

MINUTES OF THE OKOBOJI CITY COUNCIL MEETING HELD ON MAY 14, 2024

Mayor VanderWoude called the meeting to order at 6:00pm on May 14, 2024. Councilmembers Mendenhall, Sanders, Andres, and Delperdang were present and Councilmember Hentges arrived at 6:32pm. Other attendees were City Administrator Michael Meyers, Deputy City Clerk Jill Verdoorn, Police Chief Jason Petersen, Kathleen Johnson, John Hight, Misty Katzfey, Kae Hoppe, and Steve Schwaller.

CONSENT AGENDA

Motion made by Councilmember Mendenhall and a second by Councilmember Sanders to approve the consent agenda which included minutes from April 9, 2024 (5:30pm), April 9, 2024 (6:00pm) and April 29, 2024 meeting minutes, Claims and Accounts Payable Report, Bank Cash Report, Renewal of a Class C Retail Alcohol License with Catering for O'Farrell Sisters, Renewal of a Class E Retail Alcohol License for Kum & Go #608, Renewal of a Class C Retail Alcohol License with Catering and Outdoor Service for Tweeter's Bar and Grill, and Renewal of a Class C Retail Alcohol License with Outdoor Service for the Lakes Art Center. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

CITIZEN APPEARANCES

None

NEW BUSINESS

Kathleen Johnson with the Lakes Senior Center provided an overview on the facility and the services provided. Kathleen stated the organization is seeking funding for improvements to the facility. Johnson asked for Lakes Senior Center to be considered for a donation in the FY26 budget. No action taken.

Mayor VanderWoude opened a public hearing at 6:15pm for Review and Consideration of the First Amendment to the City of Okoboji FY24 Budget. There were no comments in favor, in opposition, or neutral to the amendment. Mayor VanderWoude closed the public hearing.

Mayor VanderWoude presented Resolution 24-09, "A Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2024." City Administrator Meyers provided an overview for of the proposed Amendment.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall to approve Resolution 24-09. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented Resolution 24-10, "A Resolution Setting a Public Hearing to Consider a Planning and Zoning Commission Recommendation to Vacate City Owned Property Commonly Referred to as Ottelia Avenue at Parcel 07-19-42-7010 in the City of Okoboji, Iowa."

City Administrator Meyers advised that this was just setting a public hearing on the matter for June. Meyers stated that the Planning and Zoning Commission made recommendation for vacation while acknowledging City Staff's concerns pertaining to snow removal. Meyers advised he would continue to work with the Smiths on this matter.

Motion made by Councilmember Sanders and a second by Councilmember Andres to approve Resolution 24-10. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented Resolution 24-11, "A Resolution Setting a Public Hearing to Consider a Planning and Zoning Commission Recommendation to Vacate a Platted Utility Easement Lying on Both Sides of the Common Line of Lot 1 and Lot 2 of the Whitecap Addition in the City of Okoboji, Iowa."

Meyers stated that this was also recommended for approval by the Planning and Zoning Commission and this was simply setting a public hearing for June. Meyers expressed no concerns with the request.

Motion made by Councilmember Andres and a second by Councilmember Mendenhall to approve Resolution 24-11. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude opened a public hearing at 6:25pm for the plans, specifications, form of contract, and estimated total cost of the project for the proposed 2024 Stake Out Road HMA Resurfacing Project.

City Administrator Michael Meyers stated the City received two bids which were opened on May 9, 2024. Blacktop Services provided the lower bid of \$558,700.63. Mayor VanderWoude closed the public hearing at 6:27pm.

Mayor VanderWoude presented Resolution 24-12, "A Resolution Approving Plans and Specifications, Form of Contract, and Estimated Total Cost for the Project for the 2024 Stake Out Road Resurfacing Project."

Motion made by Councilmember Sanders and a second by Councilmember Delperdang to approve Resolution 24-12. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

Mayor VanderWoude presented Resolution 24-13, "A Resolution Awarding Bid for the 2024 Stake Out Road HMA Resurfacing Project to Blacktop Services."

