

## **MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON FEBRUARY 13, 2024**

Mayor VanderWoude called the meeting to order at 6:00pm on February 13, 2024. Councilmembers Sanders, Andres, and Hentges were present and Mendenhall attended via Zoom. Other attendees were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Abigail Slater, Ann Mugge, Scott Bradham, Erin Reed, Rebecca Peters, Steve Schwaller, and Kae Hoppe.

### **CONSENT AGENDA**

Motion made by Councilmember Hentges and a second by Councilmember Andres to approve the consent agenda which included minutes from January 24, 2024 and February 6, 2024 City Council meetings, Claims and Accounts Payable Report, Bank Cash Report, and the renewal of a 12-month Class C Retail Alcohol License with Outdoor Service for Brooks Management, LLC.

Councilmembers Mendenhall, Sanders, Andres, and Hentges voted "YEA." Motion approved 4-0.

### **CITIZEN APPEARANCES**

None

### **NEW BUSINESS**

Mayor VanderWoude referenced an email from Connie Rhodes representing the Lakes Area Dog Park requesting funding of \$1000. No action taken.

Mayor VanderWoude referenced a letter from the Voluntary Action Center requesting an increase in funding from \$1,000 to \$1,250 for their Meals On Wheels program. No action taken.

Scott Bradham, Board President of the Lakes Area Hockey Association, provided an overview of the hockey program and its economic affects and requested funding of \$1,000. No action taken.

Erin Reed, Executive Director of the Dickinson County Trails Board, provided an update of the trails current and future projects and statistics on trail use. The Trails Board advised on FY25 assessment. No action taken.

Rebecca Peters, Executive Director of Okoboji Tourism, provided a recap of tourism committee's activity and impact over the last year. Okoboji Tourism is requesting continued annual funding. No action taken.

City Administrator Michael Meyers updated the council on the progress and timeline of the FY25 budget and discussed the Finance Committee recommendations following their meeting on January 29.

Mayor VanderWoude presented Resolution #24-02, "A Resolution Setting a Public Hearing for the Proposed Property Tax Rate for Fiscal Year 2025."

Motion made by Councilmember Hentges and a second by Councilmember Andres to set the public hearing for April 9 at 5:30 pm. Councilmembers Mendenhall, Sanders, Andres and Hentges voted "YEA." Motion approved 4-0.

### **REPORTS**

Chief Jason Petersen advised that the police departments with the City of Arnolds Park and the City of Okoboji are moving forward with the shared investigator position. Application packets will be available

when the position is posted on Thursday, February 15, 2024. Petersen added he will be talking with a representative from Lexipol regarding their services and tools.

City Administrator Michael Meyers and the personnel committee finalized negotiations with the Teamsters Union regarding the police contracts and plans to have the new agreement ready for approval at the March council meeting. Meyers stated his personal contract with the City expires in April can be discussed at the March meeting. The Personnel Committee recently met with all City staff members for annual evaluations. Meyers spoke with the Waste Management account representative regarding the upcoming contract negotiations, specifically adding the residents' ability to pause service and company's obligation to stop service for nonpayment. Councilmember Andres requested a referral from another city with a similar market who implemented a vacation hold program. Meyers stated the Dixon Beach and Public Access 5-year dock permit application renewal process is underway and are expected to be on the March meeting agenda for approval. The 28E Agreement for a shared investigator between the City of Okoboji and the City of Arnolds Park has been approved by both parties. Applications will be accepted through February 26 followed by interviews, and the position to commence on July 1, 2024. Iowa legislators are currently in session. Senator Rowley introduced SF2123 allowing for regulation of short term rentals. Meyers spoke with Rowley and thanked him for his efforts. The local airport board notified the City that they will be trimming trees in Speier Park to be in compliance with FAA regulations. The EPA mandated that all community water systems provide a service line inventory to mitigate lead exposure with reports due October 2024. The City of Okoboji's report is substantially complete due to recording data during the citywide water meter change out project and a City ordinance mandating specific service line material. The recent drastic temperature change resulted in several residential water line breaks, some of which City staff was able to detect and inform the property owners due to the new water meter system and technology. Meyers will be working on FY24 budget amendments, the FY25 budget, and renewing insurance packages. The 2023 W-2s and 1099s were processed and mailed in January. There will be an informational meeting regarding the next phase of Hwy 71 reconstruction at the Arnold's Park Pavilion on Thursday, March 7 at 5:30. Meyers informed the council there are several open seats that need to be filled on both the Design & Review Committee and the on the Park Board Committee.

No Council report.

No Mayor report.

MEETING ADJOURNED AT 6:49 PM

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Michael Meyers, City Administrator

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Mary VanderWoude, Mayor

TOTAL REVENUES FROM 1/25/24 THROUGH 2/13/24 WERE \$175,390.51. TOTAL EXPENDITURES WERE \$152,402.12. \$106,322.79 GENERAL FUND, \$165.58 ROAD USE TAX, \$600.00 DEBT SERVICE FUND, \$45,313.75 WATER FUND.

