91	6376	9/12/2023
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	6377	9/12/2023
CARDMEMBER SERVICE	AUGUST STATEMENT	1,134.45	1800	8/21/2023
CENTRAL STATES FUND	AUGUST PREMIUMS	15,400.80	1806	8/28/2023
CENTRAL WATER SYSTEM	AUGUST WATER	66,870.00	6378	9/12/2023
CLARY LAKE SERVICE INC	TREE REMOVAL/BARGE SERVICE	3,191.25	6379	9/12/2023
CRANE SALES & SERVICE	BOOM TRUCK REPAIR	7,578.97	6405	9/12/2023
DICKINSON COUNTY GIS	GIS MAPPING	27.07	6380	9/12/2023
DICKINSON COUNTY NEWS	AUGUST LEGAL PUBLICATIONS	434.06	6381	9/12/2023
DICKINSON COUNTY REGIONAL	GREEN WASTE/RECYCLING	534.00	6382	9/12/2023
DICKINSON SOIL AND WATER	2024 CONTRIBUTION	23,000.00	6383	9/12/2023
DON'S PEST CONTROL INC	SPEIER PARK	76.50	6384	9/12/2023
EFTPS	FED/FICA TAX	6,537.62	1794	8/14/2023
EFTPS	FED/FICA TAX	6,348.36	1804	8/28/2023
EFTPS	FED/FICA TAX	6,795.55	1812	9/11/2023
FEAR COMPUTER SOLUTIONS	SERVER UPGRADE	1,705.00	6385	9/12/2023
FERGUSON WATERWORKS #2516	METER INSTALL PROJECT	29,600.00	6386	9/12/2023
FICK'S ACE HARDWARE	AUGUST STATEMENT	108.62	6387	9/12/2023
GORDON FLESCH COMPANY	BASE/MISC CHARGES	101.93	6388	9/12/2023
HEARTLAND SECURITY SERVICE	ALARM MONITORING	32.95	1816	9/12/2023
IGL SANITARY DISTRICT	PW BLDG/CITY HALL/SPEIER PARK	318.00	6389	9/12/2023
IOWA DOT	ICE MELT	532.50	6390	9/12/2023
IOWA ONE CALL	NOTIFICATIONS	47.70	6391	9/12/2023
IPERS	IPERS-PROTECTN	8,314.90	1802	8/28/2023
JENNINGS AUTO PARTS	VEHICLE MAINTENANCE	63.24	6392	9/12/2023
KUOO/KUQQ/KUYU	UNDERGROUND PROMO	105.00	6393	9/12/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	341.78	1798	8/22/2023
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	308.14	1799	8/22/2023
MENARDS - SPENCER	ELP WOOD PROTECTOR	148.96	6394	9/12/2023
MIDWEST TURF & IRRIGATION	TORO MOWER CONTROL MODULE	418.39	6395	9/12/2023
NEW YORK LIFE INSURANCE	PREMIUMS	619.11	1807	8/28/2023
NORTHWEST IOWA PLANNING	CPR TRAINING	84.00	6367	8/22/2023
NORTHWEST IOWA PLANNING	SHEILD FY24 2ND DRAW	3,500.00	6396	9/12/2023
O'REILLY AUTO PARTS	AUGUST STATEMENT	161.46	6397	9/12/2023
REGIONAL TRANSIT AUTHORITY	Q1 FY24 SUPPORT	1,000.00	6398	9/12/2023

SECURE BENEFITS SYSTEMS	FSA MEDICAL	97.34	6399	9/12/2023
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	706.40	6400	9/12/2023
STATE HYGIENIC LABORATORY	WATER TESTS	352.50	6401	9/12/2023
STEIN LAW OFFICE	AUGUST LEGAL FEES	1,237.50	6402	9/12/2023
TREASURER STATE OF IOWA	AUGUST WATER EXCISE TAX	6,711.59	1811	9/1/2023
TREASURER, STATE OF IOWA	STATE TAXES	1,941.38	1803	8/28/2023
UNITY POINT CLINIC -	DOT DRUG TEST	42.00	6403	9/12/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.14	1808	8/28/2023
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	401.76	1809	8/28/2023
VOYA	457 RIC	200.00	1795	8/14/2023
VOYA	457 RIC	200.00	1805	8/28/2023
VOYA	457 RIC	200.00	1813	9/11/2023
WASTE MANAGEMENT	ANNUAL CLEAN UP DAY	43.95	6404	9/12/2023
WEX BANK	FUEL CHARGES	1,500.73	1810	8/28/2023
Accounts Payable Total		230,733.59		
Payroll Checks		<u>58,254.13</u>		
		288,987.72		