Motion made by Councilmember Delperdang and a second by Councilmember Andres to approve Resolution 24-13. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

City Administrator Meyers presented the purchase of new John Deere Sub-Compact Utility Tractor from KC Nielsen in Estherville for \$31,600 with trade-in. Meyers advised that the Council could trade-in the existing tractor to KC Nielsen for \$9,500. Meyers also advised that Central Water Systems was interested in purchasing the tractor for \$9,500. Lastly, Meyers stated that the Council could also elect to put the tractor out for public bid. Motion made by Councilmember Andres and a second by Councilmember Mendenhall to approve the purchase of the new tractor and sell the tractor to Central Water for \$10,500 or trade-in with KC Nielsen. Councilmembers Mendenhall, Sanders, Andres, and Delperdang voted "YEA." Motion approved 4-0.

City Administrator Meyers presented a new 8-month Class C Retail Alcohol License with Outdoor Service for the Vintage Block Inn & Suite.

Misty Kazfey provided an overview of the new establishment. Kazfey advised that it would close at 11:00PM and primarily serve her guests at the Vintage Block but would be open to the public.

Motion made by Councilmember Hentges and a second by Councilmember Delperdang to approve the new alcohol license. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted "YEA." Motion approved 5-0.

Mayor VanderWoude asked Councilmember Mendenhall to present a request to incorporate Pop Tennis to the existing tennis courts at Speier Park. City Administrator Meyers stated this would be accomplished by adding one-line parallel to the net between the baseline and the service line on both sides of the tennis courts. Councilmembers discussed that the park is a public space and should attract as much activity as we can. There was some concern about adding lines to the tennis courts pertaining to tennis competitions. Two courts were selected to be striped for Pop Tennis as a trial.

Motion made by Councilmember Delperdang and a second by Councilmember Mendenhall to approve adding the lines to two of the four tennis courts. Councilmembers Mendenhall, Sanders, Andres, Hentges, and Delperdang voted "YEA." Motion approved 5-0.

REPORTS

Chief Jason Petersen reported that interviews for the new Okoboji officer are tentatively scheduled for Monday, May 20.

City Administrator Michael Meyers reported that he and Councilmembers Delperdang and Sanders met with Waste Management to negotiate terms of the new contract. Negotiations are ongoing. The current contract ends June 30, 2024. Deputy City Clerk Jill Verdoorn completed requirements to become a Certified Iowa

Clerk. Meyers and Public Works staff met with Beck Engineering regarding Speier Park drainage issues. Windscreens were installed at the tennis and pickleball courts. Currently the water fountain by the tennis courts is not working. The Planning and Zoning Committee met April 29. The agenda consisted of public hearings on a Lakeshore Landscaping Application and a Conditional Use Permit, vacating a utility easement on vacant property, and vacating a portion of Ottelia Avenue. The Personnel Committee met to discuss hiring a new police officer. Premier Communications ground breaking and ribbon cutting ceremony is May 16 at 2pm. Citywide Cleanup Day is Monday, June 3.

No Mayor report

No Council report

MEETING ADJOURNED AT 7:07 PM

Michael Meyers, City Administrator

Mary VanderWoude, Mayor

TOTAL REVENUES FROM 4/10/24 THROUGH 5/14/24 WERE \$890,009.64. TOTAL EXPENDITURES WERE \$913,669.95. \$160,509.58 GENERAL FUND, \$5,837.77 ROAD USE TAX, \$359,514.55 DEBT SERVICE, \$387,808.05 WATER FUND.