ADVANTAGE ADMINISTRATORS	FSA MEDICAL	97.34	2/13/2024
AFLAC	PREMIUMS	529.39	2/12/2024
ALDON CONSTRUCTION CO	PUBLIC WORKS SERV CALL	74.00	2/13/2024
ALLIANT ENERGY	JANUARY ELECTRIC	4,559.32	2/9/2024
BECK ENGINEERING INC	FEES & RETAINER	910.00	2/13/2024
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,134.44	2/12/2024
BOMGAARS SUPPLY INC	SHOP SUPPLIES	57.46	2/13/2024
BRENT SEXTON	REIMB INS DEDUCTIBLE	300.00	2/13/2024
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	2/13/2024
CARDMEMBER SERVICE	FEBRUARY STATEMENT	1,554.71	2/9/2024
CENTRAL STATES FUND	PREMIUMS	15,400.80	2/1/2024
CENTRAL WATER SYSTEM	JANUARY WATER	23,928.00	2/13/2024
COOPERATIVE ENERGY COMPANY	DIESEL FUEL	1,277.72	2/13/2024
CORE & MAIN LP	SUPPLIES	150.92	2/13/2024
DAVE'S REPAIR INC	PLOW TRUCK REPAIR	255.34	2/13/2024
DICKINSON COUNTY REGIONAL	RECYCLING	8.00	2/13/2024
DICKINSON COUNTRY TRAILS BOARD	ADMIN FEE FY2024	6,252.00	2/13/2024
DICKINSON COUNTY	PD LICENSE/VPN/SUPPORT	1,125.00	2/13/2024
EFTPS	FED/FICA TAX	6,365.07	1/29/2024
EFTPS	FED/FICA TAX	6,546.09	2/12/2024
FERGUSON WATERWORKS #2516	MACH10 METER 2'	1,242.92	2/13/2024
FICK'S ACE HARDWARE	P-TRAP	4.59	2/13/2024
HEARTLAND SECURITY SERVICE	ALARM MONITORING	32.95	1/31/2024
IOWA DEPT OF PUBLIC SAFETY	OCT 2023-DEC 2023	600.00	1/31/2024
IPERS	IPERS-PROTECTN	12,459.33	1/29/2024
JILL VERDOORN	REIMB INS DEDUCTIBLE	178.05	2/13/2024
JOSH ZIGRANG	REIMB INS DEDUCTIBLE	300.00	2/13/2024
LAKES REGIONAL HEALTHCARE	DOT DRUG & ALCOHOL TEST	81.00	2/13/2024
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	344.04	1/31/2024
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	309.71	1/31/2024
MICHAEL MEYERS	REIMB INS DEDUCTIBLE	300.00	2/13/2024
MURPHY TRACTOR & EQUIPMENT	FRONT LOADER	179.68	2/13/2024
NEAL HOUGE	REIMB INS DEDUCTIBLE	37.05	2/13/2024
NEW YORK LIFE	ADDTL LIFE INS	118.39	1/31/2024
NEW YORK LIFE INSURANCE	PREMIUMS	619.11	2/9/2024
NORTHWEST IOWA SPRINKLER	PW BLDG SPRINKLER REPAIR	1,074.59	2/13/2024
O'REILLY AUTO PARTS	O-RING	5.20	2/13/2024
SAM WEDEKING EXCAVATING	WATER MAIN REPAIR	2,600.00	2/13/2024
SCOTT COLT	REIMB INS DEDUCTIBLE	228.82	2/13/2024

SECRETARY OF STATE	NOTARY RENEWAL-MEYERS	30.00	2/13/2024
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	540.39	2/13/2024
SPENCER OFFICE SUPPLIES	COPY PAPER/OFFICE SUPPLIES	105.58	2/13/2024
STATE HYGIENIC LABORATORY	WATER TESTS	333.00	2/13/2024
STEIN LAW OFFICE	JAN LEGAL FEES	600.00	2/13/2024
TEXAS REFINERY CORP	CASE GREASE TUBES	457.50	2/13/2024
THADIUS THOMAS	REIM INS DEDUCTIBLE	41.07	2/13/2024
THATE'S TREE SERVICE	TREE REMOVAL	3,000.00	1/31/2024
TIMOTHY JENSEN	REIMB INS DEDUCTIBLE	300.00	2/13/2024
TREASURER STATE OF IOWA	JANUARY WATER EXCISE TAX	7,242.71	2/1/2024
TREASURER, STATE OF IOWA	STATE TAXES	2,695.62	1/29/2024
UMB BANK NA	2021A REFI FEES	600.00	2/13/2024
UNITED COMMUNITY BANK	PARK MOWER CD	3,000.00	2/5/2024
UNITY POINT CLINIC	DOT DRUG TEST	42.00	2/13/2024
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.28	1/31/2024
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	402.83	1/31/2024
VOLUNTARY ACTION CENTER	FY24 CONTRIBUTION	1,000.00	2/13/2024
VOYA	457 RIC	200.00	1/29/2024
VOYA	457 RIC	200.00	2/12/2024
WEBSTER COUNTY SHERIFFS OFFICE	CIVIL PAPERS C2302678	38.00	1/31/2024
WEX BANK	FUEL CHARGES	1,147.96	1/31/2024
Accounts Payable Total		113,450.01	
Payroll Checks		38,952.11	
TOTAL		152,402.12	