ADVANTAGE ADMINISTRATORS	FSA DEDUCTION	41.67	4/12/24
ADVANTAGE ADMINISTRATORS	FSA DEDUCTION	41.67	4/22/24
ADVANTAGE ADMINISTRATORS	PAYROLL WITHHOLDING	83.34	4/25/24
ADVANTAGE ADMINISTRATORS	FSA MEDICAL	97.34	5/14/24
AFLAC	PREMIUMS	529.39	4/26/24
AFLAC	PREMIUMS	529.39	5/13/24
ALLIANT ENERGY	APRIL ELECTRICITY	4,414.61	5/13/24
BECK ENGINEERING INC	ENGINEERING FEES/RETAINER	7,772.25	5/14/24
BLACK HILLS ENERGY	NATURAL GAS SERVICE	783.50	4/25/24
BOJI AUTO REPAIR LLC	TAHOE MAINTENANCE	1,246.98	5/14/24
BOMGAARS SUPPLY INC	GLOVES/DETERGENT/OIL	112.70	5/14/24
CANON FINANCIAL SERVICES	COPIER LEASE	72.04	5/14/24
CARDMEMBER SERVICE	APRIL STATEMENT	887.17	4/25/24
CARDMEMBER SERVICE	MAY STATEMENT	1,342.21	5/13/24
CENTRAL STATES FUND	APRIL PREMIUMS	15,400.80	4/26/24
CENTRAL WATER SYSTEM	APRIL WATER	17,841.52	5/14/24
CITY OF ARNOLDS PARK	SHARED OFFICER Q1 2024	7,796.36	5/14/24
CITY OF SPENCER	COOP TESTING OCT 2023	117.85	5/14/24
CLARY LAKE SERVICE INC	INSTALL PUBLIC DOCKS	5,496.00	5/14/24
DICKINSON COUNTY GIS	GIS MAPPING	27.09	5/14/24
DICKINSON COUNTY NEWS	YEARLY SUBSCRIPTION	55.00	5/14/24
DICKINSON COUNTY REGIONAL	GREEN WASTE/RECYCLING	110.00	5/14/24
EFTPS	FED/FICA TAX	5,978.94	4/22/24
EFTPS	FED/FICA TAX	6,122.90	5/6/24
FERGUSON WATERWORKS	METERS	11,875.00	5/14/24
GW PETE HOWE SANITATION	INSPECT LINE/LOCATE MANHOLE	1,137.50	5/14/24
HEARTLAND SECURITY SERVICE	ALARM MONITORING	32.95	5/13/24
IOWA DEPT OF PUBLIC SAFETY	APRIL 2024-JUNE 2024	300.00	5/14/24
IOWA ONE CALL	NOTIFICATIONS	18.90	5/14/24
IPERS	IPERS-PROTECTN	7,379.49	4/22/24
IPERS	IPERS ADJUSTMENT	594.00	5/13/24
JILL VERDOORN	REIMB MILEAGE DSM/IMFOA CONF	277.38	5/14/24
KUOO/KUQQ/KUYU	UNDERGROUND PROMO	210.00	5/14/24
LAKES NEWS SHOPPER	EMPLOYMENT AD	44.40	5/14/24
LAKES REGIONAL HEALTHCARE	DOT DRUG SCREEN	35.00	5/14/24
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	346.68	4/25/24
MEDIACOM COMMUNICATIONS	INTERNET & PHONE	311.46	4/25/24
MUNICIPAL SUPPLY INC	HYDRANT EXT/PL-LID #G25887	1,047.56	5/14/24
NEW YORK LIFE	ADDTL LIFE INS	118.39	4/25/24
NEW YORK LIFE INSURANCE	PREMIUMS	628.37	4/25/24
NORTHWEST IOWA PLANNING	FY25 DUES	499.20	5/14/24
O'REILLY AUTO PARTS	MAY STATEMENT	418.83	5/14/24

SAM WEDEKING EXCAVATING	VACTOR	1,050.00	5/14/24
SHAMROCK RECYCLING INC	RECYCLE CONTAINER FEE	360.26	5/14/24
SIOUX SALES COMPANY	OPTICS(4)	1,500.00	5/14/24
STATE HYGIENIC LABORATORY	WATER TEST	14.50	5/14/24
STEIN LAW OFFICE	APRIL LEGAL FEES	324.87	5/14/24
TREASURER STATE OF IOWA	APRIL WATER EXCISE TAX	5,478.34	5/1/24
TREASURER, STATE OF IOWA	STATE TAXES	1,681.13	4/22/24
UMB BANK NA	2021B FEES	600.00	5/14/24
UMB BANK NA	2017 STREET/2019 REFI PRIN	201,216.80	5/14/24
UMB BANK NA	2016 PROJECTS PRIN	47,137.50	5/14/24
UMB BANK NA	2021A REFI PR & WTR PR	426,000.00	5/14/24
UMB BANK NA	2021B REFI INT	26,803.75	5/14/24
UNITED COMMUNITY BANK	STREETS CD 2805524	60,000.00	5/7/24
UNITY POINT CLINIC -	DOT DRUG SCREEN	42.00	5/14/24
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	160.40	4/25/24
VERIZON WIRELESS	CELL PHONES & POLICE PC'S	402.66	4/25/24
VOYA	457 RIC	300.00	4/22/24
VOYA	457 RIC	300.00	5/6/24
WEX BANK	FUEL CHARGES	1,180.42	4/25/24